

# **Meeting 1 Agenda**

**Date:** 11/06/19

**Time:** 9:00 PM

## **Agenda items:**

1. State of codebase
2. LCAM Requirements
3. Executable Architecture -30
  - a. Coding standards are explicit and rigorously adhered to.
  - b. The development environment is very well organised.
4. Test Results -20
  - a. UAT
  - b. Integration
5. PMAS Requirements
6. Document specifics
7. Plan of attack

## **Action Item:**

1. Merge current work with master
2. Link work items with commits in the Iteration plan
3. Michael do new iteration plan
4. Michael update docs in git and wiki
5. Do blogs

## **Notes:**

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# Meeting 1 Minutes

**Date:** 11/06/19

**Time:** 9:00 PM

**Attendees:** Jasmine, Conrad, Michael, Elias

## **Agenda Items Outcome:**

1. State of codebase
  - a. Jasmine
    - i. Database functional (minor warnings), this week need to look at getting live data to read data and show in UI
  - b. Elias
    - i. Classes functional, require integration with other classes and testing.
  - c. Conrad
    - i. Theoretically works. Unable to test until files are actually there.
  - d. Michael
    - i. Currently merged, will start a new branch to continue work on template editor
2. Test Results
  - a. UAT
  - b. Integration
3. Executable Architecture -to be done last
4. PMAS -Michael will ensure all docs are uploaded

## **Notes on Action Items:**

- 1.

# Meeting 2 Agenda

**Date:** 18/06/19

**Time:** 9:00 PM

**Attendees:** Jasmine, Conrad, Michael, Elias

**Agenda items:**

1. Where are we at.
2. Moving forward/plan of attack.

**Action Item:**

1. Finalise areas docs that aren't to do with testing by friday 21st
2. Clean code to production standards by friday 21st
3. UAT scripts by friday 21st
4. Testing saturday 22nd
5. Testing dependent docs by mon 24th

**Notes:**

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# **Meeting 1 Minutes**

**Date:** 04/06/19

**Time:** 9:00 PM

**Attendees:** Jasmine, Conrad, Michael, Elias

## **Agenda Items Outcome:**

1. EA working and Docs started.
2. Documents to be finalized by friday 21st -sans testing dependencies.

## **Notes on Action Items:**

- 1.