

William R. Kohler
811 W. Maxwell Street, #436
Chicago, Illinois 60608

Phone: (312) 799-0561
email: *wrkohler@gmail.com*

EDUCATION

University of Illinois, Chicago - MA, Applied Linguistics
University of North Carolina, Chapel Hill, NC - BA, International Studies

Teaching Experience

University of Illinois at Chicago

January 1998 to Present

Lecturer – College of Business Administration/ Dept of Managerial Studies

Teach managerial communications to undergraduate business majors at UIC covering the fundamentals of office communication (letters, memoranda, reports, email correspondence) and developing effective presentation skills.

Lecturer

January 2007 to 2009

Co-taught Entrepreneurship for non-business majors with Dr. Gerry Hills. Developed prototype curriculum for teaching Entrepreneurship across university departments (Honors 201)

University of Illinois-Chicago

March 2006 to 2011

Office of External Education (OEE)

Consultant - Taught business writing to business professionals

Krasnoyarsk State University, Krasnoyarsk Russia

Summers 2002, 2003, 2004

Visiting Faculty

Roosevelt University, Chicago, Illinois

October 1999 - Dec 1999

Visiting Faculty

October 2000 - Dec 2000

Taught managerial communications courses to Chinese MBA students from Beijing and Shenyang, China

International University of Japan, Urasa, Japan

July - Sept 2000

Visiting Faculty

Arthur Andersen Worldwide, St. Charles Illinois

1996-1999 Summer Courses

Course Instructor

Arthur Andersen Business English Immersion Training (BEIT) and Language of Meetings

International Orientation Resources, Inc

January 1999 -

August 2001

Consultant

ESL instruction to business executives of Sara Lee Corporation (Brazil), Littelfuse (Switzerland) Avery-Dennison (Chile), and Bosch-Skill Power Tools (Germany)

OTHER WORK EXPERIENCE

University of Illinois at Chicago

Faculty-in-Residence

2007 to Present

Live on UIC campus providing UIC residents with personal coaching of life skills, professional skills development, and advice on finding employment. Developed and teach resume writing, interviewing, and business writing workshops.

WRK Works – a *dba*, sole proprietor - Chicago, Illinois

1995 to Present

Title: Owner/Director

Consult/consulted with First Midwest Bank, Merrill Lynch, Radisson Hotel, Sara Lee Corporation, Searle Corporation, Skill-Bosh Tool, Burwood, Inc, and Arthur Andersen teaching key employees business writing skills, presentations skills, and English as a second language.

COMMERCIAL REAL ESTATE BROKERAGE

1976 - 1994

San Jose, California and Orlando, Florida

Commercial Real Estate Leasing

Negotiated leases and/or real property sales in excess of \$150 million in industrial and commercial real estate as a real estate broker specializing in Research and Development in electronics. Brokered leases w/corporations such as General Electric, IBM, Loral Corporation, Ford Aerospace, Graesby Electronics, Plantronics Corporation, and United Technologies. Worked in Silicon Valley with the electronics industry during the initial stages of the computer revolution (1976-1984). Worked in Orlando, Florida as leasing specialist negotiating leases for corporate office users, electronic R&D users, and developers (1984 - 1994).

Achievements:

Awarded the Silver Circle Award by the University of Illinois-Chicago for teaching excellence (2010)

Developed new business writing curriculum for UIC-CBA; began Fall 2010 (BA300)

Recognized by UIC Campus Housing: Faculty-in-Residence of the year award (2009)

Recognized by the University of Illinois Alumni Association for outstanding teaching (2006)

Federal Bureau of Investigation (FBI) – Qualified to train for FBI English- examiner (2011)

Headlines & Hash Browns: Created UIC Campus Housing program personally serving breakfast to 35-50 UIC students to strengthen housing community and regularly expose students to current events (2007 to present).

Negotiated approval on-line MBA program: UIC and Krasnoyarsk State University, Russia (2005)

Invited by Chinese Bureau of Foreign Trade and Experts to address small businesses (2004)

Earned Cambridge Certificate/RSA, San Francisco, California (1995)

Personally developed and owned 18 apartment units, Orlando, FL (1984-1994)

Held California brokers license in both real estate and commercial insurance (1978-1984)