

Undergraduate Society of Applied Mathematics Constitution

This document represents the constitution of the Undergraduate Society of Applied Mathematics at Western University.

1: General Statements

- 1.1. The official name of the society will be The Undergraduate Society of Applied Math, “USAM” for short.
- 1.2. The body running USAM will be referred as to the Executive, sitting members of the Executive will be referred to as representatives of the student body.
- 1.3. This is the governing document of the society and the Executive.

2: Duties and Mission

The purpose of USAM is to improve the experience of Applied Math students of the Western University thus the goals and duties of the Executives are:

- 2.1. Provide members of USAM with representation within the department of Applied Math at the discretion of the Executive.
- 2.2. Provide members of USAM chances to interact with each other and faculty members.
- 2.3. Provide useful information and events to USAM members, allow them to be involved in the department and give them volunteering and networking opportunities.

3: Definition of Membership

- 3.1. Full membership is defined as anyone who has successfully completed first year, and is currently enrolled in a module in or associated with the department of Applied Mathematics at the Western University.
- 3.2. Members of USAM are defined as all students currently enrolled in a module within or associated to the department of Applied Math at the Western University. First year students not in the aforementioned category wishing to take part in the society may apply for partial membership and receive some of the benefits of full membership at the discretion of the Executive.
- 3.3. Full members have access to all services and events provided by USAM and can serve on the executive if selected.

4: The Executive

- 4.1. All pre-existing positions in the Executive will be filled by a selection process decided by the previous person holding the position. If the position is not filled by the start of a new academic year, and is deemed necessary to the executive, the President will recruit for the position.
- 4.2. Positions: President, Media, Web Administration, 2nd Year rep

- 4.3. President – Oversees the entire executive. There can be more than one. The President fills any holes they see for the executive, and handle the finances. Helps coordinate the executive and generally sets the focus of the group.
- 4.4. Media – advertises events, handles the Facebook group and produces content for the website.
- 4.5. Web Administration – Runs the USAM website
- 4.6. 2nd Year rep – Encourages 2nd years to become active in the department, advertises to their peers.

5: Recruitment to the executive

- 5.1. All USAM members shall be informed of any pending recruitment process.
- 5.2. To become President, a member must have served on the USAM executive at least a year.
- 5.3. To attain a position in the Executive, a person must be selected to succeed another, or be appointed by the President.
- 5.4. The President may decide which positions are necessary and may eliminate roles and create roles as they see fit.

6: Finances

- 6.1. USAM shall have no membership fee for students with full membership, defined in 3.1.
- 6.2. Any expenditure must be approved by a Co-president until the role of the treasurer is appointed.
- 6.3. Any expenditure above \$50 must be approved by both Co-presidents.

7: Amendments, Emergency Powers and Miscellaneous

- 7.1. In the event that USAM needs reformation, co-presidents shall be named by the department chair.
- 7.2. Co-presidents are approved volunteers that together possess full authority over USAM.
- 7.3. Co-Presidents have veto power over all decisions made by USAM.
- 7.4. To alter the constitution, both co-presidents must agree.
- 7.5. Every member of the Executive must sign the constitution and agree to its rules and duties.
- 7.6. An updated version of the constitution must be kept inside the USAM office.
- 7.7. A constitution is not official until the entire Executive has signed and agreed to it.

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Steven Silber
Co-president

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Jonathon Riddell
Co-president