**ABSTRACTS REQUIREMENTS AND GUIDELINES**

**General Information:**

* All abstracts must be **original work** of the authors; **literature reviews** will not be accepted.
* Only abstracts in **ENGLISH** language will be reviewed.
* Abstracts will be grouped in **sessions** according to the **topic** selected by the submitter. However, the final arrangement in sessions will be determined by the **organizers**.
* The total number of accepted abstracts is **limited**; еach abstract has to be submitted **separately**.
* During the Congress student works will be **evaluated** by a professional **Jury Committee**.
* Three best works in each session (both oral and poster) will be **awarded**.

**Abstract Submission:**

* Abstracts **must be submitted electronically** via the **Registration section** of the conference website until 20th of August.
* *File Name:* Please title the abstract file as follows, the presenter’s entire last name, followed by the first initial of their first name plus the word “Abstract”. Example: “**SmithJAbstract.docx**”
* Once your abstract has been submitted, it is final, so please **review** the accuracy and spelling of your work before submitting. **The abstracts will be published exactly as submitted.**
* After submitting your abstract, you will receive a **confirmation email**; if you do not receive it, **please contact us** via email ogh@gubkin.ru.
* **Abstract acceptance notification** will be sent to the submitter in October after review by the **Abstract Review Committee**.

**Abstract Requirements:**

* Abstracts must be written in **English**.
* Abstracts should be **no longer than 3000 characters** including spaces.
* The abstract is **not allowed** to contain **graphs**, **images** and other graphic forms.

**Formatting Instructions:**

* Abstracts must be written in in Microsoft Office Word \*.**docx**, **A4** format, **2.5 cm** margins.
* Abstract text must be in **Times New Roman** font, **12** **pt** size, **single** line spacing.
* **Page Limit**: **1 page** for complete abstract.
* Abstracts must include the following parts:

**CENTRED**:

* + **TITLE** – capital letters, bold;
  + **Author**(s) – Name Surname1, Name Surname2 (the presenting author's name should be written first)
  + **Scientific research supervisor**: Scientific degree Name Surname3
  + **1Department, Institution**, **City**, **Country** (if not mentioned in the institution's title); **Contact email**

**JUSTIFIED**:

* + **Key words**. Aaa, bbb, ccc
  + **Introduction**. A short description of the background of your research.
  + **Aim**. A short description of what you wish to accomplish.
  + **Materials and methods**. A description of materials and methods used in your research.
  + **Results**. A precise description of the obtained results
  + **Conclusions**. A summary of the study where you interpret the meaning of the results regarding your initial aim.

**Abstracts which do not follow these rules will not be accepted!**

An example of the required abstract format can be viewed in **Example.docx** document. By submitting an abstract, participants agree the above mentioned terms.

***Oil and Gas Horizons Organizing Committee***

**EXAMPLE OF THE CORRECT FORMATTING FOR YOUR ABSTRACT**

**Authors:** John Smith1, Thomas Sullivan2

**Scientific research supervisor:** Dr. Jürgen Davis

1University of Helsinki, Finland; user@email.com

2Technical University Vienna, Austria

**Key words.** text, text, text, text.

**Introduction.** Text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text

**Aim.** Text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text. text text text text text text text text text text text text text text text text text text text text.

**Materials and methods.** Text text text text text text text text text text text text text text text text text text text text. text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text.

**Results.** Text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text.

**Conclusion.** Text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text text.