

SPRING CONVOCATION 2023 TIMELINE

for students and departments

Review also [Important dates by term posted on the FGS website](#)

TASK:	DEADLINE FOR SPRING 2023 GRADUATION	WHO IS RESPONSIBLE:	GUIDELINES AND MORE INFORMATION:
Nominate external examiner (for PhD defenses only)	March 14, 2023	Department and student	https://www.uwindsor.ca/graduate-studies/384/defense#external
Apply to graduate	March 17, 2023 – No-fee deadline to Apply to Graduate; (April 28, 2023 – Last date to Apply to Graduate with fee charged)	Student	Late fee will be charged for applications after the March 17 no-fee deadline (from March 18 to April 28). For details: https://www.uwindsor.ca/graduation-convocation/
Submit dissertation copy for ext. examiner (PhD only)	March 28, 2023	Student	https://www.uwindsor.ca/graduate-studies/384/defense#external
Post on AAU website final oral defense, and send a copy of the defense notice to FGS	April 18, 2023 (at least 8 days prior to the defense date)	Department	Defense notices are to be posted on departmental website and a copy of the defense notice sent to FGS at least 8 days prior to the defense date : https://www.uwindsor.ca/graduate-studies/384/defense
Submit to FGS for format checking (deposit step 1)	April 18, 2023	Student	Last day to submit for format checking to Graduate Studies (Deposit step 1 of 3) dissertations, theses and major papers Refer to Step 1 of deposit Instructions:
Final oral defense:	April 26, 2023	Department/student	Defense guidelines: https://www.uwindsor.ca/graduate-studies/384/defense
Submit to FGS completed defense Report Form	April 28, 2023	Department	Review instructions for departments to download and complete the defense Report Form .
Complete Deposit (all steps)	May 3, 2023	Student	Last day for completion of all degree requirements, including Deposit steps 2 and 3 of dissertations, theses and major papers to Graduate Studies, for Spring graduation 2023.
Spring convocation: May 30- June 2, 2023			