

Agile retrospective template

What went well?

This quadrant identifies those things the team feels they are doing well and should continue to do.

Questions to ask:

- What were you pleased with?
- What produced good outcomes?
- What tools and techniques worked well?
- What things should we continue to do?
- Any praise or thanks you want to give to team members?

What could've gone better?

This quadrant identifies those areas that are creating problems or can be improved.

Questions to ask:

- What went wrong?
- What is not delivering value?
- What areas do you see for improvement?
- What didn't go as expected?

What do we want to try next?

This quadrant includes good ideas or innovations the team wants to try.

Questions to ask:

- What haven't we tried before that could work?
- What one new thing would you like to try?
- What new approaches should we experiment with?

What puzzles us?

This quadrant includes those things the team doesn't understand or questions that are unanswered.

Questions to ask:

- What unanswered questions do you still have?
- What issues should we investigate further?
- Are there things we do with unclear value?

What went well

- Collaboration in the team was excellent
- The workflow in the team was efficient
- Intelij, Jira and other tools are set up
- Positive and respectful ambience in the team
- The prototype turned out well

What could've gone better?

- We should first read and understand the assignment better before doing it
- We already should have started on the design
- The data from the company came in late
- Although good, the prototype could have been more polished
- We should use webcams more - it helps to focus
- The TA is silent and we get insufficient feedback
- Our contract is not signed despite repeatedly emailing mentors

What do we want to try next?

- Divide the workflow better, more collaboration in pairs
- Use code with me to keep the code consistent
- Do a formal design (class diagrams, etc.)
- Some technologies we would like to use (Tomcat and ReactJS)
- Start on the documentation and the report - sprint based documentations
- Design a team logo

What puzzles us?

- This is a big project with lots of new technologies involved
- There is no clear communication with the company
- No clear guidelines on how the report should look like
- The Canvas page