

# MICHAEL J. LAROCCA

FRONT-END WEB DEVELOPER | MICROSOFT OFFICE SPECIALIST

## LINKS

- Website: <https://michaeljudelarocca.com/>
- Blog: <https://selftaughttxg.com/>
- GitHub: <https://github.com/MichaelLarocca>
- LinkedIn: <https://linkedin.com/in/michaeljudelarocca>
- Twitter: <https://twitter.com/MikeJudeLarocca>
- <mailto:michaeljudelarocca@gmail.com>

## SKILLS

JavaScript, CSS, SASS, HTML, VBA, Git, Microsoft Excel, Microsoft Access, Microsoft Word, Microsoft PowerPoint

## EDUCATION

### Queensborough Community College

Studied Computer Information Systems  
GPA 3.8625 | Worked toward associate degree

### freeCodeCamp

[Responsive Web Design Developer Certification](#)

### Scrimba

Working toward the Front-end Developer Career Path

## EXPERIENCE

### Riviera Produce

2005 – Present

#### Job roles I have held at Riviera

- Microsoft Support Specialist
- Produce Pro Support Team
- Customer Service
- Truck Router

#### Microsoft Support Specialist

During my time at Riviera, I created many customized programs to help the company run more efficiently. Utilizing Microsoft Office along with VBA (Visual Basic for Applications), I most notably made the following programs:

#### Custom made programs

- Employee tracking system
- Driver tracking system
- Bid Sheets
- Routing Sheets

#### Employee tracking system

(Access, Excel)

I created a system to track employees' overtime pay, vacation days, and sick days. Overtime pay records are entered into an Access database and then imported into Excel. My program calculates their vacation and sick days based on each employee's hire date and fills out the weekly payroll Excel worksheet accordingly.

#### Driver tracking system

(Access, Excel, Outlook, VBA)

I created a driver database, which includes their license and medical card expiration dates. In Excel, when a driver is assigned to a route, my program checks the expiration dates and notifies the router if they are expired. If a license or medical card is about to expire within seven days, an e-mail is created and sent out to management.

#### Bid Sheets

(Excel, VAM, Produce Pro)

Customers send us weekly Excel bid sheets that we need to fill out and send back. I created a program that imports the required data from Produce Pro, fills out the sheet, and provides additional information in a log.

#### **Routing Sheets**

(Excel, VAM)

The program fills out the Excel truck route sheets by importing data from Visual Account Mate. I designed the Excel driver sheets to calculate the number of stops and total amount on the trucks. Also, I created an overview page that provides the router with an overview of the calculated totals of the routes they are making.

#### **Produce Pro Support Team**

For years, Riviera used VAM (Visual Account Mate). Several years ago, they purchased a license for [Produce Pro](#).

I was elected to help with the migration process from Visual Account Mate to Produce Pro.

#### **The Tasks I were elected:**

- Learn the new Produce Pro system.
- Train managers and staff to use Produce Pro.
- Migrate the information from VAM to Produce Pro.
- Redesign several of my programs for integration with Produce Pro.
- Produce Pro support team member

#### **Customer Service**

My primary role for the past fifteen years at Riviera is Customer Service. Since the unfortunate pandemic, Riviera created a branch for residential home delivery food service. During this time, I had the pleasure of talking to and helping many families.

#### **Truck Router**

For over ten years, I have also held a truck router position, where I was in charge of routing all of the trucks in the New Jersey and Upstate New York perimeter.