**Leadership - Inquiry and Thank-you Letter**

The inquiry and thank-you letters are an important part of the leadership points. What you need to do is find a job/career in which you are interested or have an interest in pursuing. Then find a company that employs that type of people. It is best if you can identify a human resources person as a contact. Then write a letter that requests the following information:

What coursework you should take in high school.

Whether any degrees and/or certificates need to be attained.

Whether they offer any internships.

After you get a response (or at least before the end of the term), write a letter thanking the company for their response.

The letters and responses will be added to a notebook of these letters. (Former letters can be used as guides to your letter.)