

Michelle Fong

2508 Grandview Circle
Columbia, MO 65203
(224) 828-3290
michellerfong160@gmail.com

EXPERIENCE:

Wendy's

Crew member

403 E Nifong Blvd, Columbia, MO 65203

June 2021 - Oct 2023

- Handled cash
- Bagged orders in a timely manner
- Greeted customers and took orders
- Experience in kitchen machinery
- Prepped food
- Experience with opening and closing

Taught me how to balance both work, and school while still being reliable and effective worker and student.

Hyvee

Market Grille

25 Conley Rd, Columbia, MO 65201

Oct 2023 - PRESENT

- Food caterings
- Prepping food
- Phone etiquette
- Experience with closing
- Handling cash
- Experience in kitchen machinery
- Stocking

Dubuque Senior High school

1800 Clarke Dr, Dubuque, IA 52001

Started high school diploma

August 2018 - March 2020

Rock Bridge Senior High School

4303 S Providence Rd #7198, Columbia, MO 65203

Received high school diploma

Extracurricular activities:

Haunted house:

Raised charity money through a canned food drive

Helped learn how to organize and run projects as well as utilize my

SKILLS

Adaptability

Collaboration

Communication skills

Computer literacy

Customer service

AWARDS

Honor Roll:

High school: 3.8

College: 3.8

National high school honors society.

LANGUAGES

English

French:

Beginner/intermediate

creativity to come together as a group for a good cause. Learned how to adapt in a real life situation to meet the needs and expectations of the scenario.

Bye bye birdie: the musical:

Taught me how to take direction, be supportive of others, and work as a team to create a cohesive artistic experience for an audience. Helped me learn time management and taking risks with people and trying new things. It also helped me to realize how to support those in the spotlight even if I was not so that everyone can realize they have an important role even if they're in the background.

September 2020 - May 2022

University of Missouri (Columbia)

Currently studying for a Bachelor's degree in film production.

Experiences:

- Cinematography I:
 - Learned how to create ideas for, direct, recruit, as well as edit and shoot videos for short films projects.
 - These were independently-created artistic projects on a deadline and with limited resources.
 - Lighting
- Post Production:
 - Learned what happens after film is captured on camera
 - Learned about to do variety of cuts
 - Color graph
 - Programs:
 - Adobe premiere
 - DaVinci Resolve
- Acting:
 - Being comfortable around people
 - Voice control
- Floral arrangement
 - Learned how to design and price out floral arrangements in a floral design class.

August 2022 - present