

Emilia Stewart

Bilingual: French & English (*speaking, reading, and writing*)

8 Flett Crescent, Strathadam, NB E1V 4H8

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Business Transferable Skills

- 3+ years of customer service in retail and business environment
- Intermediate level in Microsoft Word, Excel, PowerPoint, Publisher
- Adaptability
- Ambitious
- Motivated
- Respectful
- Teamwork
- Problem-solving

Education

Coding Bootcamp October 2023 and ongoing

University of New Brunswick, Fredericton, NB

Accounting and Payroll Administration Certificate January 2022 – December 2022

New Brunswick Community College, Moncton, NB

- graduated December 16, 2022

Bachelor of Dramatic Arts September 2019 – April 2020

Université de Moncton, Moncton, NB

- completed second year

Bachelor of Arts September 2018 – April 2019

Université de Moncton, Moncton, NB

- completed first year

High School Diploma September 2017 – June 2018

Miramichi Valley High School, Miramichi, NB

Work Experience

Supply Teacher November 2023 to present

District Scolaire Francophone Sub, Dieppe, NB

Photographer August 2023 – November 2023

Harvey Studios, Moncton, NB

Taxpayer Services Agent November 2022 – August 2023

Canada Revenue Agency, Moncton, NB

Assistant Cook September 2021 - December 2021

Carrefour Beausoleil, Miramichi, NB

Paint Sales Associate
Kent Building Supplies, Miramichi, NB

March 2021 - July 2021

Cashier
Sobeys Douglastown, Miramichi, NB

May 2017 - March 2021

Secretary
NBCSA, Miramichi, NB

July 2019 - August 2019

Volunteer Work

New Brunswick Drama Festival
St. Thomas University, Fredericton, NB

May 2019

- I volunteered as a staff member whenever the Middle School and High School plays were at the university throughout the period of a week.

Server
Église l'Ascension, Beaverbrook, NB

November 2011 to November 2018

- I volunteered as a server at the church supper.

Kids Corner
Rotary Spring Fest, Newcastle, NB

May 2015 to May 2016

- I volunteered at the Kids Corner in 2015 and dressed up as Minnie Mouse. In 2016, I helped with the games and handed out brochures for day camps.