**Calendar Basics**

**Where is the Calendar Display?** Both an evaluator and an evaluate have a calendar panel on their evaluation dashboard page.

* Evaluator Dashboard – Observe section default page (note: Evaluate Teachers role)
* Evaluatee Dashboard – Observations section

**Where does the Calendar Display?** The calendar displays all of the scheduled events that the user is participating in:

* Observation Session Pre-Conference – green
* Observation Session Observation – yellow
* Observation Session Post-Conference – dark red
* Practice Session Evaluatee – bright red
* Practice Session Evaluator Participant – bright red

For each event displayed on the calendar, there is a tooltip and a context menu. The pattern is shown below followed by the actual permuations.

* Use-Case: (Teacher, Principal, District Evaluators have calendars }
  + Tooltip: displayed when you hover over the calendar event.
    - Context Menu - Selecting the View context menu should redirect the user to the correct page.
* **Teacher Viewing his own Observations (observation created by principal)**
  + My Evaluation – Pre-Conference
    - View - (redirects to Observations/Pre-Conference)
  + My Evaluation – Observation
    - View - (redirects to Observations/Observe)
  + My Evaluation – Post-Conference
    - View - (redirects to Observations/Post-Conference)
* **Teacher Viewing Practice Sessions (created by admin)**
  + Practice Session (is a participant as an Evaluator)
    - View (Practice Session) - (redirects to Observations/Observe)
  + Practice Session (a live practice session as the Evaluatee)
    - View (Practice Session) - (redirects to Observations/Pre-Conference)
* **Principal Viewing a Teacher Observation (observation created by principal)**
  + Teacher Evaluation - Pre-Conference
    - View - (redirects to Observe/Pre-Conference)
    - Unschedule Teacher Pre-Conference - (unschedules it, removes from calendar)
  + Teacher Evaluation – Observation
    - View - (redirects to Observe/Observe)
    - Unschedule Teacher Observation – (unschedules it, removes it from calendar)
  + Teacher Evaluation - Post-Conference
    - View - (redirects to Observe/Post-Conference)
    - Unschedule Teacher Post-Conference
* **Principal Viewing his own Observation (observation created by DE)**
  + My Evaluation – Pre-Conference
    - View - (redirects to Observations/Pre-Conference)
  + My Evaluation – Observation
    - View - (redirects to Observations/Observe)
  + My Evaluation – Post-Conference
    - View - (redirects to Observations/Post-Conference)
* **Principal Viewing Practice Sessions (created by admin)**
  + Practice Session (is a participant as an Evaluator)
    - View (Practice Session) - (redirects to Observe/Observe)
* **District Evaluator Viewing Principal Observation (observation created by DE)**
  + Principal Evaluation – Pre-Conference
    - View - (redirects to Observe/Pre-Conference)
    - Unschedule Principal Pre-Conference (unschedules it, removes from calendar)
  + Principal Evaluation – Observation
    - View - (redirects to Observe/Observe)
    - Unschedule Principal Observation – (unschedules it, removes from calendar)
  + Principal Evaluation – Post-Conference
    - View - (redirects to Observe/Post-Conference)
    - Unschedule Principal Post-Conference – (unschedules it, removes from calendar)
* **District Evaluator Viewing Practice Sessions (created by admin)**
  + Practice Session (is a participant as an Evaluator)
    - View (Practice Session) - (redirects to Observe/Observe)