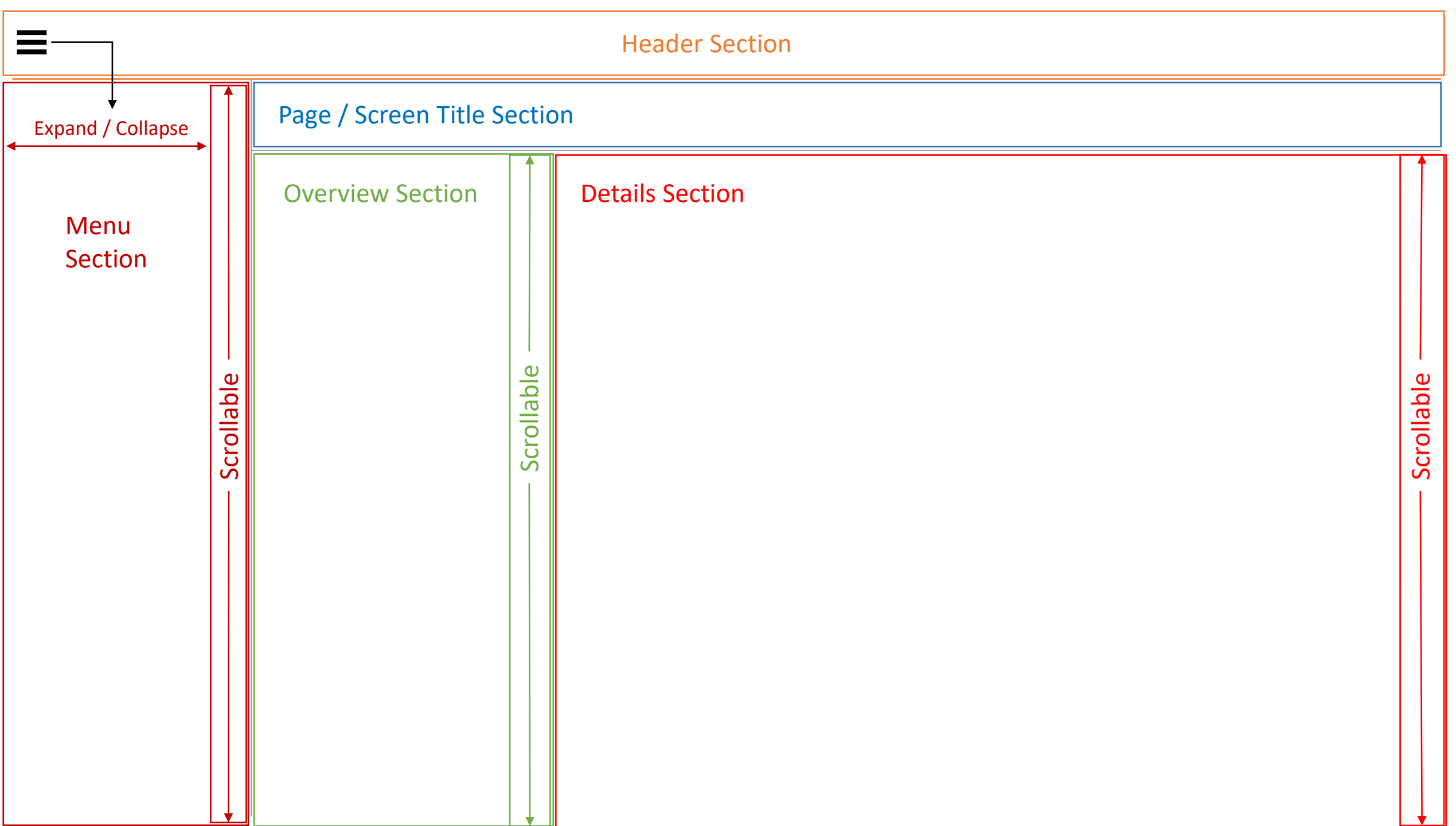


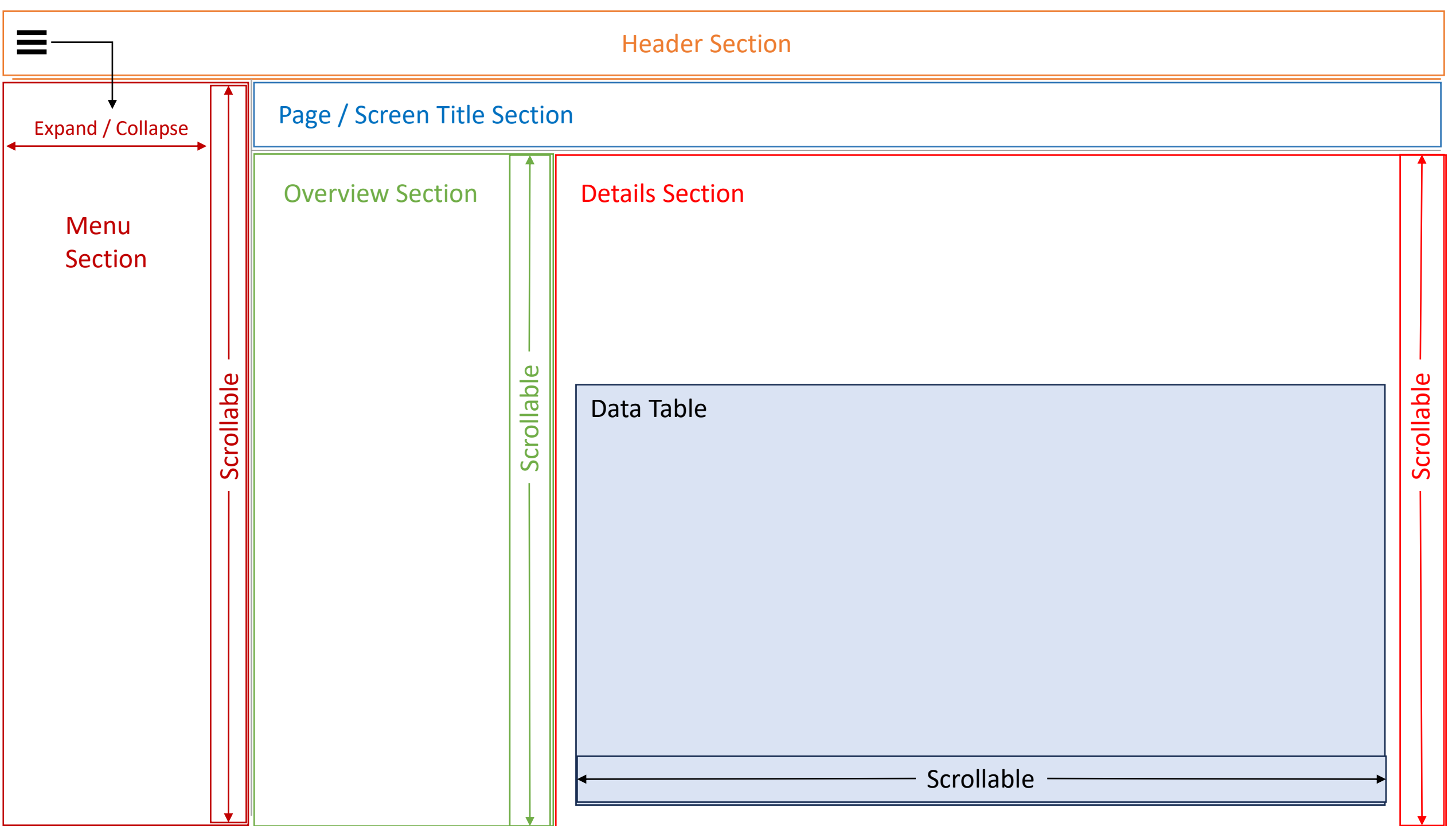
LinkMoto Admin Portal

v20240305

Revision

Version	Author	Date	Changes
20240222	Zahanghir Alam	22/02/2024	Submitted
20240305 - WIP	Zahanghir Alam	05/03/2024	<ol style="list-style-type: none">1. Added new menu item 'Reporting' and some screen examples2. Added screen examples for Hub users section3. Renamed document to "LinkMoto Admin Portal"4. Renamed title page to "LinkMoto Admin Portal"
20240305	Zahanghir Alam	05/03/2024	Submitted







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Add new user

Directory > Users > Add new user



New user

User information

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Middle name

Last name *

Email *

Mobile *

Landline

User group*

Super Admin



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User

Directory > Users > Mohammed Zahanghir Alam



Mohammed Zahanghir Alam

zahanghir@gmail.com

Active

Last sign in: 14/02/2024 at 15:13

Created: 10/02/2024 at 09:45

RESET PASSWORD

UPDATE USER

SUSPEND USER

INACTIVATE USER

User information



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User

Directory > Users > Mohammed Zahanghir Alam > User information



Mohammed Zahanghir Alam

zahanghir@gmail.com

Active

Last sign in: 14/02/2024 at 15:13

Created: 10/02/2024 at 09:45

RESET PASSWORD

SUSPEND USER

INACTIVATE USER

User information



Id	2
Name	Mohammed Zahanghir Alam
Email	zahanghir@gmail.com
Mobile	07123 654789
Landline	020 7896 1236
User group	Super Admin

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Edit user

Directory > Users > Edit user



Edit user

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Id * 2

First name *

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New user group

Directory > User groups > Add new user group



New user group

User group information

User group name *

User group type

Custom

Permissions

Businesses Registrations Permissions

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New user group

Directory > User groups > Add new user group



Super Admin

User group information



Id	1
User group name	Super Admin
User group type	System default
Permissions	
Businesses registrations permissions	<div>Access QuotesCreate Quotes</div>
Business billings permissions	<div>Access BookingsCreate BookingEdit BookingView BookingDelete Booking</div>
Consumers permissions	<div>Access JobsCreate JobEdit JobView JobDelete Job</div>
Product settings permissions	<div>.</div>

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New user group

Directory > User groups > Add new user group



Senior Manager

DELETE USER GROUP

User group information



Id

5

User group name

Senior Manager

User group type

Custom

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Create Quotes

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Create Booking

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Id	Business Name	Service Offering	Address	Postcode	Organisation Structure	Status	Action
1	Motodoc Ltd	On Premises	281 Clare Street	E2 9HD	Limited Company	New	
2	ABC Car Repairs	Both	123 London Road	NW6 8TH	Sole Trader	Accepted	
3	Star Bodyworks	Mobile	98 Romford Road	SE7 8TH	Limited Company	Unsuccessful	

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Interested business

Businesses > Registrations > Interests > 7 Star Motors



7 Star Motors

Status: New

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Interested business

Businesses > Registrations > Interests > 7 Star Motors



7 Star Motors

Status: New

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Business information



Id	1
Submission date time	09/12/2023 15:35
Business or Trading Name	7 Star Motors
Address	281 Clare Street, London E2 9HD
Organisation Structure	Limited Company
UK VAT Registered	Yes
Service Offering	On-site
Services	<div>MOTServicingMechanical Repairs</div>

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Interested business


Businesses > Interests > 7 Star Motors

 **7 Star Motors**

Status: New

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Main contact 

Full name

Mohammed Alam

Email

zahanghir@gmail.com

Mobile

07123 456999

Position or Job title

Director

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Id	Business Name	Service Offering	Address	Postcode	Organisation Structure	Status	Action
1	Motodoc Ltd	On Premises	281 Clare Street	E2 9HD	Limited Company	Request for Info	
2	ABC Car Repairs	Both	123 London Road	NW6 8TH	Sole Trader	Info in Review	
3	Star Bodyworks	Mobile	98 Romford Road	SE7 8TH	Limited Company	Agreements	

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Business activities



Trade unit



Main contact



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Bank details



Direct debit mandate



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Business activities

Verification - Accepted



Trade unit

Verification - Pending



Main contact

Verification - Declined



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Create date	15/01/2024 13:52
Status	In review
Status date	20/01/2024 09:45

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ABC Car Repairs

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Business information



Id	2
Business setup	Limited Company
Registered company name	ABC Car Repairs
Registered company number	123654789
Registered company address	281 Clare Street, Bethnal Green, London E2 9HD
Companies house proof	
Verification status	Pending

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Business information

Id	2
Business setup	Limited Company
Registered company name	ABC Car Repairs
Registered company number	123654789
Registered company address	281 Clare Street, Bethnal Green, London E2 9HD
Companies house proof	<div>Upload document</div>

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Business information

Id	2
Business setup	Limited Company
Registered company name	ABC Car Repairs
Registered company number	123654789
Registered company address	281 Clare Street, Bethnal Green, London E2 9HD
Companies house proof	<div>proof.pdf</div> <div>View</div>

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Id	2
Business setup	Limited Company
Registered company name	ABC Car Repairs
Registered company number	123654789
Registered company address	281 Clare Street, Bethnal Green, London E2 9HD
Companies house proof	proof.pdf
Verification status	Accepted

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John Smith

Application status: In review

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Business information



Id

5

Business setup

Sole Trader / Self Employed

Registered Company Name

John Smith

Registered Company Number

Registered Company Address

281 Clare Street, Bethnal Green, London E2 9HD

Sole Trader / Self Employed Proof

proof.pdf

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Business information

Id	2
Business setup	Sole Trader / Self Employed
Registered company name	John Smith
Registered company number	
Registered company address	281 Clare Street, Bethnal Green, London E2 9HD
Sole Trader / Self Employed Proof	proof.pdf

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John Smith

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Id	5
Business setup	Sole Trader / Self Employed
Registered Company Name	John Smith
Registered Company Number	
Registered Company Address	281 Clare Street, Bethnal Green, London E2 9HD
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Id

5

Business setup

Sole Trader / Self Employed

Registered Company Name

John Smith

Registered Company Number

Registered Company Address

281 Clare Street, Bethnal Green, London E2 9HD

Sole Trader / Self Employed Proof

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Has trading names?

No

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Trading names



Has trading names? Yes

Id	Trading name	Status	Is registered company name	
1	Motodoc Ltd	Approved	Y	
2	H&H Motors	Approved	N	
3	H&H Bodyworks	Pending	N	

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Verify trading names

Businesses > Applications > ABC Car Repairs > Verify trading names



Trading names



Has trading names? Yes

Id	Trading name	Status	Is registered company name	
1	Motodoc Ltd	Approved	Y	
2	H&H Motors	Approved	N	
3	H&H Bodyworks	Pending	N	

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John Smith

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Trading names



Has trading names? Yes

Id	Trading name	Status	Is registered company name	
1	Motodoc Ltd	Approved	Y	
2	H&H Motors	Approved	N	
3	H&H Bodyworks	Pending	N	

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Business activities



Job types

Proof of business activities trading

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Businesses > Applications > ABC Car Repairs > Trade unit



ABC Car Repairs

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Trade unit



Service offerings

On-site

Site address

281 Clare Street, London E2 9HD

Proof of site address

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Trade unit

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Trade unit



Service offerings

On-site

Mobile

Site address

281 Clare Street, London E2 9HD

Proof of site address

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UK VAT RegisteredYes

UK VAT NumberGB123456987

VAT registered proof

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Verify VAT

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Verify

VAT



UK VAT Registered

Yes

UK VAT Number

GB123456987

VAT registered proof

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UK VAT Registered Yes

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UK VAT RegisteredYes

UK VAT NumberGB123456987

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Businesses > Applications > ABC Car Repairs > Main contact person



ABC Car Repairs

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Verification status: Pending

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Main contact person



First name	Mohammed
Middle name	Zahanghir
Last name	Alam
Email	zahanghir@gmail.com
Mobile	07123 456987
Job title / Position	Director
Authorised person	Yes
Authorisation proof	Proof.pdf
Verification status	Pending

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Verify main contact person

Businesses > Applications > ABC Car Repairs > Verify main contact person



Verify

Main contact person



First name	Mohammed	
Middle name	Zahanghir	
Last name	Alam	
Email	zahanghir@gmail.com	
Mobile	07123 456987	
Job title / Position	Director	
Authorised person	Yes	
Authorisation proof	Proof.pdf	View

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Main contact person



First name	Mohammed
Middle name	Zahanghir
Last name	Alam
Email	zahanghir@gmail.com
Mobile	07123 456987
Job title / Position	Director
Authorised person	Yes
Authorisation proof	Proof.pdf
Verification status	Accepted

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Account nameABC Car Repairs

Sort code12 11 33

Account number12124565

Verification statusPending

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Direct debit mandate



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ABC Car Repairs

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Id	Business Name	Service Offering	Address	Postcode	Organisation Structure	Status	Action
BSN000001	Motodoc Ltd	On-site	281 Clare Street	E2 9HD	Limited Company		
BSN000002	ABC Car Repairs	On-site, Mobile	123 London Road	NW6 8TH	Sole Trader		
BSN000003	Star Bodyworks	Mobile	98 Romford Road	SE7 8TH	Limited Company		

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Business Details

Businesses > Registrations > Registered > Motodoc Ltd > Details



Motodoc Ltd

BSN000001

Status: Active

INACTIVATE

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Businesses > Registrations > Registered > Motodoc Ltd > Main contacts



Motodoc Ltd

BSN000001

Status: Active

INACTIVATE

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Main contacts

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ID	First Name	Middle Name	Last Name	Email	Mobile	Landline	Status	Action
1	Mohammed	Zahanghir	Alam	zahanghir@gmail.com	07123 456987			
2	Harry		Smith	harry@gmail.com	07456 987456	020 78453112		
3	Jenna		Ortega	jenna@email.com	01789 546321			

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Businesses > Registrations > Registered > Motodoc Ltd > Trading names



Motodoc Ltd

BSN000001

Status: Active

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Id	Trading name	Status	Is registered company name	
1	Motodoc Ltd	Approved	Y	
2	H&H Motors	Approved	N	
3	H&H Bodyworks	Pending	N	

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Motodoc Ltd

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Hub user

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Harry Smith

harry123@hotmail.com

Active

Last sign in: 14/02/2024 at 15:13

Created: 10/02/2024 at 09:45

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Hub user

Consumers > Registrations > Hub users > Hub user > Details > User information



Harry Smith

harry123@hotmail.com

Active

Last sign in: 14/02/2024 at 15:13

Created: 10/02/2024 at 09:45

RESET PASSWORD

UPDATE USER

SUSPEND USER

INACTIVATE USER

Details

App data

User information



Id	HUB000102
Registration date	02/01/2024 15:35
Name	Harry Smith
Date of birth	01/01/1999
Email	harry123@hotmail.com
Mobile	0712345699
Status	Active

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Harry Smith

harry123@hotmail.com

Active

Last sign in: 14/02/2024 at 15:13

Created: 10/02/2024 at 09:45

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