

Rodrigo Argumedo
(832) 679-6121
rodrigo.argumedo@outlook.com

Education

Lone Star College- Kingwood 2016 – Present

Programming Specialist Certificate

- Coyote Crew Orientation Leader
- GPA: 3.0

Kingwood High School 2012 – 2015

Diploma

- GPA: 3.5

Volunteer Experience

Campus Party Nov 2014

Customer Relations Support Volunteer

- Helped out greet and issue identification badges for the event venue
- Resolved troubleshooting problems involving the identification badges

Just About Kids Foundation Aug 2013 – 2015

Information Technology Officer

- Joined and actively worked with the Student and the Adult boards
- Effectively resolved technological problems for the organization
- Provide feedback to the board for further action and considerations
- Successfully made a grant for Kingwood High School Advanced Audio/Video Production team with the use of the Adobe Creative Cloud
- Assisted for furnishing with For the Love of Music events.

Lone Star College – Kingwood May 2016 – Present

Coyote Crew Orientation Leader

- Tour new students across the campus
- Assist new students register for classes
- Setup and clean up the event venue where as needed
- Provide nametags throughout the new student orientation
- Perform other duties as needed and/or required

Skills

- Proficient in Microsoft Office 2010-2016 (Word, Excel, PowerPoint, Outlook, OneNote and Access)
- Proficient in Ruby programming language
- Proficient in HTML/CSS/JavaScript programming
- Proficient in Adobe Premiere Pro Creative Suite 5.5 & 6
- Proficient in Adobe Photoshop Creative Suite 5.5 & 6

References available upon request.