

# Welcome to **Figma Template** Documentation

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## **File Importer:**

1. Click on the Import File icon next to the New File button in the toolbar. You can find this in the top-right corner of any File page in the File Browser.
2. Select the file(s) from the dialog window and click Open to start the import process.
3. Depending on the file size this can take a couple of seconds to import. Click Done to return to the File Browser.

## **Drag and Drop Files**

You can drag a file from a folder on your computer, or from your Desktop, right into Figma. This is available on both the Figma Desktop app and the Figma web app (browser-based).

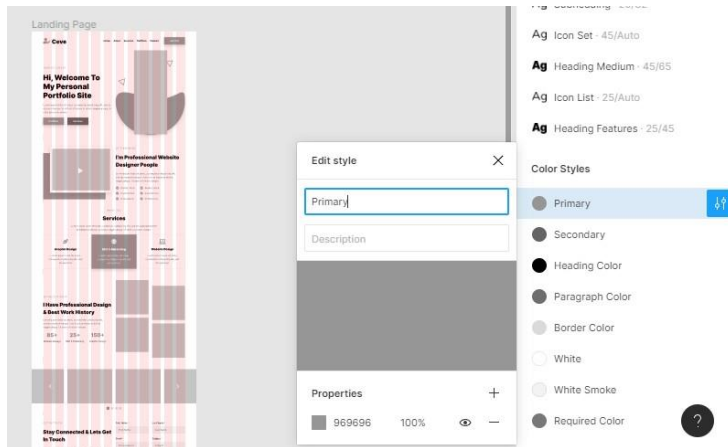
You can drag and drop Files into the File Browser or the Editor. Figma supports different file formats for each approach. Add Files to Figma Make changes to Styles Importing images in Figma

1. Open the page in Figma you want to add the file to. This could be the File Browser, or a specific Figma File.
2. Locate and select the file(s) you want to import. These could be on the desktop or in a folder.
3. Drag the file(s) over to Figma. A blue box will appear in Figma to show that your files are ready to import.
4. Release your mouse to start the import process. Depending on the file size, this can take a couple of seconds.
5. Once completed, click Done to return to the File Browser You can drag and drop Files into the File Browser or the Editor. Figma supports different file formats for each approach.

## **Make Changes To Styles**

You can only edit local styles from the Style Picker. There are a couple of ways to edit a Style :

1. Hover over the Style, then click the adjust icon when it appears.
2. Right-click on the Style and select Edit Style from the options.



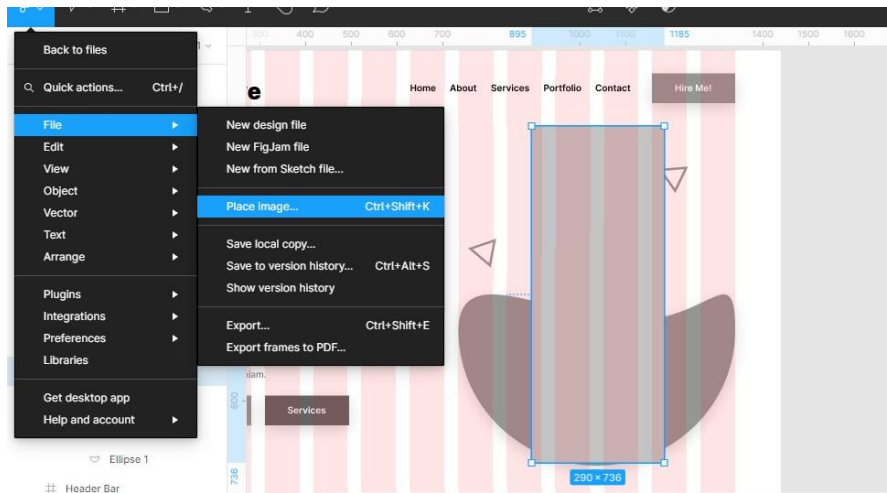
At the top of the Edit Style panel you can view and update information about the Style and its properties.

1. View or update the Name of the Style
2. Add or update the Style Description
3. View or update any properties of the Style
4. Click on the eye icon to hide or show the property on any objects the Style is applied to.
5. Click the mins icon to remove the property from the Style.

## Importing Images In Figma

### Via The Menu

This might seem obvious, but to start working with images in Figma, you'll need to first import them into your file. You can do this from the menu, by going to File then clicking on Place Image. You can also find this same option at the bottom of the Shape Tools dropdown, or by pressing the handy keyboard shortcut Shift + Command + K



## Via Drag & Drop

The second import method is via drag and drop. From your desktop or a folder on your computer you can simply drag and drop one or multiple images into Figma.

I Hope you enjoy Thanks!