

Trading terms and conditions for Designing, Printing & Distribution with Bell Print Group Australia

For Design services:

- Designing services are available and will be provided on request.
- Design charges will be quoted by the designer prior to commencement of the work and requires a written approval by the client.
- Design charges are applicable for a maximum of 3 artwork changes, exceeding which additional charges will apply.
- Additional artwork fee will apply in case any changes are required on an artwork after approval.

For print jobs only:

- Artwork must be submitted by the customer as a print ready CMYK .PDF file. BELL PRINT is not responsible for the accuracy or legality of any information on the artwork. In case design services are required, please see conditions above.
- We do not maintain accounts. Payment for all goods is required before printing / dispatch.
- PLEASE NOTE: It is the customer's responsibility to provide full details including trimming size for their orders. If trimming size is not provided, BELL PRINT reserves the right to apply our trimming and measurement as final and the invoice shall be calculated on our decision and at our discretion as we see fit.
- Print colour may vary from your proof, monitor and even from previous prints. If an exact match is required, please supply BELL PRINT previously printed product. We shall endeavor to match this sample, but you should take your own steps to ensure the artwork supplied to us is correct.
- BELL PRINT accepts no responsibility for colour variation. Electronic copies supplied by the client are not used for colour reference or matching.
- Turnaround time is 5-7 working days after approval of artwork and payment. If a client has a particular time frame for their product, please give us a call and we shall attempt to meet it. Any estimated delivery date for your order is made from the information available to us at the time. Circumstances beyond our control may change this date.
- BELL PRINT will not be held liable for any jobs that are delayed.
- Please note that there can be trimming variance of plus or minus one millimeter.
- Whilst all care is taken in checking your files for file related errors that may reduce the quality of your job, BELL PRINT accepts no responsibility for files that are not print ready.
- Additional artwork fee will apply if you want us to correct any artwork after approval.
- BELL Print does not take any responsibility after approval of the artwork.

For distribution only bookings:

- ***No stock can be delivered to the Warehouse without a JOB ID clearly written on each box. We will provide the Job Id upon confirmation of your booking after payment has been made.**
- Flyers need to be delivered to our warehouse 8 days prior to the distribution date marked clearly with the JOB ID that we will provide to you upon booking.
- You must deliver your flyers bundled into uniform bundles of 250's or 500's, secured with rubber bands and box size cannot exceed 9kg in line with OH&S regulations. In order to avoid stock quarantine, these guidelines must be strictly adhered to avoid any delay of any distribution job.

Leftover stock:

BELL print takes no responsibility for stock delivered to the warehouse without prior notification or appropriate labeling. We prefer that you send us exact quantity of flyers required for your distribution job. If we have leftover flyers from your distribution we need to know prior to the booking if you wish to collect the stock or if you are happy for the leftovers to be recycled. If we are not advised, any stock leftover will be recycled.

Payment:

Prepaid, Cancellation fee – 10% of Distribution Rate - up to and including 7 days prior to distribution, 25% - Less than 7 days prior to distribution.

Terms & Conditions:

- Your materials will be collated with the materials of other customers and be distributed in the course of BELL Print Group Australia's normal scheduled distributions.
- Your materials will be distributed by independent contractors who are not directly supervised by BELL Print Group Australia. BELL Print Group Australia does not accept responsibility for any delays or incorrect or failed deliveries. BELL Print Group Australia does not guarantee that every household within the agreed distribution areas will receive materials at all, or all materials in a delivery bundle. Matters such as lack of unimpeded access, safety issues, inclement weather, "no advertising material" directions, full letterboxes, and incorrectly labeled quantities are just some of the factors that affect the household delivery rate.
- You must ensure that your materials are bundled and/or labeled in the manner specified by BELL Print Group Australia, including any maximum weight requirements and delivered to BELL Print Group Australia within the time frames specified by BELL Print Group Australia.
- It is your responsibility to ensure that your materials do not contain illegal or offensive content or content which might infringe the rights of any third party or breach any law. BELL Print Group Australia reserves the right to reject any materials for distribution.
- In case of provision of print services it is your responsibility to check the proofs provided by BELL Print Group Australia to you before printing.
- BELL Print Group Australia requires payment of its charges before providing any services.
- BELL Print Group Australia does not guarantee the outcome of any marketing campaign of which the distribution of your material forms part.
- BELL Print Group Australia will not be liable or responsible for any loss or damage to your materials. As with any delivery or common carrier, risk of loss or damage remains with you and you must insure your materials.

You are responsible for and must indemnify BELL Print Group Australia in respect of, any claim, loss or damage, arising out of or relating to, the content of your materials which you give BELL Print Group Australia to distribute. The content of your materials must comply with all applicable laws. For example, product safety laws, election notice laws, laws prohibiting misleading advertising etc.
