

Austin Saco

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CAREER OBJECTIVE

Seeking an entry-level position at The University of Texas Rio Grande Valley where to apply previously acquired customer service and organizational skills to further improve the quality of the services provided by the hiring department.

SUMMARY OF QUALIFICATIONS

- Developed extensive organizational skills.
- Acquired excellent customer service skills by working with customers on a daily basis.
- Earned outstanding interpersonal and communication skills by collaborating with co-workers.

EDUCATION

University of Texas Rio Grande Valley
BS in Computer Science with Minor in Physics

Brownsville, Texas
Expected Graduation: May 2019

EXPERIENCE

K-Mart – Cashier – Brownsville, Texas

October 2014 – January 2015

- Handled customer purchases, as well as ring up their goods.
- Operated cash register, managed money in addition to giving correct change.
- Assisted customers with purchase decisions.
- Provided customers with assistance about products and services offered by the company.
- Promoted the store's award program, private credit card, and warranty services.
- Collaborated with co-workers to meet the company's expectations and goals.

ACTIVITIES

UTRGV Association for Computing Machinery – Member
Rio Grande Science and Arts Festival (RiSA) - Volunteer

Fall 2015 – Present
November 2015

- Directed and assisted people to booths
- Maintained and organized a clean area.
- Promoted articles sold by the organization, such as t-shirts.

ADDITIONAL SKILLS

- Microsoft Office – Word, Excel, PowerPoint.
- Basic Spanish