**Participants**: Roles (Project Owners aside) are fluid as needs must.

**Product Owners** – Lee Cottrell; Propel IT

**Scrum Master** – Christopher Coen

**Quality Assurance** – Dirk Stathers

**Git Master** – Michael Flett

**Data Manager** – Jakob Wagner

**UI/UX Design** – Seth Ramey

**Project Requirements/Goal**:

* Utilization of Selenium (or like tool) to scrape information regarding Out Of Service (OOS) carriers in Indiana.
* Data is to be cleaned and made available in an online database alongside Geocode retrieved through an API.
* Geocode location, company names, address, and/or contact persons are to be compared to flag possible reincarnated trucking companies with companies from a provided database.
* An attractive, functional web interface is to be developed. It will properly utilize menus, breadcrumbs, footers, and sitemaps.
  + Interface required to facilitate:
    - Displayed lists of legitimate trucking companies and potential chameleons.
    - Display Legitimate trucking companies and potential chameleons.
* Search for and display by name, USDOTNum, and/or contact person.
* Potential chameleon companies within a geofenced area are to be displayed.
  + An interface not unlike Googles search this area has been suggested.
  + A bonus is available on implementation of more complicated search options.

**Management Requirements**:

* Must be housed within a repository where all members as well as Lee Cottrell are to be added.
* All members will manage their projects KanBan cards and must be able to submit/manage issues.
* All members must attend all weekly scrums.
* Status updates are to be handled through quick daily stand up meetings.
* Weekly scrum reports are to be submitted per group. Must cover everything discussed each meeting.
* A scrum meeting on each milestone date will be held. Lee Cottrell will join these meetings when practical and the project will be demonstrated.

Day one meeting was pushed to mid-afternoon to to medical absences, consisted of a short text chat. Notable information includes:

* Login and registrations pages updated and changed by UI/UX Designer.
* Database being connected.
* Original database being geocoded.

Day two meeting was pushed to mid-afternoon by a series of interviews and consisted of a short text chat. Notable information includes:

* Error relating to scaffolding occurs, may need to fall back to a previous version of Website.
* QA testing pushed code.

Day three meeting consisted of a short meeting and minor communications over text chats. Notable information includes:

* Legal and DBA names being separated for businesses by Data Manager at request of Git Master.
* Cleaning output of geocode for smoother integration into database.
* CSV reader completed by Git Master. Data has been pulled out. Error input resulted in missing information, code being written to compare USDOT and the CSV’s written to pull out what was missed.
* Scaffolding issue resolved. Error was relating to a missing API ID.

Day four’s meeting consisted of quick text chats. Notable information includes:

* QA testing website.
* JavaDoc generated for CSV reader. All CSV data inputted into database.
* Not so much an error, as an issue with speed of website due to the sheer number of articles.
* Decided on 100 articles per page after debate over whether number should be based on the number of companies (100 pages of 370 or 20 pages of 1850), or something more arbitrary. Edits to allow the number of records per page added.

Day five meeting consisted of a short meeting. Notable information includes.

* Working on pre-loading database into memory prior to accessing database each time a page is loaded. This will hopefully speed database even more.
* Data Manager is working on moving OOS information from Java to database proper.
* Weekly reporting being written by QA. QA needed to download an alternative to Git desktop (git kraken) due to issues with pulling new releases from others.
* All data from two tables now on database, pagination implemented into their pages.
* Issue with Azure dropping credits noticed – expires after 30 days. Discussed joint funding of the account that the database is being hosted under.