Quoc Cao Van Nguyen

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EDUCATION
University of Houston, C. T. Bauer College of Business, Houston, Texas
Bachelor of Business Administration in Management Information Systems   **December 2017**
Cumulative G.P.A: 3.70

HONORS AND AWARDS
Dean's List: Fall 2015, Spring 2015, Fall 2014

EXPERIENCE
Costco Wholesale, Sugarland, Texas
Front End Assistant   March 2016 – Present
- Train new employees on business policies and to embody company culture
- Coordinate with employees to maintain high standards of a new store
- Increase efficiency and organization through stocking merchandise
- Assist up to 300+ members per shift
- Offer exceptional customer service to differentiate and promote the company brand

H & N Place, Houston, Texas
Barber   July 2014 – March 2016
- Consult with clients to provide haircutting services and consultation for clients which includes 15+ hairstyles and the variations
- Offered personalized customer service by suggesting prescribed products and/or services to meet the unique needs of each customer
- Built strong long term customer relationships by anticipating customer needs, maintained a minimum of at least 10 returning customers at all times

Assistant   June 2012 – July 2014
- Led the transition to a paperless bill-pay system for the business, increasing efficiency and automating processes as possible

ACEDEMIC PROJECTS
Shell Ethics Case Competition   February 2015 – May 2015
- Scheduled weekly meetings with team members and delegated tasks to meet project deadline.

EXTRACURRICULAR ACTIVITIES
Management Information Systems Student Organization
Operations Committee Member   September 2015 – Present
- Assist officers in setting up events and ensure that all events run efficiently

House of Amos, Houston, Texas
Volunteer   June 2012 – August 2013
- Coordinated with volunteers to package supplies efficiently
- Dispensed supplies and foods to approximately 100 individuals in need during food fairs

SKILLS
Programming: Java, SQL
Software/Platforms: Oracle SQL Developer, Microsoft Office
Concepts: Database Architecture, ER Diagrams, Waterfall Methodology, Agile Methodology