

# Meeting Minutes - Meeting #1

## Meeting Details

Date:	03/08/2022
Venue:	MS Teams
Attendees:	Nathan Boc Mevlut Saluk Sankeath Suriya Arachchiralalage Abida Mohammadi Christodoulos Voulismas
Apologies:	N/A
Duration	30 mins

## Information / Decisions

No.	Item
1	Ice breaker session
2	Jira to be used for product backlog
3	GitHub should be setup for the project
4	Discussed Assignment specification

## Action Items

No.	Item	Who	By
1	Complete acceptance criteria for assigned user stories	Team	2022.08.06