

MICHAEL OKELLO NYAWADE

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## Profile Summary

Analytical and detail-oriented, early-career professional with experience in performance management of public sector, fiscal analysis, and credit management operations. Skilled in data analysis, budget review, process improvement, and compliance monitoring both in government and private sector environments. Proven ability in research and strategic planning, improvement of operational efficiency, and contribution to high impact reporting and financial oversight.

## Experience

### Research and Planning

**Privatization Commission** | 17<sup>th</sup> March, 2025 - Present

- Collecting, analyzing, consolidating and submitting to senior management for review, the evidence of departmental quarterly achievement of Performance Contract targets.
- Inputting and submitting the approved Performance Contract quarterly achievement report to the Government Performance Contract Information System (GPCIS).
- Compiling the departmental performance targets into the Commission's target.
- Consolidating departmental implementation status of Performance Contract indicators to prepare Quarterly Performance Report for Management Review.
- Inputting the vetted Commission's Performance Contract into the Government Performance Contract Information System (GPCIS) for implementation.
- Ensuring accurate filling of key strategic documents, internal approvals and reports in compliance with ISO 9001: 2015 documentation standards.

### Credit Management Officer

**Metropol Corporation Limited** | 3<sup>rd</sup> April, 2024 – 28<sup>th</sup> February, 2025

- Ensured timely payments by monitoring client accounts regularly.
- Negotiated the terms for payments with clients, to boost collection efforts.
- Achieved a daily average of 200 outbound calls to clients to improve collection.
- Achieved a monthly average collection of 65% of the monthly collection target.
- Stayed up-to-date on industry best practices by participating actively in training programs.

## **Fiscal Analyst - Intern,**

**County Assembly of Siaya | 18<sup>th</sup> October, 2021 – 30<sup>th</sup> December, 2021**

- Analyzed the approved budget and expenditure reports to identify variances and improve accountability.
- Prepared a precise summary of the of the analysis of County Budget Review and Outlook Paper (CBROP) to improve strategic planning.
- Participated in the preparation of Budget Performance Analysis (BPA) of quarterly reports from the County Executive Committee.
- Contributed to well informed budgetary decisions through the analysis of the County Integrated Development Plan (CDIP), Annual Development Plan (ADP) and their Summaries.

## **Education**

**Bioinformatics | Stanford University School of Medicine**

9<sup>th</sup> May, 2025 – Present

**Certificate in Data Science | Explore AI Academy**

8<sup>th</sup> May, 2023 – 23<sup>rd</sup> August, 2024

**Bachelor of Science in Statistics | Jomo Kenyatta University of Agriculture and Technology**

10<sup>th</sup> September 2018 – 2<sup>nd</sup> December 2022

## **Skills**

- Data Mining
- Data Analysis
- Data Visualization
- Programming (Python, R, SQL)
- Critical Thinking
- Microsoft Office and General Computer Skills
- Business Intelligence
- Communication (Written and Verbal)
- Attention to Detail
- Research and Planning

## Referees

Jemimah Muraya

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