

# finappster Sigma Client-Meeting Minutes

Date | time: 13/08/21 9:00am-12:00pm Location: WZ Café Room

Meeting called by:	All	Attendees:	John Sangalang, Peter Scandle, Barry Dowdeswell
Type of meeting:	Weekly team meeting	Please read:	Chris and Jose were not able to make it to the meeting as they were feeling unwell
Facilitator:	Chris Stehlin	Please bring:	Laptop
Note taker:	John Sangalang		
Timekeeper:	John Sangalang		

## Action Items

### Topic

- ✓

Review of our project proposal draft

- Barry provided feedbacks to our proposal and concluded that it contains too many negative points

- Barry emphasizes to include the positive points to proposal and that the core features are present and working.

- Additionally, emphasize that finappster Sigma’s job is to add a feature to an existing website, not from scratch, and help Leanna with the design aspect of the missing core

- Our scope needs to be clear; the quiz is the key missing feature for finappster. Our moderator will challenge us that the project is too large.

Barry

N/A
- ✓

Editing the proposal :

- Pete and John agreed that the team should have an emergency meeting later tonight to cover Chris and Jose on the feedback that was provided by Barry.

All

N/A

## Other Information

Observers: N/A  
Resources: N/A  
Special notes: N/A

