

# Katherine Scheets

## Data Analyst & Project Manager

Borrego Springs, CA - Email me on Indeed: [indeed.com/r/Katherine-Scheets/0f2f8cb2a15c8074](https://www.indeed.com/r/Katherine-Scheets/0f2f8cb2a15c8074)

### WORK EXPERIENCE

#### Data Analyst & Project Manager

Hewlett-Packard & Hewlett Packard Enterprise - Boise, ID - January 2001 to July 2016

Managed IT assets for HP

- Audited, analyzed, reconciled, reported & corrected asset data
- Managed numerous data migration projects for configuration & asset management
- Managed server & application consolidation projects

#### Assistant Director of Information Technology

Boise State University - Boise, ID - December 1998 to January 2001

Managed application development team of 30 people plus 40+ consultants

- Implemented PeopleSoft HR/Payroll/Finance/Student systems & web-based registration
- Led Y2K testing of PeopleSoft systems, customizations & interfaces

#### Project Manager, System Manager, Programming Manager & Senior Programmer Analyst

Hewlett-Packard in Bay Area - San Francisco Bay Area, CA - July 1987 to November 1998

July 1987 - November 1998)

- Project Manager, System Manager, Programming Manager & Senior Programmer Analyst
  - Negotiated data center services between Boise data center & multiple HP divisions
  - Managed projects to transition servers from HP divisions to Boise data center
  - Provided MPE system & database administration support for 70+ HP3000 systems
  - Managed project to move 30+ servers to Boise as part of HP data center consolidation initiative
  - Managed distribution/order management application development team of 22 people
  - Managed projects to consolidate distribution systems & order management systems
  - Developed order entry system on HP3000 & PC client
  - Developed taxation & credit card authorization modules for order entry system

#### Other Past Jobs & Responsibilities

- Programmer Analyst for New Mexico Tech
- Summer Engineering Assistant for Union Oil Geothermal Division
- Assistant Manager for Bowling Alley
- Camp Counselor for YMCA
- Retail Sales Associate for Department Store

### EDUCATION

#### MS in Systems Management

University of Denver

October 1992

#### BS in Petroleum Engineering

New Mexico Institute of Mining & Technology  
May 1985

**BS in Computer Science**

New Mexico Institute of Mining & Technology  
May 1983

ADDITIONAL INFORMATION

Relevant Skills

- Customer Service
- Project Manager
- Organizer
- Detail-Oriented
- Problem Solver
- Self-Starter
- Independent Worker
- Office Work
- MS Office Expert
- Computer-Savvy
- Team Player
- Quick Learner