

# REPORTE DE EVIDENCIA DE PRUEBA

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## RESULTADO: PASADO

### DATOS DE EJECUCIÓN

**Fecha/Hora:** 09/02/2026 18:06:59

### ESCENARIO DE PRUEBA

**Agregar y guardar la información de Personal Details**

### FLUJO DE PASOS:

1. Navegar a la página de login
2. Iniciar sesión con credenciales válidas
3. Navegar a la sección My Info
4. Llenar el apartado Employee Full Name
5. Llenar el apartado Employee Id
6. Llenar el apartado Other Id
7. Llenar el apartado Drivers License Number
8. Llenar el apartado License Expiry Date
9. Seleccionar Nacionalidad
10. Seleccionar Estado Civil
11. Escribir Fecha de Nacimiento
12. Seleccionar Género
13. Hacer clic en el botón Guardar
14. Validar que se muestra un mensaje de éxito

# PASO 1

Navegar a la página de login



The image shows the login page of OrangeHRM. The page has a white background with an orange curved design element on the right side. At the top center, there is a logo for OrangeHRM with the text "OPEN SOURCE HR MANAGEMENT" below it. Below the logo, the word "Login" is displayed in a bold, dark blue font. Underneath, there is a light gray box containing the text "Username : Admin" and "Password : admin123". Below this box, there are two input fields: one for "Username" and one for "Password". The "Username" field has a small user icon to its left, and the "Password" field has a small eye icon to its left. Below the input fields, there is an orange button with the text "Login". At the bottom center, there is a link that says "Forgot your password?". Below this link, the text "OrangeHRM OS 5.8" is displayed, followed by "© 2005 - 2026 OrangeHRM, Inc. All rights reserved." In the bottom left corner, there are four social media icons: LinkedIn, Facebook, Twitter, and YouTube. On the right side, there is a circular logo with an orange fruit icon and the text "HR for ALL" around it.

OrangeHRM  
OPEN SOURCE HR MANAGEMENT

Login

Username : Admin  
Password : admin123

Username

Password

Login

[Forgot your password?](#)

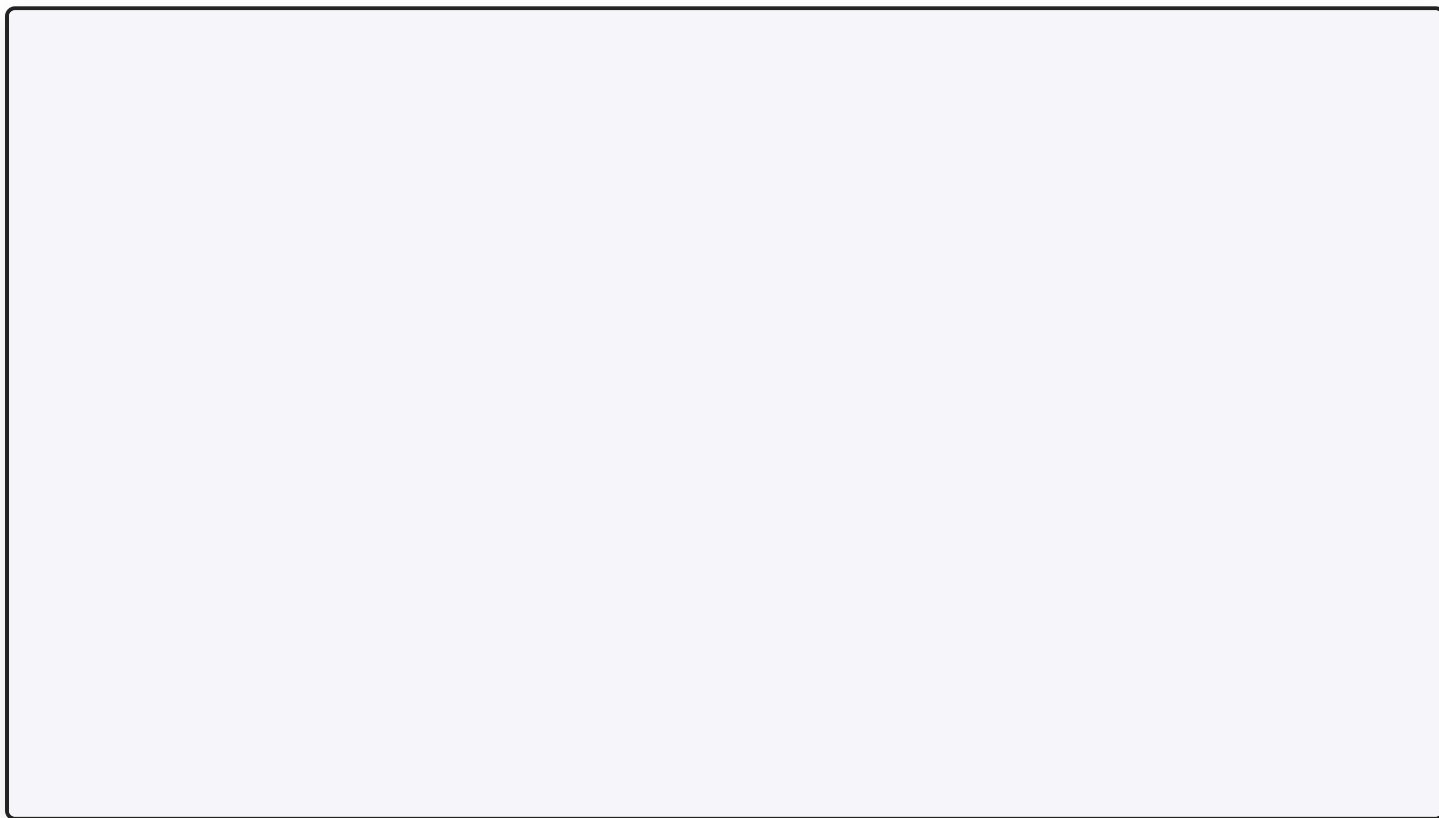
OrangeHRM OS 5.8  
© 2005 - 2026 OrangeHRM, Inc. All rights reserved.

in f t y

HR for ALL

## PASO 2

Iniciar sesión con credenciales válidas



## PASO 3

Navegar a la sección My Info

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory


Maintenance

Claim


Buzz

PIM

Upgrade

 Guillermo Navarro

?



**Guillermo Navarro**

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

**Personal Details**

Employee Full Name\*

Guillermo

Adrian

Navarro

Employee Id

EMP-001

Other Id

4957589

Driver's License Number

DL-00001

License Expiry Date

2030-31-12

Nationality

Albanian

Marital Status

Single

Date of Birth

1997-09-03

Gender

☐ Male

☒ Female

\* Required

Save

## PASO 4

### Llenar el apartado Employee Full Name

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz

PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

EMP-001

Other Id

4957589

Driver's License Number

DL-00001

License Expiry Date

2030-31-12

Nationality

Albanian

Marital Status

Single

Date of Birth

1997-09-03

Gender

Male

☒ Female


\* Required

Save

TeonCred Automation - Página 5

## PASO 5

### Llenar el apartado Employee Id



Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory


Maintenance

Claim


Buzz

PIM

Upgrade

 Guillermo Navarro

?



**Guillermo Navarro**

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

**Personal Details**

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

4957589

Driver's License Number

DL-00001

License Expiry Date

2030-31-12

Nationality

Albanian

Marital Status

Single

Date of Birth

1997-09-03

Gender

☐ Male

☒ Female

\* Required

Save

## PASO 6

### Llenar el apartado Other Id

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz

PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

ID-001

Driver's License Number

DL-00001

License Expiry Date

2030-31-12

Nationality

Albanian

Marital Status

Single

Date of Birth

1997-09-03

Gender

Male

Female

\* Required

Save

TeonCred Automation - Página 7

## PASO 7

### Llenar el apartado Drivers License Number

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz

PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

ID-001

Driver's License Number

DL-2026-XYZ

License Expiry Date

2030-31-12

Nationality

Albanian

Marital Status

Single

Date of Birth

1997-09-03

Gender

Male

Female

\* Required

Save

TeonCred Automation - Página 8



## PASO 8

### Llenar el apartado License Expiry Date

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz

PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

ID-001

Driver's License Number

DL-2026-XYZ

License Expiry Date

2028-12-31

Nationality

Albanian

Marital Status

Single

Date of Birth

1997-09-03

Gender

Male

Female

\* Required

Save

TeonCred Automation - Página 9

## PASO 9

### Seleccionar Nacionalidad

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz

PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

ID-001

Driver's License Number

DL-2026-XYZ

License Expiry Date

2028-31-12

Nationality

Mexican

Marital Status

Single

Date of Birth

1997-09-03

Gender

Male

Female

\* Required

Save

TeonCred Automation - Página 10

## PASO 10

### Seleccionar Estado Civil

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz

PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

ID-001

Driver's License Number

DL-2026-XYZ

License Expiry Date

2028-31-12

Nationality

Mexican

Marital Status

Single

Date of Birth

1997-09-03

Gender

Male

Female

\* Required

Save

TeonCred Automation - Página 11

# PASO 11

## Escribir Fecha de Nacimiento

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz


PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro



Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

ID-001

Driver's License Number

DL-2026-XYZ

License Expiry Date

2028-31-12

Nationality

Mexican

Marital Status

Single

Date of Birth

1995-05-15

Gender

Male

☒ Female

\* Required

Save

## PASO 12

### Seleccionar Género

orangeHRM

Search

Admin

PIM

Leave

Time

Recruitment

**My Info**

Performance

Dashboard

Directory

Maintenance

Claim

Buzz

PIM

Upgrade

Guillermo Navarro

?

Guillermo Navarro

Personal Details

Contact Details

Emergency Contacts

Dependents

Immigration

Job

Salary

Report-to

Qualifications

Personal Details

Employee Full Name\*

Michelle

QA

Automat

Employee Id

998877

Other Id

ID-001

Driver's License Number

DL-2026-XYZ

License Expiry Date

2028-31-12

Nationality

Mexican

Marital Status

Single

Date of Birth

1995-15-05

Gender

☒ Male

☐ Female

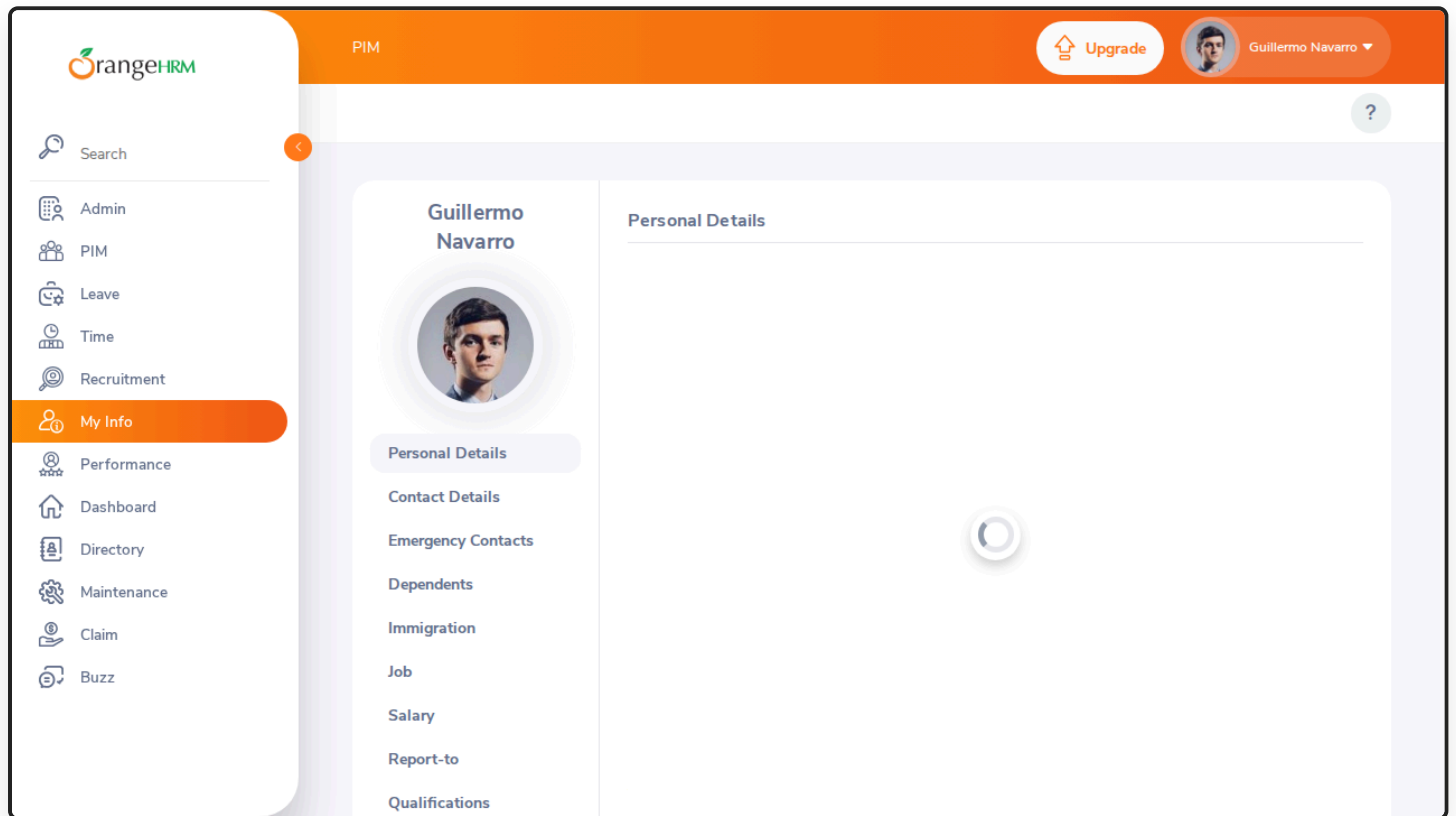
\* Required

Save

TeonCred Automation - Página 13

## PASO 13

Hacer clic en el botón Guardar



## PASO 14

Validar que se muestra un mensaje de éxito

