Heli Antonio Cienfuegos Jr.

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**Education**

C.T Bauer College of Business

University of Houston Houston, Texas

Bachelor of Business Administrations in M.I.S Dec 2017

Cumulative GPA: 3.57

**Experience**

Textbook Seller

Barnes & Noble College at UH, Houston, Texas Jul. 2016-Present

* Process 10-100 online orders daily
* Organize inventory to optimize efficiency
* Package and ship items via UPS
* Trained in data entry using Accelerator 7.0

Server

Pappasitos Cantina ,Houston, Texas Dec. 2013-Feb. 2015

* Consolidated 6-8 task at a time
* Resolved problems in groups
* Created great dining experience and was often requested as a waiter
* Promoted featured menu items and articulated item descriptions to increase sales

Assistant Manager/Sales Representative

Kids Foot Locker, Houston, Texas Dec. 2012-Dec. 2013

* Trained and coached 7 new employees
* Processed incoming product shipments
* Assisted with coordinating and inspecting store operations
* Led employees to achieve weekly sales goals of $27,000

**Activities**

Volunteer at Break Free Community Center Spring 2016

Hispanic Business Student Association Spring 2015

Marketing for Blaffer Art Museum at University of Houston Spring 2015

House That Ching Built Charity Event Spring 2015

DJ/Music Producer Spring 2012-Present

**Honors and Awards**

Deans List: Fall 2013, Spring 2014

**Skills**

Fluent in Spanish

Business Computer Information Systems Certified