

UNIVERSITY EXAMINATIONS – DECEMBER 2020 / JANUARY 2021

INSTRUCTIONS TO THE STUDENTS

General Instructions to Students who will be appearing for online examinations:

1. Select a right ambience viz., the room selected for writing the examinations (a) is free from noise, disturbance from family members, television/radio, (b) should have sufficient ventilation and lighting etc.
2. You Should take the online Examination Only in a Closed Room. Public Places like Park, Garden (or) inside car etc., are strictly prohibited. Before the commencement of the Examinations, complete your breakfast/lunch. If you wish to go to the restroom, finish it. You can also take a bottle of water and keep it with you.
3. It's mandatory to attend the Examination with formal dress code along with Identity card. You should be ready for the examinations at least half an hour before the commencement of examinations. Keep your college Identity card or any valid government Identity proof available, and you will be expected to show the Identity card in front of the camera before the commencement of the examinations. Students who enter/log in the examination session late, do not get extra.
4. Keep all your study materials like the book, notes, electronic gadgets and programmable calculators, etc., away and sometimes, you will get instructions from your proctor to show the surroundings. If anything is found near you, you will be booked under malpractice.
5. Suppose, if you want to draw/write the answers in a sheet or to do any rough work and scan & upload, you should do it carefully. Keep required A4 white sheets, pen, pencil, eraser, scale, etc., and get familiarized with scanning and uploading procedures.
6. Charge the device fully ensuring battery power, running at least for two hours or otherwise a power back up should be made available.
7. Have suitable 4G / 3G internet connectivity with sufficient data. Also, a standby would be advisable.
8. The device which you are going to use for examinations must have a front end camera so that your face is visible while you are taking the Examinations.
9. **The Upgraded Version of Google Chrome browser should only be used for appearing the examinations. Other browsers should not be used. If you use the other browsers, you will not be able to write the Examination. You will be treated as ABSENT.**
10. **The camera and microphone must be kept ON throughout the Examination. Ear Phone / Ear Pods should not be used. If you use the same, you will be terminated from the examinations & booked under malpractice.**
11. If you have any problem in arranging the device, you can contact the Chief Superintendent, and you can write the online Examination in the respective campus itself. While you are visiting the University, it is the individual responsibility to follow the guidelines issued by the local authority/state / central government.

12. You cannot move out of the browser during the examinations and trying to move away from the camera or parallelly opening the browser in another device or tab shall lead to the closure of the examinations.
13. You will also be notified about your activity if you are moving outside the window or some noise is heard around you, or somebody is moving around you or if you are referring any book or if you are turning your head etc. Avoid going out for restrooms during the Examination.
14. The question papers may contain multiple-choice questions, fill in the blank, match the following and also some descriptive part.
15. You can check the answers before the final submission, and once it is submitted, it is not possible to re-login and correct your answers.
16. Do not indulge in any kind of malpractice. Your end semester examinations are proctored, and the faculty members will monitor you at the back end, like watching the examinations in a classroom.
17. Severe punishments will be imposed for misconduct, cheating, using or possessing or keeping in the near visibility of any unauthorized materials, or inappropriate materials relevant to the Examinations.
18. **STUDENTS ARE REMINDED THAT CHEATING IS REGARDED AS AN ACT OF GRAVE MISCONDUCT FOR WHICH THERE ARE HEAVY PUNISHMENTS APPLIED, INCLUDING A FAIL IN THE COURSE/CANCELLATION OF ALL COURSES WRITTEN IN THE SEMESTER / DEBARRING FROM THE EXAMINATION AND POSSIBLE EXPULSION FROM THE UNIVERSITY.**
19. University has the rights to cancel the examinations even after the results are announced if it is proved that you have indulged in any kind of malpractices.
20. A mock test will be provided to you in the online platform. It is mandatory to take up the mock test before taking the End semester Examination.

System Specifications for using the ONLINE Examinations:

- a. Laptop / Mobile / Desktop
- b. **Operating System: Windows / MAC / Linux / Android / iOS (Version 12.2 or above)**
- c. **Browser: Google Chrome only (latest version).**
- d. In build Microphone No separate attachment
- e. Webcam
- f. Internet Connection

The network speed requirements : For webcam + audio proctoring : 50 kbps :

For the actual test: nominal but about 50 Kbps is usually enough Total = 100 kbps

Login Procedure

NOTE: If you already have an account on CodeTantra you can use those credentials to log in.

Correct Login URL is: <https://srmist.codetantra.com/login.jsp>

You would have received an OTP from support@codetantra.com .

In the case you have **not received the mail** from support@codetantra, **OTP Expired** or have **forgotten the password** follow the steps below:

- Visit sign-in page (<https://srmist.codetantra.com/login.jsp>)
- Click on forgot (<https://srmist.codetantra.com/login.jsp>).
- Enter your registered email id and click on recover.
- You would receive an email with OTP from support@codetantra.com .
- Follow the instructions in the mail to reset the password by clicking the 1st link.

NOTE: The validity of the OTP is only **10** minutes.

NOTE: If you see an error as shown below, ensure that you are on the correct login URL. If this error occurs even on a valid login URL, cross-check with your college to see if you are using the correct email address provided to the CodeTantra team.

Special Instructions:

- The mock test schedule will be communicated.
- You need to follow the instructions given in the link without any deviation.
- Your email id (as per the SRMIST records) will be the username. The OTP password will be shared with you.
- The assessments made through this Examination will be considered ONLY for the EXTERNAL component of the University Examination and NOT for improving the internals.
- If any student misses this Examination, they can appear for the same as arrear along with next semester examinations.
- If you are using a mobile phone for writing the examinations, you should not attend the incoming calls during the Examination. Otherwise, the Examination will be stopped and terminated from the Examination.

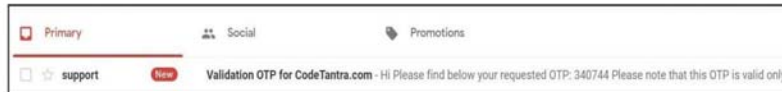
* * * * *

Chief Superintendents Contact details

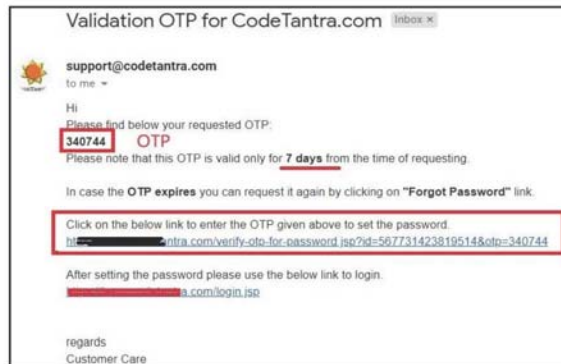
Sl.No	Institution & Venue	Campus	Name	Mobile	EMAIL
1	Engineering & Technology (Main Campus)	Kattankulathur	Dr. K.Suresh Kumar	9444293136	cs.maincampus.ktr@srmist.edu.in
2	Engineering & Technology - Annexure - I (Bio-Engineering Block)	Kattankulathur	Dr. Varshini Karthik	9841582226	cs.annexe1.ktr@srmist.edu.in
3	Engineering & Technology - Annexure - II (Tech Park)	Kattankulathur	Dr. E.Poovammal	9444460822	cs.annexe2.ktr@srmist.edu.in
4	Engineering & Technology – Annexure - III (University Building)	Kattankulathur	Dr. M.Arthanareeswari	9600112945	cs.ub.ktr@srmist.edu.in
5	Engineering & Technology	Kattankulathur	(Department wise Co-ordinators list) https://drive.google.com/file/d/1gUOm5DgKRnYW5Y8LsjO2bwHTT072IBGT/view?usp=sharing		
6	Management	Kattankulathur	Dr. R.Krishnaraj	9443185227	cs.mgmt.ktr@srmist.edu.in
7	Science and Humanities	Kattankulathur	Dr. Albert Antony Raj	9789064844	cs.sh.ktr@srmist.edu.in
8	Hotel Management	Kattankulathur	Mr. S. Ganesh Moorthy	9940625306	cs.ihm.ktr@srmist.edu.in
9	Agricultural Sciences	Kattankulathur	Dr. Kothai Seshathri	8667469677	cs.agri.ktr@srmist.edu.in
10	Law	Kattankulathur	Dr. S.Sivakumar	9840821122	cs.law.ktr@srmist.edu.in
11	Medical and Health Sciences	Kattankulathur	Dr.S.Sundarapandian	9444800491	hod.anat.ktr@srmist.edu.in
12	Pharmacy	Kattankulathur Modinagar	Dr. M.S.Uma Shankar	9840333269	cs.pharmacy.ktr@srmist.edu.in
13	Public Health	Kattankulathur	Dr.Gladius Jennifer H	7708628846	gladiusj@srmist.edu.in
14	Engineering & Technology Science and Humanities	Modinagar	Dr. Ranjana Dubey	9818944151	cs.ncr@srmist.edu.in
15	Engineering & Technology	Ramapuram	Dr. L.Sudha	9444450062	cs.rmp@srmist.edu.in
16	Science and Humanities	Ramapuram	Dr. J.Dhillipan	9367423297	hod.mca.rmp@srmist.edu.in
17	Engineering & Technology	Vadapalani	Dr. S.Karthikeyan	9444237907	cs.et.vdp@srmist.edu.in
18	Science and Humanities	Vadapalani	Mr. V.Raja	9789587071	cs.sh.vdp@srmist.edu.in
19	Hotel Management	Trichy	Mrs. R.Sundaravalli	9942811065	principal.ihm.try@srmist.edu.in

Steps to set the password

Step-1: Search for a mail from support@codetantra.com in your inbox. If you don't find the mail you can check your spam folder as well. If it is not found then you can use the forgot password instructions mentioned above.



Step-2: Open the email, click on the first link provided in the email



Step-3: The OTP is already entered. If it is not entered please enter the OTP and click on Submit



Step-4: Enter a secure password and retype the same password to confirm it and click on the submit button.



Congratulations!! Your account is ready

* * * *

QUESTION PAPER PATTERN

S.No	Faculty/College	Programmes	Patterns	Number of Questions	Total Marks	Duration of the Exam (In Minutes)
1	Faculty of Science and Humanities	UG, PG, Diploma & PG Diploma	PART – A (50 X 1 = 50 Marks) 50 MCQs - Answer ALL the Questions	50	50	90 Minutes
2	College of Hotel Management	B.SC., DIPLOMA	PART – A (50 X 1 = 50 Marks) 50 MCQs - Answer ALL the Questions	50	50	90 Minutes
3	College of LAW	L.L.B.(Hons), B.A.,L.L.B.(Hons), B.COM.L.L.B.(Hons)	PART – A (10 X 1 = 10 Marks) MCQs Only - Answer ALL the Questions PART – B (10 X 2 = 20 Marks) Descriptive - Answer ALL the Questions PART - C (5 X 4 = 20 Marks) Descriptive - Answer Any 5 Questions Out of 7 Questions	27	50	120 Minutes
4	College of Agricultural Sciences	B.Sc.(Hons)	PART – A (30 X 1 = 30 Marks) MCQs Only - Answer ALL the Questions PART - B (10 X 2 = 20 Marks) Descriptive Only Answer Any 10 Questions Out of 12 Questions	42	50	90 Minutes
5	College of Management	MBA	PART – A (20 X 1 = 20 Marks) MCQs Only - Answer ALL the Questions PART – B (15 X 2 = 30 Marks) Descriptive Type (Short Answer Questions) Answer ALL the Questions	35	50	90 Minutes
		BBA	PART – A (50 X 1 = 50 Marks) 50 MCQs - Answer ALL the Questions	50	50	90 Minutes
6	Faculty of Engineering and Technology	<u>For the students admitted batches</u> <u>UG & PG (Full Time)</u> B.Tech. - 2015 to 2019 batches B.Arch - 2015 to 2019 batches B.Des. – 2015 to 2019 batches M.Tech. - 2013 to 2019 batches M.Arch - 2019 batch <u>UG & PG Part Time</u> B.Tech - 2017 to 2019 batches M.Tech. – 2015 to 2019 batches	<u>PATTERN - I</u> (Problem / Analytics / Programming Intensive Courses) PART – A (30 X 1 = 30 Marks) MCQs (Remember and Understand) PART – B (15 X 2 = 30 Marks) Descriptive Type (Apply and Analysis) (Typing / scan & upload - work sheet) PART - C (5 X 3 = 15 Marks) Descriptive type (Typing / Scan & upload)	50	75	100 Minutes

		<u>For the students admitted batches</u> <u>UG & PG (Full Time)</u> B.Tech. - 2015 to 2019 batches B.Arch - 2015 to 2019 batches B.Des. - 2015 to 2019 batches M.Tech. - 2013 to 2019 batches M.Arch - 2019 batch <u>UG & PG Part Time</u> B.Tech - 2017 to 2019 batches M.Tech. - 2015 to 2019 batches	<u>PATTERN - II</u> (Theory Intensive Courses) PART - A (45 X 1 = 45 Marks) MCQs (Remember and Understand) PART - B (10 X 3 = 30 Marks) Descriptive type (Typing / Scan & upload)	55	75	100 Minutes
		<u>For the students admitted batches</u> <u>Full Time</u> B.Tech. - 2015 to 2019 batches (Language and Personality Development Courses) <u>Full Time</u> B.Tech. - 2004 to 2014 batches B.Arch - 2003 to 2015 batches B.Des. - 2006 to 2015 batches <u>Part Time</u> B.Tech - 2007 to 2016 batches M.Tech. - 2007 to 2014 batches	<u>PATTERN - III</u> PART – A (35 X 1 = 35 Marks) MCQs (Remember and Understand) PART – B (20 X 2 = 40 Marks) Descriptive type (Apply and Analyze) (Typing / scan & upload - work sheet)	55	75	100 Minutes
7	College of Pharmacy	B.PHARM / M.PHARM	<u>PATTERN - I</u> PART – A (50 X 1 = 50 Marks) MCQs - Answer ALL the Questions PART – B (25 X 1 = 25 Marks) True or False - Answer ALL the Questions	75	75	120 Minutes
		PHARM. D / PHARM. D (PB)	<u>PATTERN - II</u> PART – A (50 X 1 = 50 Marks) MCQs - Answer ALL the Questions PART – B (20 X 1 = 20 Marks) True or False - Answer ALL the Questions	70	70	120 Minutes
8	School of Public Health	B.Sc., M.Sc., & M.P.H.	PART – A (50 X 1 = 50 Marks) MCQs - Answer ALL the Questions	50	50	90 Minutes

9	Medical College & Hospital Research Centre	B.Sc. (Allied Health Sciences), B.OPTOM., BASLP, M.Sc. (AUDI), M.Sc.(SPEECH)	<p align="center"><u>PATTERN - I</u></p> <p>PART – A (10 X 1 = 10 Marks) MCQs - Answer ALL the Questions</p> <p>PART – B (4 X 5 = 20 Marks) Descriptive - Short Notes (Any 4 out of 5)</p> <p>PART – C (10 X 2=20 Marks) Descriptive - Ultra Short Answers</p>	25	50	120 Minutes
	Medical College & Hospital Research Centre	B.Sc. (Allied Health Sciences), B.OPTOM., BASLP, M.Sc. (AUDI), M.Sc.(SPEECH)	<p align="center"><u>Pattern - II</u> (Combined Subjects)</p> <p><u>Subject – I (25 Marks)</u></p> <p>PART - A (5X1 = 5 Marks) MCQs - Answer ALL the Questions</p> <p>PART – B (2X5 = 10 Marks) Descriptive - Short Notes (Any 2 out of 3)</p> <p>PART – C (5X2 = 10 Marks) Descriptive - Ultra Short Answers</p>	26	50	120 Minutes
			<p><u>Subject – II (25 Marks)</u></p> <p>PART – A (5X1 = 5 Marks) Only MCQs</p> <p>PART – B (2X5 = 10 Marks) Descriptive - Short Notes (Any 2 out of 3)</p> <p>PART – C (5X2 = 10 Marks) Descriptive - Ultra Short Answers</p>			
		MHA	<p>PART – A (7 X 5 = 35 Marks) Descriptive - Short Notes (Any 7 out of 9)</p> <p>PART – B (5 X 3=15 Marks) Descriptive - Ultra Short Answers (Any 5 out of 7)</p>	16	50	120 Minutes

* * * * *