## MEETING AGENDA

| CS491 Team ID: | Yes Chef | | |
|---|---|---|---|
| CS491 Project Name: | Yes Chef | | |
| Date of Meeting: | 11/10/2024 | Time: | 20:30 |

### 1. Meeting Objective

*Project Progress Discussion Meeting 1. The instructors informed us about the deliverables and expectations from the project.*

### 2. Attendance at Meeting

| Student ID | Name | E-mail | Attended (Y/N) |
|---|---|---|---|
| 22003479 | İsmail Barış Sunar | baris.sunar@ug.bilkent.edu.tr | Y |
| 22102932 | Mert Emre Yamalı | emre.yamali@ug.bilkent.edu.tr | Y |
| 22101645 | Mert Terkuran | mert.terkuran@ug.bilkent.edu.tr | Y |
| 22001880 | Serhan Turan | serhan.turan@ug.bilkent.edu.tr | Y |
| 22101766 | Ulaş Keskin | ulas.keskin@ug.bilkent.edu.tr | Y |
| Instructor I | Atakan Erdem | atakan.erdem@cs.bilkent.edu.tr | Y |
| Instructor II | Mert Bıçakçı | mert.bicakci@@cs.bilkent.edu.tr | Y |
| Supervisor | Uğur Doğrusöz | ugur@cs.bilkent.edu.tr | N |

## MEETING MINUTES

*Write down the subjects discussed during the meeting and clearly indicate assigned tasks, actions planned, deadlines that is advised/planned to be executed below.*

| 3. Topics, Issues discussed during the meeting and Decisions taken |
| --- |
| 1.<br><br>The innovative part of the project was discussed. We are expected to implement more innovative parts for our project such as AI assistant, better gamification, etc. We will set a meeting with our team to improve our project and brainstorm about innovation. |
| 2. |
| 3. |
| 4. |
| 5. |
| … |

| 4. Next Meeting (if planned) | | | |
| --- | --- | --- | --- |
| Date: | | Time: | |
| Objective: | | | |