AKSHAY PATEL

15700 Lexington Blvd Apt # 422 • Sugar Land, Texas 77478 • 281-662-2861 • axaypatel237@gmail.com

Status: Permanent Resident

OBJECTIVE

To obtain internship in the field of Computer Science.

EDUCATION

BS in Computer Science, GPA = 3.4
Expected Graduation: Aug 2017
University of Houston – Downtown, Houston, TX

Major Courses Completed:

SKILLS

- Programming Experience: C, C++, Java, Visual Basic
- MS Office: Excel, Word, Outlook, and Power Point
- Adobe Professional
- Hardware: Extensive knowledge of PCs and network assembly
- Self-motivated, hard worker, and creative person.
- Able to manage multiple tasks.
- Capable of solving complex problems.

EXPERIENCE

Assistant IT Supporter, East West, Houston, TX   06/2013 – 08/2013

- Providing support for computer systems including laptops, desktops, tablets, and printers. Advising and training end user on appropriate action.
- Utilized MS Office applications to prepare product specification including photo editing.
- Ensure quality analysis of products and explain solution to the co-workers.
- Installing, troubleshooting, and repairing Windows.
- Maintaining equipment inventory and updating documentation

Computer Support Specialist, Voice Net Cyber cafe, Gujarat, India   05/2010 – 07/2012

- Perform onsite and remote analysis of computer and network issues
- Install, configure and test hardware and software
- Troubleshoot issues with hardware, software and peripherals
- Provided networking solutions for corporate clients
- Prepare tests and applications for monitoring desktop performance
- Evaluate and recommend technology for purchase
- Create and conduct end user training
- Perform preventive maintenance

ACTIVITIES

- BAPS Temple: Prepare and serve meals to community members