finappster Sigma Mentor Meeting Minutes

Date **|** *time:* 02/04/22 (1 hours) *Location:* Online(Microsoft Teams)

Meeting called by:	All	**Attendees:** Chris Stehlin, John Sangalang, Peter Scandle, Jose Santos, Barry Dowdeswell
Type of meeting:	Mentor Meeting	
Facilitator:	All	
Note taker:	All	
Timekeeper:	All	

Action Items

Topic

- ✓ **Discussion**

  - There are a couple of options to discuss the rest of the development scope. One, implement the raw data table as we were hoping, MVP funds. Or, we work with Leanna, confirm some 'real enough' data, prove share algorithm. Outline the steps required to implement 'Fund' for future team / dev team to implement. Likely, insufficient time to do both, but as recommendation algorithm was big pinnacle of our development this could potentially be good

- ✓ **Portfolio**

  - While waiting for Leanna's availability we can start on our portfolio. Such as Trello board fixed up ready for screenshots, which Chris can handle, and will handle the issue log & risk register. John will start on the meeting minutes across notion needs to be formatted and finished and then sent to team's portfolio meeting minutes. Jose will prepare the Figma designs separated and appropriately captioned then added to Figma and portfolio folder on teams. Peter will update the project schedule (WBS, Gantt Chart)

Other Information

Observers: N/A

Resources: N/A

Special notes: N/A