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AN "ANDY" TRAN

SKILLS & ABILITIES

- Served in the U.S. Army for six years gaining leadership skills and a value of teamwork as well as a sense of duty.
- Medical knowledge and first aid support: Surgical Tech for six years and an American Heart Association CPR Instructor training over 100 hospital staff members.
- Leadership skill in taking role of head Orthopedic Surgical Tech: Ensured instruments were in order, surgical techs were prepared for surgery, and ordered supplies for Orthopedic services
- Public speaking: Taught classes on CPR and was a TeamSTEPPS master trainer reinforcing teamwork skills in different hospital clinics/sections.
- Tech savvy: Experience in building computers and enthusiastic to assist those in need of computer and audio/video issues.
- Currently the Vice President and Treasurer of Alpha Eta Alpha – University of Houston Chapter. A pre-health organization focused on assisting students that are not in Natural Science and Mathematics majors in pursuing a healthcare profession.

EXPERIENCE

MEDICAL REVIEWER, THE LAW OFFICE OF ROBERT B. GOSS

October 2014 – May 2015

Evaluated medical files and doctor's notes in order to assist veterans in receiving VA benefits where they were previously denied care. Assisted in writing legal arguments as well as summaries of treatises in order to connect a nexus of injury to illness for numerous clients.

SURGICAL TECHNOLOGIST, U.S. ARMY

July 2007 - July 2013

Graduated from Army surgical tech school as the distinguished honor graduate. Assisted over 700 surgeries from all specialties, mainly focusing on

Orthopedics in the latter part of my career. I became the head Orthopedic technician and earned two Army Commendation Medals for exemplary performances as a soldier and surgical technician.

NURSING ASSISTANT, ALL-HEALTH CHIROPRACTIC CLINIC

August 2006 – May 2007

Assisted head nurse in patient care duties. Processed x-rays for review and assisted in patient file organization.

WAITER, CAFÉ GOO GOO YEN

May 2005 – June 2006

Waited tables and ensured customer satisfaction. Also worked as a host, delivery driver, and eventually – assistant manager.

EDUCATION

UNIVERSITY OF HOUSTON

Maintaining a 3.5 GPA majoring in Biotechnology – on a Bioinformatics track.

Currently managing a project in building a database for FKJ Logistics Inc. using SQL Server and developing a GUI using Java.

- Extensive use of project management tools such as *Microsoft Project* and CASE tool *Visible Analyst Software*

I.H. KEMPNER HIGH SCHOOL – SUGAR LAND, TX

Maintained a 5.4 GPA on an extended scale due to taking AP college prep classes

- Historian for the Health Occupations Students of America.
- President of the Kempner Orchestra
- Member of the National Honors Society.

COMMUNICATION

The military has helped me push my limits on being an effective communicator. I have led CPR classes and instructed over 100 employees at Reynolds Army Community Hospital. I have also been a master trainer in the Army's TeamSTEPPS program which taught clinics to foster a team mentality as well as ensured effective communication at Bassett Army Community Hospital.

LEADERSHIP

My leadership skills developed in the Army has given me the experience to see how an effective team works. Not only

have I been a squad leader in my Warrior Leadership Course, but I've also held the head Orthopedic technician position in the Operating Room. Understanding team members and implementing their input has allowed me to become an effective leader.

HOBBIES & INTERESTS

- Technology – my affinity for all things tech has spurred my interests in programming, building computers, and troubleshooting computer issues.
 - I am familiar with C++ and SQL
- Reading – my leisure time is usually filled with DIY books, historical fiction, fantasy, mystery, self-help, and the occasional graphic novel.