

Superb problem solving skills used to identify, resolve, and prevent future problems.

Excellent time management developed through five years in management position.

Ability to quickly learn emphasized in an ever-changing and rapidly growing industry.

Persistently uses current knowledge to achieve set goals.

Consistently recognized for exceptional support to employees and clients.

11900 Wickchester Lane  
Apt. #1205  
Houston

Phone: 972.689.1475  
Email: dlseven777@gmail.com

## Objective

Utilize my curiosity and aptitude in computer science to advance current ideologies and innovate new theories. Facilitate effective productivity in conjunction with colleagues and mentors. Aspire to reach a position that will guide future minds.



## Education

Bachelor of Science in Computer Science  
University of Texas at Dallas  
Graduated Cum Laude with 3.607 GPA

Aug 1999 - Dec 2003  
Richardson, TX



## Positions Held

### Administrator

January 2012—Present

Coastal Home Health / Korean Home Health / Morning Calm Hospice

Help grow the company from small agency into a well know agency in Asian community. Currently, agency maintains relationships with all Korean doctors in Harris county. Maintained administration of startup agencies. Ensured compliance to Federal and State regulations through regular seminars and training. Individualized training curriculum for both outstanding employees and inexperienced employees.

### Office Manager

September 2009—January 2012

Korean Home Health / Morning Calm Hospice

Initially hired only to manage the internal office matters. As company rapidly grew, more management duties were delegated to this position. Lead educator for internal company policies and best practices for employee base of 100+ employees. Charged with monthly inservices for professional staff, including registered nurses and certified nurse aides. Entrusted with public communication to physicians and their offices.

### Programmer / Senior IT Support Technician

January 2007—September 2009

Digital Filing Solutions

Entrusted with database management of twenty client servers. One of three lead installation and training technicians. Devised, presented and trained new clients in proper software use. Hosted 1-day and 2-day seminars on new innovations of DFS software. Supervised two employees in proper customer support and server maintenance.

### English Communications Teacher

September 2005—September 2006

Song Hyun Girl's Middle School

Charged with education of English language as second language for 600 students. Encouraged good study practices for students falling behind and nurtured advance speaking skills for students with promise. Led classes for high level speaking skills for Korean Teachers of English. Administered summer program for students interested in critical thinking in English.

### Teacher / Assistant

January 2003—September 2005

Immanuel Presbyterian Church of Dallas Academy

Devised curriculum to foster stronger verbal and computational skills in educational setting. Responsible for human resources to ensure proper staffing for education of young minds. Kept constant relationship with student parents to facilitate continued growth even outside of classroom environment.

### Intern—Project Manager

June 2000—September 2000

MCI Worldcom

Worked with project manager in development and circulation of telephone switches throughout Texas. Collaborated with two separate project teams outside of state to rollout updates to current switches. Set up all project meetings for manager. Entrusted with correspondence to lead engineers. Critical asset in project to upgrade all 100+ switches project manager was responsible for.



## Fields of Interest

Security—Cryptography, Programming Languages, Computer Engineering, Advance Mathematics



## Languages

English—native.

Korean—fluent speech, high proficiency in reading/writing



## Accreditation

Flawless Agency Survey—Coastal Home Health 2012

Employee of the Year—Korean Home Health 2010

Dean's List 2000, 2002, 2003



## Hobbies

Table Tennis, Clarinet, Gaming, World News, Poker



## Volunteer

Love Presbyterian Church of Houston—Main Interpreter



## Computer Skills

Embedded systems, object oriented programming, networking programming, database management, networks, peer-to-peer, hardware, VoIP

C, C++, C#, JAVA, PYTHON, UML, HTML, XML, ASP, PHP, SQL (MS-SQL, ORACLE, and MySQL), PL/SQL, BASH Shell Scripting, AWK/SED Scripting, Netbeans, Visual Studio .NET

Dos, Windows NT, MAC OS, Linux (Fedora, RedHat , and Debian), Unix, Solaris

MS Office Suite (MS Word, Excel, PowerPoint, Publisher), Open Office Suite (Writer, Calc, Draw, Impress, Math)



## References

Dr. Rakesh Verma, Ph. D., Univ. of Houston

Dr. Nouhad Rizk, Ph. D., Univ. of Houston

Seoung Ju Ryou, CEO, Korean Home Health, 972-241-9997