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| **LINK TO FILE FOLDER** |
| [CLICK HERE FOR LINK](https://teams.microsoft.com/_#/files/General?threadId=19%3Ae0cd08ed9f00498b87244824ca142fad%40thread.skype&ctx=channel&context=New%25202020%2520Docs&rootfolder=%252Fsites%252FHenryHSQE%252FShared%2520Documents%252FGeneral%252FNew%25202020%2520Docs) |
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| **Yellow Card Notification** | | **Red Card Notification** | | | | |
| * **Advice operative of the reason for issuing the**   **unsafe action notice**   * **Instruct the operative to leave site and return**   **the following morning to receive initial pre -**  **start safety brief from HCPL Site Manager**  **The operative’s supervisor must be**  **present** | | * **Advice operative of the reason for issuing the**   **unsafe action notice**   * **Instruct the operative to leave site and not to return, send a copy of notification to HSQE Director for records.** * [**HSQE@henryconstruction.co.uk**](mailto:HSQE@henryconstruction.co.uk) | | | | |
| **Date of Issue** |  | | **Time of Issue** |  | | |
| **Contract** |  | | **Trade** |  | | |
| **Location of offence** |  | | | | | |
| **Recipient (Name)** |  | | | | | |
| **Company** |  | | | | | |
| **Works being undertaken** |  | | | | | |
| **Red Card Criteria for Immediate removal from all HCPL projects.**   * Physical and or Verbal abuse. *(Threatening behaviour)* * Removing guard rails, barriers, or other forms of edge protection, * Tampering with scaffolding, machinery, fire fighting or other safety critical equipment. | | | | | | |
| This is notification that you failed to comply with the site safety rules in that you were found/seen: | | | | **N/A** | **Yes** | **No** |
| Working In an Unsafe Manner | | | |  |  |  |
| Not wearing adequate or correct PPE | | | |  |  |  |
| Using an insecure ladder or platform | | | |  |  |  |
| Using an unsafe power supply / portable electrical equipment. | | | |  |  |  |
| Working in an unsafe excavation. | | | |  |  |  |
| Misusing plant or machinery. | | | |  |  |  |
| Unsafe working at height. | | | |  |  |  |
| Working in a manner which could cause potential damage to the environment. | | | |  |  |  |
| Not working in compliance with Method Statement or Risk Assessment | | | |  |  |  |
| Other | | | |  |  |  |
| **Description of non-compliance** |  | | | | | |
| **Authorisation** | | | | | | |
| **Issued by** |  | | **Date** |  | | |
| **Recipient** |  | | **Date** |  | | |
| **Operative follow up / Confirmation of Re-start briefing / Induction** | | | | | | |
| **Manager/ Supervisor undertaking briefing/induction:** | | | | | | |
| **Signed** |  | | **Date** |  | | |