

## Neelya Samarasinghe IS Undergraduate

#### **About Me**

A Proactive BSc Information Systems Undergraduate at the General Sir John Kotelawala Defence University, with strong academic achievement and volunteering experience. Process strong leadership and communication skills with fluency in English.

### **My Contact**

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- 142/31,Kirimandala mawatha Colombo 05

# Extra Curricular Activities

- Member of Rotaract Club
- Member of FOSS Organaizing Committee

#### Languages

- English (Fluent)
- Sinhala(Fluent)

#### **Skills**

- Basic Computer Literacy Skills
- Employee Recruitement
- Performance Management
- Employee Relations and
- Training and Development
- HR Compliance and Regulations
- Fluent in Writing and Speaking Skills in English

## **Education Background**

- Kotelawala Defence University
   (2022) Present
   Faculty of Computing -Information Systems
   Undergraduate
- President Girl's School Nawala (2007-2018)
   GCE O/L-

Mathematics(C)Science(C),Sinhala(A),IT(C),Music(A),History(C),Buddhism(A),Commerce(c),English(A)

St Paul's Girls School Milagiriya (2018-2020)

GCE A/L'S- Arts stream IT-C Political Science -C History-C

#### **Achievements**

(2020-2021)Successfully Completed Advanced Certification of Human Resource management (ACHRM) at CIPM Institute.

(2020-2021) Successfully completed project based on as part of the Human Resource Management Advanced certificate program.

(2016-2021)Successfully completed the Bhatkhande Visharada exams, showcasing dedication and commitment to Indian classical music

education

## REFERENCES

MR. M.B. Jayathilake
Project Manager
U&R Enterprises