**JUSTIN PAGUIO**

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**EDUCATION**

**C.T. Bauer College of Business** – University of Houston, Texas. Expected Graduation: Fall 2017 Bachelor of Business Administration in *Management Information Systems* **Cumulative GPA**: 3.68 **Major GPA:** 3.67

**SKILLS**

Work: Microsoft Suite, Experience with SAP and MS SharePoint, Consumer Electronics Sales.

School: Java Programming, Oracle SQL Database, HTML, JavaScript, XML, CSS.

**EXPERIENCE**

**TransCanada Pipelines Ltd.**  May 2016 – August 2016

*Supply Chain Operations Intern* – Houston, Texas

* Analyzed 200 SAP Invoices and the services purchased to determine a solution for increasing unapproved accounts
* Evaluated 800 outstanding purchase orders for the 2014-2015 year to eliminate redundant data by 75%
* Facilitated 20 Supplier Qualification Requests for external vendors to gain access to TransCanada projects
* Created and presented data charts depicting monthly workload, PO cycle times, and PO quality to US-Gas team

**TransCanada Pipelines Ltd.**  May 2015 – July 2015

*Supplier Diversity Intern* – Houston, Texas

* Utilized 800+ supplier data entries to develop a NAICS code to SAP conversion tool that improved vendor identification
* Coordinated with an international team to design project frameworks, plan implementation and reach deadlines
* Compiled population and labor union data that was given to stakeholders with a goal to diversify vendor pool by 5%
* Created a database using excel and SharePoint incorporating existing and potential vendors for vendor matchmaking

**Best Buy**  August 2015 – May 2016

*Computing Sales Consultant* – Atascocita, Texas

* Developed extensive sales skills through monthly company sales trainings and coaching
* Ranked Number One in individual revenue production for three consecutive months, totaling $60,000 in revenue
* Communicated and cooperated with team of 30 to reach revenue goals and increase store recognition in district
* Built customer loyalty by researching current products and services to maintain effective advising

**Violin** September 2012 – May 2014

*Student Teacher* – Atascocita, Texas.

* Prepared students for regional and area competitions with successful accomplishments at both levels
* Mentored students ages 9-14 one-on-one on violin techniques and abilities
* Developed musicianship skills and critiqued improvement over time
* Analyzed students’ performances to offer advice for future concerts

**ACTIVITIES**

**Management Information Systems Student Organization (MISSO)** January 2015 - Present

*Member*

* Operations Committee Member - Volunteered for set-up and take-down of Company Nights
* Mentorship Program – *Mentee –* Developed recruiting and resume building skills

**University of Houston Cycling and Triathlon** **Team**  September 2014 – Present

*Officer: Secretary, Member*

* Coordinated ordering and delivery of team merchandise totaling over $3000
* Trained new cyclists to develop strength, endurance, and etiquette for group rides

**Asian Business Student Association (ABSA**) January 2016 – Present

*Member*

* Family Program Member – Worked with peers and mentors to develop networking skills
* Volunteered for ABSA fundraising and professional networking events

**VOLUNTEER**

* **Tour De Cure** **Bike Ride** – Diabetes Research Fundraising – Ride Support Volunteer
* **Bridge Wood Burn Your Buns Bike Ride** – Autism Research Fundraising - Ride Support Volunteer
* **Park to Port Bike Ride –** Hermann Park Conservatory – Ride Support Volunteer

**HONORS**

Dean’s List – Bauer College of Business – University of Houston Fall 2014 – Spring 2016

AHS Orchestra Scholarship Recipient Fall 2014 Academic Excellence Scholarship – University of Houston Fall 2014 – Spring 2018