8.4 Printing Management

As you study this section, answer the following questions:

- Which two objects would you edit to add additional client drivers for printers? Which objects allow you to change the port used by a printer?
- What printing permissions are required to pause the printer or delete all print jobs from the print queue?
- A user prints a document, and it is waiting in the print queue to be printed. Who can delete the print job?

In this section, you will learn to:

- Add a printer
- Manage printing

Key terms for this section include the following:

Term	Definition
Print spooling service	A software process that captures print jobs and sends them to the print device.
Print queue	A location for storing waiting print jobs.

This section helps you prepare for the following certification exam objectives:

Exam	Objective

TestOut PC Pro	1.4 Install and configure a printer
	
	    1.4.2 Configure printer properties
	
	    1.4.4 Manage printing

CompTIA 220-1001	3.10 Given a scenario, configure SOHO multifunction devices/printers and settings.
	
	  • Use appropriate drivers for a given operating system
	    • Configuration settings
	    • Duplex
	    • Collate
	    • Orientation
	    • Quality

CompTIA 220-1002	1.5 Given a scenario, use Microsoft operating system features and tools.
	
	  • Administrative
	    • Computer Management
	    • Device Manager

- Local Users and Groups
- Local Security Policy
- Performance Monitor
- Services
- System Configuration
- Task Scheduler
- Component Services
- Data Sources
- Print Management
- Windows Memory Diagnostics
- Windows Firewall
- Advanced Security