



# Computer Engineering Department CS491/2 Senior Design Project I/II



## Meeting Minutes Document

### MEETING AGENDA

CS491 Team ID:	T2432		
CS491 Project Name:	Yes Chef		
Date of Meeting:	29/11/2024	Time:	23:00

#### 1. Meeting Objective

*Project Progress discussion meeting 3. The objective was to inform instructors about our progress since the last meeting. The general state of our project was discussed as well as the details of the upcoming analysis and requirements report.*

#### 2. Attendance at Meeting

Student ID	Name	E-mail	Attended (Y/N)
22003479	İsmail Barış Sunar	baris.sunar@ug.bilkent.edu.tr	Y
22102932	Mert Emre Yamalı	emre.yamali@ug.bilkent.edu.tr	Y
22101645	Mert Terkuran	mert.terkuran@ug.bilkent.edu.tr	Y
22001880	Serhan Turan	serhan.turan@ug.bilkent.edu.tr	Y
22101766	Ulaş Keskin	ulas.keskin@ug.bilkent.edu.tr	Y
Instructor I	Atakan Erdem	atakan.erdem@cs.bilkent.edu.tr	N
Instructor II	Mert Bıçakçı	mert.bicakci@cs.bilkent.edu.tr	Y
Supervisor	Uğur Doğrusöz	ugur@cs.bilkent.edu.tr	N



# Computer Engineering Department CS491/2 Senior Design Project I/II



## Meeting Minutes Document

### MEETING MINUTES

*Write down the subjects discussed during the meeting and clearly indicate assigned tasks, actions planned, deadlines that is advised/planned to be executed below.*

#### 3. Topics, Issues discussed during the meeting and Decisions taken

1.  
Our general progress and development were discussed, and we explained how we improved upon our original idea while writing the project specification document.
2.  
We presented a more detailed version of our mock-up and got feedback.
3.  
We informed the instructor that we had started the development phase, that we had divided the workload, and that we were keeping track of progress via GitHub and Trello.
4.  
The instructor gave brief information on the analysis and requirements report that is due December 13<sup>th</sup>.
5.
- ...

#### 4. Next Meeting (if planned)

Date:		Time:	
Objective:			