

HUY TU

huytu94@yahoo.com • 832.202.8588
linkedin.com/huythientu • huytu.paperplane.io
Work Authorization: U.S. Citizen

EDUCATION

C.T. Bauer College of Business, University of Houston, Houston TX

Bachelor of Business Administration in Management Information Systems
MIS GPA: 3.8 | Cumulative GPA: 3.5

December 2016

SKILLS

Advanced Courses: Transaction Processing II, Database II, Cloud & Collaboration Solutions

Introductory Class Exposure: Oracle PL/SQL, ASP.NET, VB.NET, C#, HTML, CSS, XML, JavaScript, Java, AWS

Experience: SharePoint Designer, SharePoint, Access, Excel VBA, Blue Prism, SAP

EMPLOYMENT HISTORY

EY, Houston, Texas

Tax Technology Intern

June 2016 – August 2016

- Created SQL queries in Access to organize information for several multi-billion dollar clients
- Developed tool with Excel VBA to consolidate bulk tax form information into spreadsheet
- Communicated with clients, managers and staff to efficiently receive requirements, files and feedback

INEOS Olefins & Polymers, League City, Texas

Applications Analyst Intern

June 2015 – August 2015

- Redesigned company software licenses to a more user-friendly interface using SharePoint
- Collaborated with a team of 6 to optimize the gathering of business requirements and project approvals
- Utilized SAP to tie out information between team SharePoint and purchase orders

PROJECTS

Dispute Resolution Center of Montgomery County, Inc. (DRC-MC), Conroe, TX

Project Manager

January 2016 – May 2016

- Managed a team of 4 to effectively automate intake process via online forms
- Created standard operating procedures to ensure regulated processes after project closure

LEADERSHIP

Asian Business Student Association (ABSA), University of Houston

Mentor

September 2014 - Present

- Prepared underclassmen for career fairs and interviews
- Tutored and assisted mentees through challenging major specific classes

HONORS AND ACHIEVEMENTS

Dean's List

May 2015 – May 2016

University of Houston Academic Excellence Scholarship

August 2012