

SYDNEE SPRUIELL

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EDUCATION

- University of St. Thomas, Undergraduate
Graduated Cum Laude, August 2014
- University of Houston, Post-Baccalaureate
Pre-Dental Focus, Spring 2015-2016
- University of Houston, Graduate School
Master's in Public Health Communication

WHY SHOULD YOU HIRE ME?

I am an eager, outgoing professional with proven leadership abilities. I have experience with event planning and coordinating, and I am passionate about making a difference.

PROFESSIONAL EXPERIENCE

- DENTAL OFFICES OF DR. SAVITA BRENNER - Office Manager (FEB 2016 - PRESENT)
 - Explained treatments to patients, advanced knowledge of dental procedures and terminology
 - Gained proficiency in software, bridged gap in understanding between patients and physicians
 - Managed a staff of several people, coordinated doctor's schedule,s and managed administrative duties
- P&E DENTAL - Manager of Marketing and Communications (JAN 2015 - AUG 2015)
 - Responsible for all marketing and patient communication in bilingual dental clinic
 - Gained proficiency in social media marketing strategies, event coordination and patient communication
 - Increased the public interaction of the clinic by over 200% through altered marketing strategies
- Health Museum - GT Program Coordinator (NOV 2013 - JULY 2014)
 - Contracted position as the coordinator for both the Challenges and Solutions in Medicine in the 21st Century Summer Conference and the Duke TIP Academic Adventures programs
 - Became proficient in: event coordination and planning, administrative staffing and contact with clients
 - Summer conference program earnings grossed over \$40,000
- Baylor College of Medicine (OCT 2012 - JAN 2014)
 - Learned more about research in the field of breast cancer detection and treatment. Performed mammary gland transplant surgeries (xenografting) on mice, learned to genotype/phenotype samples and experimental animals, became more proficient with lab techniques
 - Became proficient in molecular biology techniques, including: DNA prep, PCR, electrophoresis and cultures
 - Contributed to findings which were published as part of a doctoral thesis in July 2014

RELEVANT SKILLS

- Event planning and coordination
- Detail-oriented, "self-starter"
- Responsible and organized
- Quick learner and critical thinker
- Proficient in Microsoft programs, Matlab, and R Studio

VOLUNTEERING & EXTRACURRICULARS

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| - TDA SMILES FOUNDATION, TMOM | 5 hrs |
| - HEALTHCARE FOR THE HOMELESS OF HOUSTON | 150 hrs |
| - FRIENDS FOR LIFE HOUSTON | 20hrs |
| - AMNESTY INTERNATIONAL | 30hrs |
| - UST TRI BETA BIOLOGICAL HONOR SOCIETY | 50 hrs |
| - HABITAT FOR HUMANITY UST | 30 hrs |
| - AMERICAN CHEMICAL SOCIETY | 40 hrs |
| - EMPTY STOCKING FUND | 20 hrs |

HONORS AND AWARDS

- Rotary Leadership Academic Excellence Scholarship
- HOSA Nationals Competition - 3rd in Clinical Specialty
- Nacogdoches Board of Realtors Scholarship
- Dick Voightel Endowed Athletic Scholarship
- University of St. Thomas Academic Excellence Award
- WELCH Chemistry Scholarship
- TRI BETA VICE PRESIDENT
- HABITAT FOR HUMANITY VICE PRESIDENT

LONGTERM CAREER GOALS

Upon completion of my masters degree at the University of Houston, I hope to attend dental school. I would like to become a general dentist, and open my own clinic for underserved populations.