**Jack Huynh**

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# OBJECTIVE: Seeking exposure and experience within the Management Information Systems field through an internship opportunity.

# EDUCATION

# C.T. Bauer College of Business, University of Houston, Houston, Texas

# Expected graduation: May 2018

# Cumulative GPA: 3.335

**Bachelor of Business in Administration and Management Information System****s**

Associates Degreeat San Jacinto CollegeMay 2015

Indiana University of Pennsylvania Aug. 2012 – May 2013

# ACADEMIC ACTIVITIES

# Management Information Systems Student Organization (MISSO) Fall 2016

# Currently on Public Relations Committee

# Facilitates helping setting up events

# ACADEMIC PROJECTS

# Sponsored Project: Junior Achievement Spring 2016

# Collaborated with a team of six

# Taught business topics and lessons to high school students

# Created and presented PowerPoint presentations relating to business success

# Kept students engaged and learning experience and involved in coordinating with sponsor and instructor

# EXPERIENCE

**Team Worker, Preparation, Closing** Aug. 2015 – Nov. 2015

Chipotle, Pasadena, Texas

* + Managed dishes and cleaned lobby of restaurant and ensured customer needs were satisfied
  + Learned serving etiquette protocol with customers and to work under pressure during busiest hours
  + In charged of memorizing orders and following them through efficiently
  + Responsible for securing store at closing time

**Ski Rental Service** Dec. 2013 – June. 2014

Hidden Valley Ski Resort, Hidden Valley, Pennsylvania

* + - Stocked skis, snowboards, boots, and other winter items and greeted customers
    - Taught and assisted in trying on and handling winter gear
    - Organized, mopped, cleaned, and reorganized winter equipment and made sure equipment is properly shelved

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**HONORS AND AWARDS**

* Completed Emerging Leader Academic Success Program May 2016
* Completed the Honors Program at San Jacinto College Aug. 2014 – Aug. 2015

**ACTIVITIES**

**Houston Food Bank** April 2016

* Worked in a team setting to categorize food products fast and efficiently
* Communicated with team members to properly complete food organizing tasks

**SKILLS**

* English and able to carry a conversation in Vietnamese
* Proficient with Microsoft Excel, Word, and PowerPoint