

## **UNIVERSITY OF YORK**

### **DEPARTMENT OF ELECTRONICS**

#### **Teaching Fellow in Music Technology**

**Fixed-term contract for 36 months**

**Ref: 2505**

#### ***Further Information for Candidates***

##### **THE UNIVERSITY**

The University of York is one of the UK's leading universities. It is consistently ranked as such in league tables on the basis of research and teaching. It ranked 70th in the QS/THE World University Rankings, which rank the leading 500 of the world's 30,000 universities. In RAE 2008 it was rated eighth out of 159 higher education institutions in the UK for its research excellence.

Set in a parkland campus which offers a wide range of facilities, the University is situated just over a mile from the centre of the historic city. It has recently embarked on a programme of expansion onto a new campus, adjacent to the current one that will provide accommodation for new and existing departments.

##### **THE DEPARTMENT**

The Department of Electronics at York has a long-standing reputation for high-quality degrees and successful graduates. Our MEng and BEng courses in a number of subject areas (<http://www.elec.york.ac.uk/ugrad/course/>) are fully accredited by the IET (Institution of Engineering and technology) at CEng (Chartered Engineer) level and our BSc in Music Technology at IEng (Incorporated Engineer) level. The Department is consistently highly ranked for electronic engineering in the annual National Student Survey. Our suite of taught MSc programmes covers the latest technologies and tools in important industry sectors.

In the 2008 Research Assessment Exercise the majority of our submission, including 77.5% of our research outputs, was judged world-leading or internationally excellent. Our research groups in physical layer electronics, engineering management, communications, audio and intelligent systems work with industry and universities across the world while providing a friendly and supportive environment for staff and students.

The Department of Electronics operates a family friendly policy and is committed to gender equality and diversity. The department recognizes that a flexible approach to working is vitally important in the recruitment and retention of staff who have family commitments. The Department offers flexible working hours to all staff and will actively support job sharing and career break requests where it is reasonable and practical to do so and where operational needs will not be adversely affected.

We're proud to belong to one of the world's top 100 Universities, and fortunate to be located in one of Europe's most beautiful cities.

##### **THE POST AND RESPONSIBILITIES**

The Department of Electronics at the University of York has been active in the area of Music Technology for many years we now seek to appointment a teaching fellow (new post) for a period of 36 months in the first instance.

The appointee will contribute to teaching on our music technology programmes for both undergraduate and postgraduate students throughout the curriculum and to other relevant undergraduate and Masters level modules, depending on the appointee's specific areas of expertise. The curriculum of the Department's programmes in Music Technology can be found at

these two links, and evidence of previous teaching in these or closely related areas would be an advantage:

<http://www.elec.york.ac.uk/ugrad/course/EEMTS.htm>

<http://www.elec.york.ac.uk/ugrad/course/mustech.htm>.

In addition, the appointee will be proactive in supporting and administering the design and development of a new Masters programme in the area of audio and music technology (title not decided) in collaboration with other academic colleagues in the Music Technology Stream. This programme will sit alongside existing Masters programmes in the Department (<http://www.elec.york.ac.uk/gsp/welcome.html>).

### **Key Accountabilities**

- To undertake world class scholarship
- To develop and deliver high quality undergraduate and postgraduate teaching and supervision

## PERSON SPECIFICATION

### Person Specification

	<b>Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
1	First degree in a relevant discipline.	<b>X</b>	
	<b>Experience</b>		
2	Teaching and/or laboratory demonstrating experience in a relevant discipline	<b>X</b>	
3	Evidence of excellence and innovation in teaching at undergraduate and/or post graduate level		<b>X</b>
4	Experience in assessing students' work		<b>X</b>
	<b>Personal qualities</b>		
5	Ability to make a positive contribution to the administrative tasks and committee work of the department	<b>X</b>	
6	Adaptable to change, can interact effectively with people at all levels and different approaches	<b>X</b>	
7	Commitment to team-working, and respect and consideration for the skills of others	<b>X</b>	
8	Self-motivated, pro-active, and innovative	<b>X</b>	
	<b>Skills</b>		
9	Excellent analytical and design skills	<b>X</b>	
10	Strong oral and written communication skills	<b>X</b>	
11	Able to teach practical and studio-based courses.	<b>X</b>	
12	Live musical performance ability and/or audio recording experience	<b>X</b>	
13	Able to prioritise work effectively	<b>X</b>	

## SALARY AND TERMS

Salary will be within the range £35,938 - £44,166 per annum on grade 7 of the University's salary scales for appointment at Lecturer. The post is full-time and the hours of work are 37 per week.

The annual holiday entitlement is 38 days, including 8 statutory public holidays. If the post is part-time, the holiday entitlement will be reduced pro rata.

The candidate appointed may, immediately upon starting his/her employment, join USS - the Universities' Superannuation Scheme – which involves a personal contribution of 7.5% of salary. If you have not previously been a member of USS, you will join the Career Revalued Benefits section (6.5% personal contribution.). Both sections have a 16% employer contribution, and are offered via salary sacrifice.

## **Accountability**

The post holder will be accountable to the Head of the Department of Electronics.

## **POSTGRADUATE CERTIFICATE OF ACADEMIC PRACTICE**

The University offers a programme to enhance skills in academic practice, the Postgraduate Certificate of Academic Practice (PGCAP), which is primarily aimed at academic staff in the earlier stages of their career.

If you have less than 3 years full time equivalent experience in an academic post and this is your first permanent appointment (or if it is longer than 23 months duration) you are required to complete the whole PGCAP Programme i.e. Modules 1 and 2. You should discuss this requirement with your Head of Department, normally before taking up your appointment.

## **Nationality, Asylum & Immigration Act (2006)**

In accordance with the Nationality, Asylum & Immigration Act (2006), if you are successful in your application for this post you will be required to provide, before you start work at the University, one document from a specified list to evidence that you are legally entitled to live and work in the UK.

## **MAKING YOUR APPLICATION**

**The closing date for receipt of applications is midnight on Friday 24<sup>th</sup> August 2012.**

**We anticipate holding interviews for this position on Monday 24<sup>th</sup> September 2012.**

## **Informal Enquiries**

If you are interested in applying, you are encouraged to make informal enquiries to the Head of Department and Head of the Audio Laboratory (Professor David Howard, david.howard@york.ac.uk; 01904 322405).

Your application should include the following:

- 1. A letter of application, describing how you believe you meet the essential and desirable criteria detailed in the Person Specification for the post**
- 2. Curriculum Vitae, also to include:**
  - A one- to two-page summary of proposed future research**
  - A one-page summary of teaching interests and aspirations**

## **How to Apply**

When you are ready to start your application, click on the 'Apply now' button and you will be guided through the stages of the application form. You will also be asked to upload a letter of application outlining your suitability for the job and your curriculum vitae, as specified above.

## **References**

You will be asked to provide the names and contact details of three referees able to comment on your suitability for the role, including your current or most recent line manager (for example, the head of your department or research group) or your supervisor if you are a student.

In the event that you are offered a position, we will also seek an employment reference from your current or most recent employer.

If you have any queries relating to your application, please do not hesitate to contact HR Services. You can telephone us on +44 (1)904 324835 or email us at [recruitment@york.ac.uk](mailto:recruitment@york.ac.uk)

With the compliments of HR Services

20 July 2012

Ref: 2505