



STUDENT OBLIGATION (PCT 102)

Student's Information

Student Name: Haydar Taqi Abu-Almakarim	Student ID: 2220005331
Department: CIS – Computer information System	Training Start Date: 22-06-2025
Assigned Company: Imam Abdulrahman bin Faisal University	Company Location: Imam Abdulrahman bin Faisal University, Address: Dammam, Kingdom of Saudi Arabia, P.O. Box 1982, Dammam 31441, Administration Building: D1

Student's Undertaking

By joining the COOP program, I the undersigned, agree to strictly abide by the following obligations

1. I must check after the end of this semester before leaving to my assigned company that I am not among the dismissed or discontinued student.
2. I must report to my assigned company on the date assigned by the COOP committee or otherwise as indicated above.
3. I must spend a continuous eight (8) weeks in my assigned company and shall not change the place unless with prior permission of both the company and the COOP committee.
4. I must observe the laws and regulations of the training organization and shall not leave my places of training except with my superior's permission.
5. I must submit the Starting Date Form to the COOP coordinator within the first week of my training.
6. I must submit the progress reports each week of my training respectively.
7. It is my responsibility to submit the stamped training logbook to the COOP coordinator directly after the last week of my training.
8. I understand that any delay in submitting my progress reports, evaluation report and training logbook will affect my COOP training grade.
9. I will immediately communicate via e-mail and mobile/telephone to the COOP coordinator whenever I am facing any problem in trying to abide by the aforementioned rules and regulations.
10. Once I decided to drop the training, I will immediately fill in the Drop Form and send it to the COOP coordinator.

Signature:

Date: **22-06-2025**

***Student must complete this form and submit it to the Academic Supervisor before starting his / her training.**