

1. Registered company name should be added to the **Trading names**

By default, the registered company name or Sole trader name should be added to the **Trading names** and there should be an identifier to indicate that this is the registered company name for registered companies or registered sole trader name for registered sole traders. For example:

Test Garage

Trading names

ID	Trading Name	Trading Proof	Registered Flag	Status	Action
1	Test Garage Registered	Car.PNG	Limited Company	Pending	
2	Fast Fix	Ready for collection.PNG	Limited Company	Pending	

ID	Trading Name	Trading Proof	Registered Flag	Status	Action
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Add

2. Registered company address should be added to the **Sites**

By default, the registered company address should be added to the **Sites** and there should be an identifier to indicate that this is the registered company address. For example:

Test Garage

Sites

ID	Address	City	Postcode	Proof	Registered Flag	Action
1	123 Philipp Street 53 Philipp Street Registered	London	N1 5PA		Limited Company	
2	88 Silly Street	London	N3 5TH	Car.PNG	Limited Company	

ID	Address	City	Postcode	Proof	Registered Flag	Action
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Add

3. Add new trade unit screen

Currently, screen looks like below:



todoc Ltd Active

Home

Business

Details

Main Contacts

Trading names

Sites

Directory

Users

Products

Business Manager

Service Provider

Trading Unit

App Setting

App Data

Add new trade unit

Products > Service Provider > Trade Units > Add new trade unit

New trade unit

Trade unit information

Trade unit name * (?)

Trade unit name

Trading Template * (?)

Select Trading Template

How do you provide and offer your services? * (?)



On-site



Mobile



Both (On-site and Mobile)

Site * (?)

Select Site

Mobile *

Mobile

Landline *

Landline

Trading Template to be changed to **Business name format**, as per examples given below:

New trade unit

Trade unit information

Trade unit name * (?)

Business name format * (?)

Select business name format



Business name * (?)

Trade unit information	
Trade unit name * (?)	<input type="text"/>
Business name format * (?)	Registered company name V
Business name * (?)	<u>Motodoc Ltd</u>

Trade unit information	
Trade unit name * (?)	<input type="text"/>
Business name format * (?)	Registered company name & trading name V
Trading name * (?)	Select trading name V
Business name * (?)	<u>Motodoc Ltd</u> trading as <Select trading name>

Trade unit information

Trade unit name * (?)

Business name format * (?)

Registered company name & trading name **V**

Trading name * (?)

H&H Motors **V**

Business name * (?)

Motodoc Ltd trading as H&H Motors

Trade unit information

Trade unit name * (?)

Business name format * (?)

Trading name **V**

Trading name * (?)

Select trading name **V**

Business name * (?)

<Select trading name>

Trade unit information	
Trade unit name * (?)	<input type="text"/>
Business name format * (?)	Trading name V
Trading name * (?)	H&H Motors V
Business name * (?)	H&H Motors

4. Invoice settings

Samples for invoice settings changes:

Invoice settings	
Business name format * (?)	Registered company name
Business name * (?)	Motodoc Ltd
Address * (?)	Select V
Address line one *	281 Clare Street
Address line two	Bethnal Green
Address line three	Tower Hamlets
Address line four	
City / Town *	London
Postcode *	E2 9HD
Landline	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>
Website	<input type="text"/>
UK VAT Number *	249885565452
Footer – Registered company name *	Motodoc Ltd
Footer – Registered office address *	79 Pitfield Street, London N1 7TY
Footer – Register company number *	08999756

Invoice settings

Business name format * (?)	Registered company name & trading name
Business name * (?)	Motodoc Ltd trading as H&H Motors
Address * (?)	Select V
Address line one *	281 Clare Street
Address line two	Bethnal Green
Address line three	Tower Hamlets
Address line four	
City / Town *	London
Postcode *	E2 9HD
Landline	
Mobile	
Email	
Website	
UK VAT Number *	249885565452
Footer – Registered company name *	Motodoc Ltd
Footer – Registered office address *	79 Pitfield Street, London N1 7TY
Footer – Register company number *	08999756

Invoice settings

Business name format * (?)	Trading name
Business name * (?)	H&H Motors
Address * (?)	Select V
Address line one *	281 Clare Street
Address line two	Bethnal Green
Address line three	Tower Hamlets
Address line four	
City / Town *	London
Postcode *	E2 9HD
Landline	
Mobile	
Email	
Website	
UK VAT Number *	249885565452
Footer – Registered company name *	Motodoc Ltd trading as H&H Motors
Footer – Registered office address *	79 Pitfield Street, London N1 7TY
Footer – Register company number *	08999756