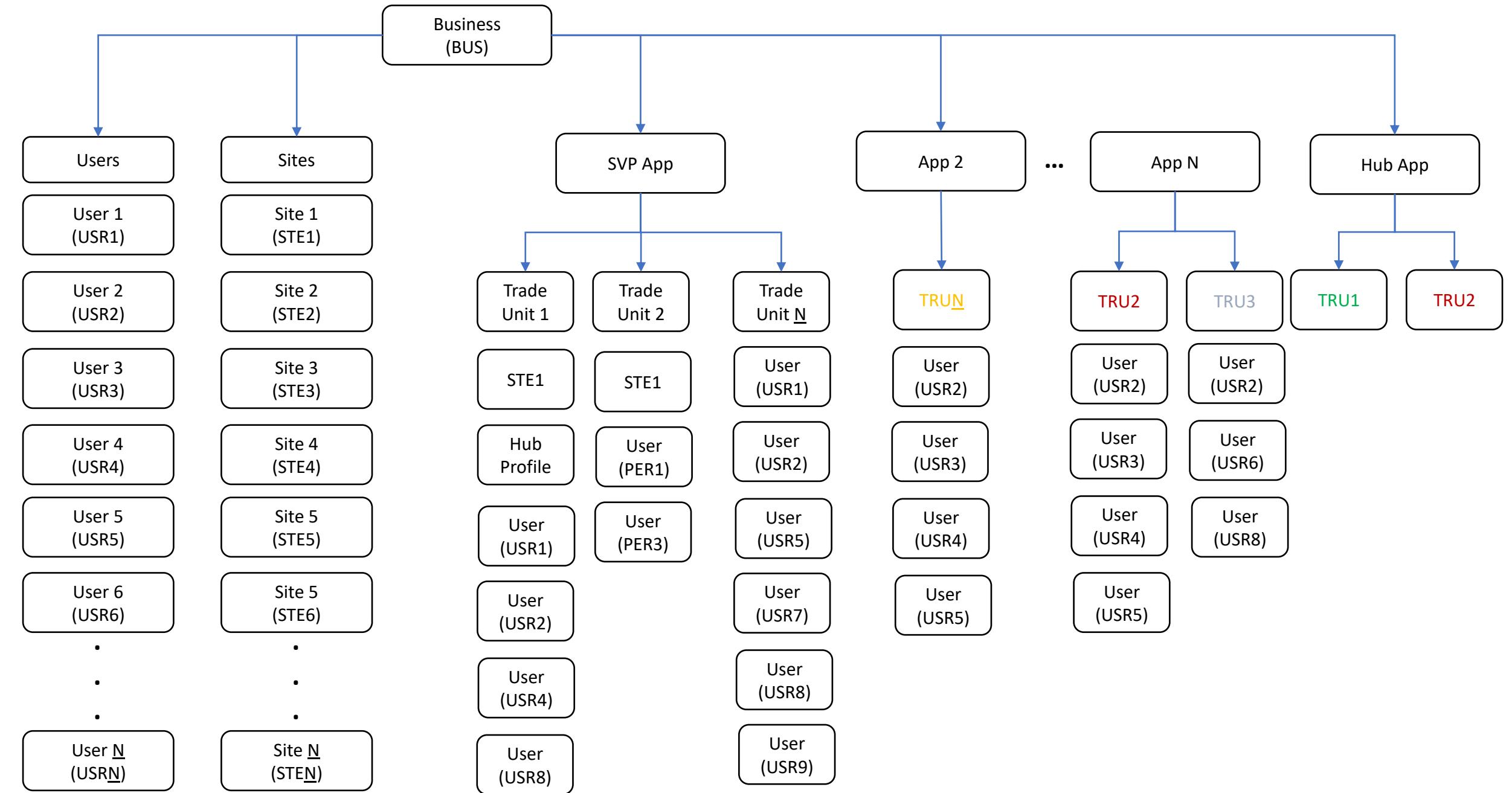


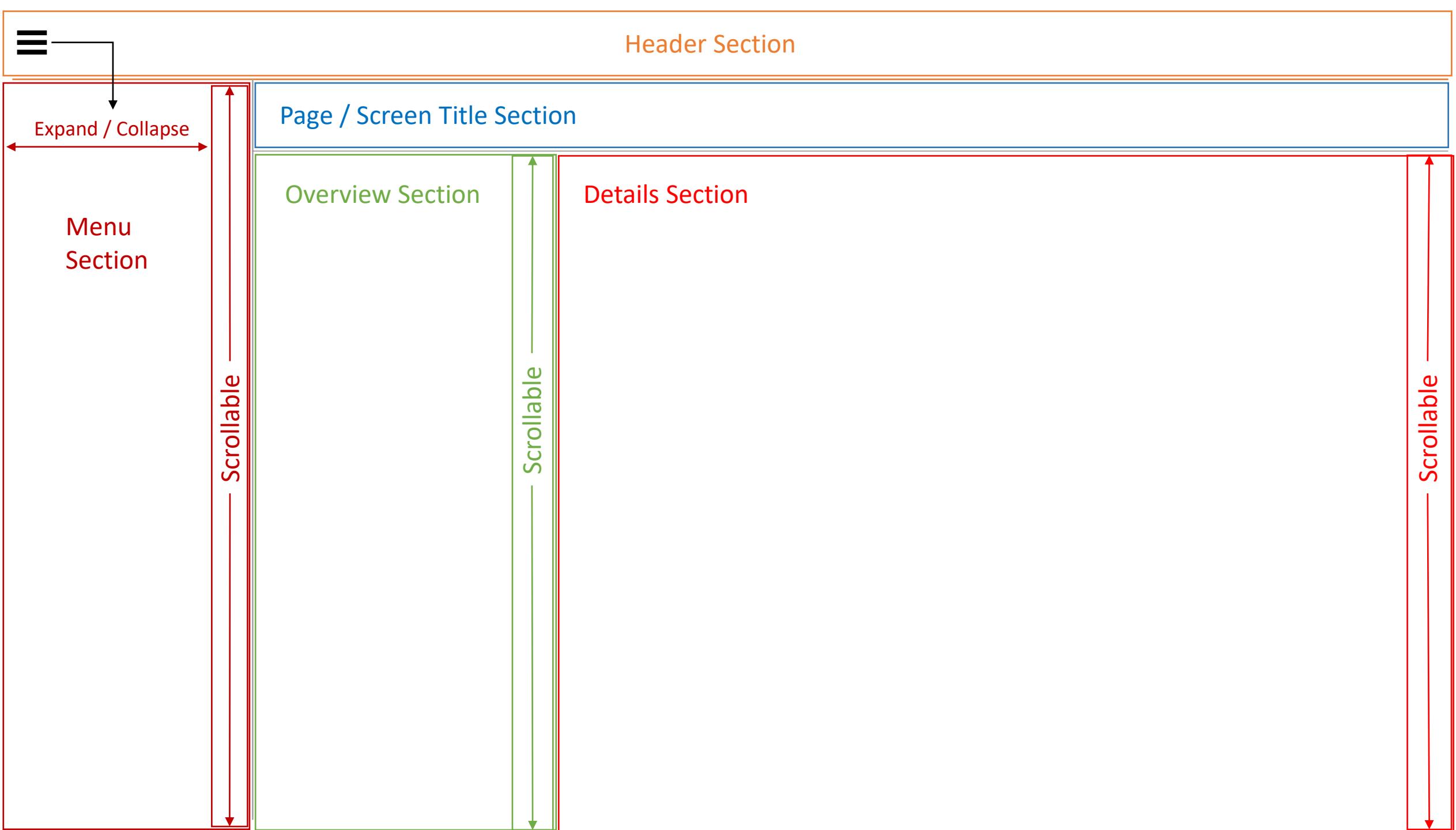
LinkMoto

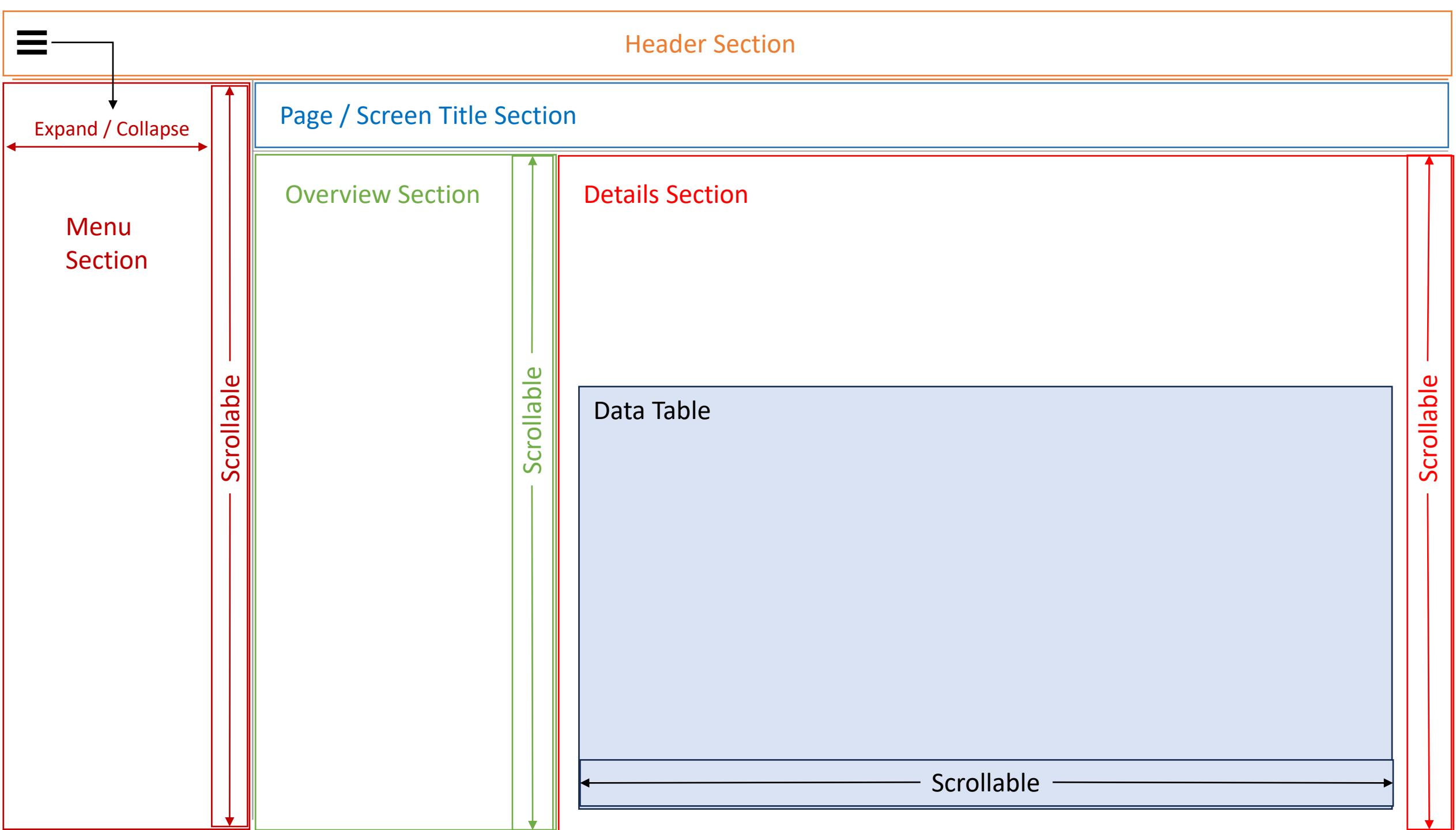
Business Manager Portal

Revision

Version	Author	Date	Changes
20240220	Zahanghir Alam	20/02/2024	Submitted
20240304 - WIP	Zahanghir Alam	04/03/2024	<ol style="list-style-type: none">1. Corrected spelling from 'Group' to 'User group'2. Assigning trade units and default trade unit to users Screen(s) updated:<ul style="list-style-type: none">• Directory > Users > ... > Apps > Service Provider• Directory > Users > ... > Apps > Service Provider > Edit user app settings3. Renamed document to LinkMoto Business Manager Portal4. Renamed document title to LinkMoto Business Manager Portal
20240304	Zahanghir Alam	05/03/2024	Submitted









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Motodoc Ltd



Business information

Id	BSN000001
Business setup	Limited Company
Registered Company Name	Motodoc Ltd
Registered Company Number	123654789
Registered Company Address	281 Clare Street, Bethnal Green, London E2 9HD
Companies House Proof	proof.pdf

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Business information

Business > Details > Business information

**Motodoc Ltd**

Business information



Id BSN000001

Business setup Sole Trader / Self Employed

Registered Company Name John Smith

Registered Company Number

Registered Company Address 281 Clare Street, Bethnal Green, London E2 9HD

Sole Trader / Self Employed Proof proof.pdf

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VAT

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Motodoc Ltd



VAT

UK VAT Registered

No

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Motodoc Ltd



VAT

UK VAT Registered

Yes

UK VAT Number

GB123456987

UK VAT Registration Proof

Proof.pdf

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Main contacts

Business > Main contacts



Main contacts

 SearchShow entries per page

ID	First Name	Middle Name	Last Name	Email	Mobile	Landline	Status	Action
1	Mohammed	Zahanghir	Alam	zahanghir@gmail.com	07123 456987			
2	Harry		Smith	harry@gmail.com	07456 987456	020 78453112		
3	Jenna		Ortega	jenna@email.com	01789 546321			

Add new main contact

Business > Main contacts > Add new main contact



New main contact

Main contact information

First name *

Middle name

Last name *

Email *

Mobile *

Landline

Position or job title in relation to
this business *

CANCEL

SAVE

Add main contact

Business > Main contacts > Edit main contact

**Edit main contact**

Main contact information

Id *

5

First name *

Mohammed

Middle name

Zahanghir

Last name *

Alam

Email *

zahanghir@gmail.com

Mobile *

07123545698

Landline

Position or job title in relation to
this business *

Director

CANCEL

SAVE

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Main contact

Business > Main contacts > Mohammed Zahanghir Alam



**Mohammed Zahanghir
Alam**

Main contact information



ID 5

First name Mohammed

Middle name Zahanghir

Last name Alam

Email zahanghir@gmail.com

Mobile 07123 456987

Job title / Position Director

Authorised person Yes

Authorisation proof Proof.pdf

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Motodoc Ltd

Trading names

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Id	Trading name	Status	Is registered company name
1	Motodoc Ltd	Approved	Y
2	H&H Motors	Approved	N
3	H&H Bodyworks	Pending	N

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New trading name

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Trading name * (?)

Trading name proof* (?)

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Edit trading name

Trading name information

Id *

2

Trading name * (?)

H&H Motors

Trading name proof* (?)

Upload document

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Business > Trading names > H&H Motors

**H&H Motors**

Trading name information



Id	2
----	---

Trading name	H&H Motors
--------------	------------

Trading name proof	Proof.pdf
--------------------	-----------

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Status	Approved
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Trading name

Business > Trading names > H&H Bodyworks

**H&H Bodyworks**

Trading name information



Id	3
Trading name	H&H Bodyworks
Trading name proof	Proof.pdf
Status	Approved

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Add new site

Business > Sites > Add new site



New site

Site information

Address * (?)

Address Line 1 *

Address Line 2

Address Line 3

Address Line 4

City / Town *

Postcode *

Proof of trading at above address * (?)

Document upload

Acceptable proof (any 1 of the following):

- Expense Invoice (i.e. parts purchases, tools purchase, etc) in your trading address, dated within the last 1 month
- Utility Bill in your trading address, dated within the last 3 months
- Business rates bill or letter of your trading address
- Lease or Rent agreement of your trading address

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Site

Business > Sites > 123 Main Road, NW5 7TG



123 Main Road, NW5 7TG

Approved

Site information



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Add new user

Directory > Users > Add new user

**New user**

User information

First name *

Middle name

Last name *

Email *

Mobile *

Landline

[CANCEL](#)[SAVE](#)

User

Directory > Users > Mohammed Zahanghir Alam



**Mohammed Zahanghir
Alam**

[zahanghir@gmail.com](#)

Active

Last sign in: 14/02/2024 at
15:13

Created: 10/02/2024 at 09:45

User information

Apps

RESET PASSWORD

UPDATE USER

SUSPEND USER

INACTIVATE USER

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User

Directory > Users > Mohammed Zahanghir Alam > User information



**Mohammed Zahanghir
Alam**

zahanghir@gmail.com

Active

Last sign in: 14/02/2024 at
15:13

Created: 10/02/2024 at 09:45

RESET PASSWORD

SUSPEND USER

INACTIVATE USER

User information



Id	2
Name	Mohammed Zahanghir Alam
Email	zahanghir@gmail.com
Mobile	07123 654789
Landline	020 7896 1236

EDIT

User

Directory > Users > Mohammed Zahanghir Alam > Apps



Mohammed Zahanghir Alam

zahanghir@gmail.com

Active

Last sign in: 14/02/2024 at
15:13

Created: 10/02/2024 at 09:45

RESET PASSWORD

UPDATE USER

SUSPEND USER

INACTIVATE USER

Apps

App	User group	Status
Business Manager	Manager	On
Service Provider		Off

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User

Directory > Users > Mohammed Zahanghir Alam > Apps > Business Manager

**Mohammed Zahanghir
Alam**

zahanghir@gmail.com

ActiveLast sign in: 14/02/2024 at
15:13

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[RESET PASSWORD](#)[UPDATE USER](#)[SUSPEND USER](#)[INACTIVATE USER](#)**App**

App

Business Manager

Status

On

User group

Manager

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User

Directory > Users > Mohammed Zahanghir Alam > Apps > Service Provider



**Mohammed Zahanghir
Alam**

[zahanghir@gmail.com](#)

Active

Last sign in: 14/02/2024 at
15:13

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App

App

Service Provider

Status

Off



[EDIT](#)

User

Directory > Users > Mohammed Zahanghir Alam > Apps > Service Provider > Edit user app settings



**Mohammed Zahanghir
Alam**

[zahanghir@gmail.com](#)

Active

Last sign in: 14/02/2024 at
15:13

Created: 10/02/2024 at 09:45

RESET PASSWORD

UPDATE USER

SUSPEND USER

INACTIVATE USER

Edit user app settings

App

Service Provider

Status *

Off



CANCEL

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User

Directory > Users > Mohammed Zahanghir Alam > Apps > Service Provider > Edit user app settings



**Mohammed Zahanghir
Alam**

zahanghir@gmail.com

Active

Last sign in: 14/02/2024 at
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Created: 10/02/2024 at 09:45

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Service Provider

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On ▾

User group *

Technician ▾

Trade units *

H&H Motors – Bethnal Green

H&H Motors – Hackney

H&H Motors – East

H&H Bodyworks – North

Default trade unit *



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User

Directory > Users > Mohammed Zahanghir Alam > Apps > Service Provider



**Mohammed Zahanghir
Alam**

[zahanghir@gmail.com](#)

Active

Last sign in: 14/02/2024 at
15:13

Created: 10/02/2024 at 09:45

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App

App **Service Provider**

Status **On**

User group **Technician**

Trade units **H&H Motors – Bethnal Green**

H&H Motors – Hackney

H&H Motors – Hackney

Default trade unit **H&H Motors – Bethnal Green**

[EDIT](#)

User

Directory > Users > Mohammed Zahanghir Alam > Apps



Mohammed Zahanghir Alam

zahanghir@gmail.com

Active

Last sign in: 14/02/2024 at
15:13

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SUSPEND USER

INACTIVATE USER

Apps

App	User group	Status
Business Manager	Manager	On
Service Provider	Technician	On

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Products > Business manager > App settings



Business Manager

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Products > Business Manager > App settings > User groups

**Business Manager****App settings**

User groups

 Search

Show

10

entries per page

Id	User group name	User group type
1	Super Admin	System Default
2	Manager	System Default
3	Operations	Custom
4	Analyst	Custom

[Previous](#)[1](#)[2](#)[3](#)[Next](#)**ADD**

Add new user group

Products > Business Manager > App settings > User groups > Add new user group



New user group

User group information

User group name * (?)

User group type * (?)

Custom

Permissions

Business Permissions

Access Details Manage Details Access Main Contacts

Manage Main Contacts Access Trading Name

Manage Trading Names Access Sites Manage Sites

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User group

Products > Business Manager > App settings > User groups > Manager

**Manager**

User group information

Id	1
-----------	---

User group name	Manager
------------------------	---------

User group type	System default
------------------------	----------------

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User group

Products > Business Manager > App settings > User groups > Senior Technician

**Senior Technician**[DELETE USER GROUP](#)

User group information

Id 5

User group name Senior Technician

User group type Custom

Permissions

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Bookings [Access Bookings](#) [Create Booking](#) [Edit Booking](#)
[View Booking](#) [Delete Booking](#)

Jobs [Access Jobs](#) [Create Job](#) [Edit Job](#)
[View Job](#) [Delete Job](#)

Invoices

.

.

.

[EDIT](#)

Edit user group

Products > Business Manager > App settings > User groups > Edit user group



Edit user group

User group information

Id *

5

User group name * (?)

Senior Technician

User group type * (?)

Custom

Permissions

Business Permissions

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Manage Main Contacts Access Trading Name

Manage Trading Names Access Sites Manage Sites

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Business Manager Product Permissions

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Service Provider Product Permissions

Access App Settings Manage App Settings

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Service Provider

Products > Service Provider



Service Provider

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Contacts



Vehicles



Suppliers



Quotes



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User groups

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Id	User group name	User group type
1	Manager	System Default
2	Customer Service	System Default
3	Operations	System Default
4	Technician	System Default
5	Senior Technician	Custom
6	Customer Advisor	Custom

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Trade Units

Products > Service Provider > Trade units



Service Provider

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ADD

Add new trade unit

Products > Service Provider > Trade units > Add new trade unit



New trade unit

Trade unit information

Trade unit name * (?)

Trading name * (?)

Select from approved trading names 

On-site

Mobile

Both

How do you provide and offer your services? * (?)

Mobile city / town * (?)

Mobile postcode * (?)

Mobile distance / radius (miles) * (?)

Landline * (?)

Mobile * (?)

Email * (?)

Postcode (?):

This postcode will be used as your base postcode in order to set the distance and radius (miles) you will be covering.

CANCEL

SAVE

Add new trade unit

Products > Service Provider > Trade units > Add new trade unit



New trade unit

Trade unit information

Trade unit name * (?)

Trading name * (?)

Select from approved trading names 

How do you provide and offer your services? * (?)

On-site Mobile Both

Site * (?)

Select from approved sites 

Landline * (?)

Mobile * (?)

Email * (?)

CANCEL

SAVE

Add new trade unit

Products > Service Provider > Trade units > Add new trade unit



New trade unit

Trade unit information

Trade unit name * (?)

Trading name * (?)

Select from approved trading names 

How do you provide and offer your services? * (?)

On-site Mobile Both

Site * (?)

Select from approved sites 

Mobile city / town * (?)

Mobile postcode * (?)

Mobile distance / radius (miles) * (?)

Landline * (?)

Mobile * (?)

Email * (?)

CANCEL

SAVE

Add new trade unit

Products > Service Provider > Trade units > Add new trade unit



New trade unit

Trade unit information

Trade unit name * (?)

Hackney

Trading name * (?)

H&H Motors



On-site Mobile Both

How do you provide and offer your services? * (?)

Site * (?)

145 Kingsland Road, London N1 4RF



Mobile city / town * (?)

London

Mobile postcode * (?)

N1 4RF

Mobile distance / radius (miles) * (?)

Landline * (?)

Mobile * (?)

Email * (?)

CANCEL

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Add new trade unit

Products > Service Provider > Trade units > Add new trade unit



New trade unit

Trade unit information

Trade unit name * (?)

Bethnal Green

Trading name * (?)

H&H Motors



How do you provide and offer your services? * (?)

On-site

Mobile

Both

Site * (?)

281 Clare Street, London E2 9HD



Mobile city / town * (?)

London

Mobile postcode * (?)

E2 9HD

Mobile distance / radius (miles) * (?)

Landline * (?)

Mobile * (?)

Email * (?)

CANCEL

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Trade unit

Products > Service Provider > Trade Units > Hackney > Overview



Trade unit: Hackney

Trading name: H&H Motors

Active

Online

Created: 12/12/2023 at 11:55

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App data

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Trade unit information



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Trade unit information

Products > Service Provider > Trade Units > Hackney > Overview > Trade unit information



Trade unit: Hackney

Trading name: H&H Motors –
Hackney

Active

Online

Created: 12/12/2023 at 11:55

INACTIVATE TRADE UNIT

SHOW OFFLINE

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App settings

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Hub profile settings

Trade unit information



Id SVP00001

Trade unit name Hackney

Trading name H&H Motors

Service offerings On-site

Site address 145 Kingsland Road, London N1 4RF

Landline 02071234569

Mobile 07896321456

Email hhmotors@garage.com

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Trade unit: Bethnal Green

Trading name: H&H Motors

Active

Online

Created: 11/01/2024 at 13:15

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Trade unit information

Id	SVP00002
Trade unit name	Bethnal Green
Trading name	H&H Motors
Service offerings	On-site
Site address	281 Clare Street, London E2 9HD
Landline	02071234569
Mobile	07896321456
Email	hhmotors@garage.com

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Trade unit information

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Trade unit: Hackney

Trading name: H&H Motors

Active

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Trade unit information

Id SVP00001

Trade unit name Hackney

Trading name H&H Motors

Service offerings Mobile

Mobile city / town London

Mobile postcode N1 4RF

Mobile distance / radius (miles) 20

Landline 02071234569

Mobile 07896321456

Email hhmotors@garage.com

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Trade unit information

Products > Service Provider > Trade Units > Hackney > Overview > Trade unit information



Trade unit: Hackney

Trading name: H&H Motors

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Created: 12/12/2023 at 11:55

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Id
SVP00001

Trade unit name
Hackney

Trading name
H&H Motors

Service offerings
On-site **Mobile**

Site address
145 Kingsland Road, London N1 4RF

Mobile city / town
London

Mobile postcode
N1 4RF

Mobile distance / radius (miles)
20

Landline
02071234569

Mobile
07896321456

Email
hhmotors@garage.com

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Products > Service Provider > Trade Units > Hackney > App settings

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Trading name: H&H Motors

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Invoice settings



VAT settings



INACTIVATE TRADE UNIT

SHOW OFFLINE

Bookings settings

Products > Service Provider > Trade Units > Hackney > App settings > Bookings settings



Trade unit: Hackney

Trading name: H&H Motors

Active

Online

Created: 12/12/2023 at 11:55

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Bookings settings



Booking start time 9AM

Last booking time 5:30PM

Booking time intervals 10 minutes

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Last booking time * (?)

5:10PM ▾

Booking time intervals (minutes) * (?)

10 ▾

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Business Name H & H Motors

Address Line One 281 Clare Street

Address Line Two Bethnal Green

Address Line Three Tower Hamlets

Address Line Four

City / Town London

Postcode E2 9HD

Landline 020 7123 1234

Mobile 07456 987654

Email mygarage@emailus.com

Website www.mygarage.co.uk

UK VAT Number GB123456789

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UK VAT Number GB123456789

Footer – Full business name Motodoc Ltd trading as H&H Motors

Footer – Registered Office Address 281 Clare Street, London E2 9HD

Footer – Registered Company Number 06324569

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Id

CON-SVP00001-00099

First name

Harry

Middle name

Last name

Smith

Company name

ABC Limited

Mobile

07123456987

Landline

02071237896

Email

harry@smith.co.uk

Hub link id

HUB123456789

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Address line one 17 Something House

Address line one Frank Estate

Address line one Long Road

Address line one Newham

City / town London

Postcode E8 7TY

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Id	SVP00001
Listing name	H&H Motors - Hackney
Service offerings	On-site Mobile
Site address	145 Kingsland Road, London N1 4RF
Mobile city / town	London
Mobile postcode	N1 4RF
Mobile distance / radius (miles)	20.5
Landline	02071234569
Mobile	07896321456
Email	hhmotors@garage.com

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Monday 9AM – 6PM

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Tuesday	Open	Closed	8:30AM ▼ – 10:30PM ▼
Wednesday	Open	Closed	8:30AM ▼ – 10:30PM ▼
Thursday	Open	Closed	8:30AM ▼ – 10:30PM ▼
Friday	Open	Closed	8:30AM ▼ – 10:30PM ▼
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|--|---|--|---|--|
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| <input type="checkbox"/> MOT – Class 4 | <input type="checkbox"/> MOT – Class 7 | | | |
| <input type="checkbox"/> Servicing | <input type="checkbox"/> All Servicing | <input type="checkbox"/> Basic Service | <input type="checkbox"/> Interim Service | <input type="checkbox"/> Full Service |
| <input type="checkbox"/> Oil Service | <input type="checkbox"/> Air Conditioning Service | <input type="checkbox"/> Hybrid System Service | <input type="checkbox"/> Electric Vehicle Servicing | |
| | . | . | . | |

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2	LinkMoto Sales App	Basic	10/12/2023	10/01/2024	
3	LinkMoto Hub App	Free with SVP App Turbo Plan	01/01/2024		

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Id 123456

Subscription type Monthly rolling

Start date 01/01/2024

End date

Status Active

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27/09/2016	81798388	123456	81798388	Invoice Total	£59.17		£59.17
12/10/2016	81798388	123456	CR7 0916 DD1	Receipt		£59.17	£0.00

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111236		123456	LinkMoto Service Provider App	Turbo	01/02/2024	02/02/2024	£20.50	£0.00	£0.00	£20.50	Due
111237		123457	LinkMoto Service Provider App	Turbo	29/01/2024	30/01/2024	£30.00	£0.00	£30.00	£0.00	Paid
111238		123457	LinkMoto Sales App	Basic	27/01/2024	28/01/2024	£10.00	£0.00	£10.00	£0.00	Paid

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Subscription Id	123456
Product & Plan	LinkMoto Service Provider App – Turbo Plan
Invoice Date	01/02/2024
Invoice Due Date	02/02/2024
Status	Due
Total	
Subtotal Total (inc VAT)	£20.50
Credits	£0.00
Total (inc VAT)	£20.50
Amount Paid	£0.00
Current Balance	£20.50

Invoice total

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**113236**

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