

Stanley Tu
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EDUCATION

C. T. Bauer College of Business, University of Houston, Houston, Texas
Bachelor of Business Administration in Management Information Systems, Fall 2017
Emerging Leaders Academic Success Program Certificate
Ted Bauer Leadership Certificate
Management Information Systems G.P.A.: 3.8325, Cumulative G.P.A.: 3.333

EXPERIENCE

White Tiger Tae Kwon Do School, Houston, Texas June 2012 – Present

Instructor

- Train students in Tae Kwon Do from ages 5 to 18, averaging 25 to 30 students per class
- Provide 1 on 1 introductory lessons to new students
- Clearly explain payment options to new students
- Sign up on average 4 students a day for trial program (on average 2 students a day for our program renewal or registration)
- Track attendance and progress of 274 students
- Teach 12 different martial arts curriculums on a daily basis
- Familiarize new employees with the martial arts curriculum

United States Marine Corps Reserves, Ellington Field, Texas June 2013 – Present

Maintenance Management Specialist

- Reconcile and validate reports from equipment and weapons database (GCSS) to equipment on site
- Manage database of weapon and equipment ownership using Excel
- Learn and familiarize with 3 different commodities in order to make reconciliation smoother
- account for over \$10,000,000 dollars of weapons and equipment
- Help unfamiliar Marines learn how to properly use GCSS

ACADEMIC PROGRAMS/ACTIVITIES

Management Information Systems Student Organization

Operations Officer

May 2016 - Present

- Coordinated with Corporate Relations and Vice President of Finance to plan the budget of \$3900 and food for 14 professional meetings and 1 career mixer.
- Lead Operations Committee to make sure professional meetings run smoothly

Operations Committee Member

September 2015 – May 2016

- Worked with the Operations Officer to organize over 10 professional meetings

Ted Bauer Leadership Certificate Program

Participant

September 2015 – May 2016

- Took part in numerous leadership workshops such as public speaking, professionalism, ethics, and team dynamics
- Impacted the community by actively volunteering in events throughout Houston

Peer Advisor

September 2016 – Present

- Coordinate with the program manager to run 18 leadership workshops
- Plan 12 hours of community service opportunities with various organizations

Leadershape

January 2016

- 1-week long leadership seminar focusing on discovering the power of community, how you fit into a team, vision creating, emotional intelligence, active listening, and living with integrity and ethics

SKILLS

Proficient: Microsoft Excel, PowerPoint, Word, Java, SQL
Fluent in English and Cantonese