

# MEETING MINUTES

Date: 24/06/23 — Start: 09:00 am BST — End:10:00 am

Group: 2

Attendees:

- Andrea
- Michael
- Wang

Discussion points:

- Discuss Assignment 2
- The assignment will be split into 3 parts: a python program, a revised project plan and a PPT.
- A Python program to estimate project cost. Andrea and Michael will be in charge of developing the program, which will include unit testing and Pylint for quality assurance. This will take 2 weeks.
- A revised project plan. Emmanuel, Wang and Victoria will revise the project plan based on Assignment 1 or Part 2 designs. They can clarify details with Douglas. This will also take 2 weeks.
- A presentation to show the revised project plan and address stakeholders' concerns. The final week will focus on developing the presentation. The Python program and revised project plan will be developed in parallel over the first 2 weeks.
- The next meeting will be at 9:00 am BST on July 1.