1. Timeline
   1. August 16th pilot districts need to have final frameworks ready
   2. September 15th go live.
2. Plan
   1. Change name to Pre-Conference to indicate that there is more to do here.
   2. Add a section at the end of the input form for a planning session to configure focus for the evaluation session.
      1. Allow them to focus on both state criteria and instructional framework.
      2. For the state criteria present a list of eight checkboxes (one for each criteria)
      3. For the instructional framework, present a tree of the levels above the rubric rows that allows them to check nodes to focus on. If the check a parent node, by default all the children are checked.
   3. Add a where?
   4. Add pre-defined questions (by district) to ask in pre-conference. District pre-defines, sets whether they are required.
      1. Example might be “Tell me about the lesson I am going to be observing”
   5. Change Notes label to “Pre-Conference Notes”
3. Observe
   1. Indicate on the tabs which ones have been configured to focus on.
   2. Add a section on top of Notes in the rubric view labeled “Pre-Conference Notes”. These notes are global to the observation session, but we will display then in the rubric.
4. Review
   1. Reflections are global, they are not aligned to criteria. Still show the reflections tab under each criteria.
   2. Artifacts are global and aligned to criteria. Show Artifacts tab with each criteria and default to a filter of those aligned to the criteria, but allow to view all.
   3. There shouldn’t be a separate Prof Dev Tab, just include those in the Artifacts tab with an Artifact Type to filter on.
   4. Put criteria score in the tab and also maybe in clued them at the top of the page so evaluator can see them at a glance to help come up with final score.