**Name**

**Address:**

**Telephone:**

**Email:**

**Linkedin**

**Professional Profile**

*As a motivated and hard-working undergraduate that demonstrates* excellent interpersonal skills*, I am actively seeking a placement within the* ***finance industry****. I am a reliable team member with a personable nature and positive communication style, maintaining professional boundaries while building lasting relationships. Experienced in collaborating with team members in order to achieve specific goals, giving fair and constructive feedback to influence performance. Skilled in multitasking, using strong time management capabilities to meet deadlines. Committed to continuous learning and professional development.*

**Objective**

Seeking an opportunity to apply and enhance my knowledge and skills within the finance industry- especially within financial operations and risk.

**Key Skills**

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| * Numerical Analysis * Research/Presentation * Office Administration | * Effective Communication * Adaptability * Entrepreneurship | * Commercial Awareness * Team Leadership * IT Awareness |

**Education and Qualifications**

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| **BSc (Hons):** | **Financial Mathematics (with Year in Industry)**  *University of Leicester (2016 – Present)*  Modules:Micro-Economics | Linear Algebra | Calculus & Analysis | Probability | Macro-Economics | Introductory Statistics | |
| **A Levels:** | | **Mathematics [], Physics [], Chemistry [], Further Mathematics []**  *Dudley Sixth, Dudley College (2016)* |
| **GCSE:** | | **English ()**  *Dudley Sixth, Dudley College (2016)* |
| **O Levels (CIE):** | | **Islamiyat, Urdu, Pakistan Studies, Additional Math’s ()**  *The City School CCI, Islamabad, Pakistan (2013)* |

**Work Experience**

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| **Oct 2017** | **Insight Day | M&G Investments** |

* Took part in multiple trading exercises to get a better understanding of financial markets and heard about different areas of investment and about the industry from multiple speakers.
* Spoke to recent graduates and new employees during a panel session for tips on application process and networked with individuals from different sectors within the firm.

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| **Sep 2017** | **Work Shadowing | FDM Group** |

* Shadowed several individuals across numerous departments, including the head of business, intelligence and analysis services, in order to acquire familiarity with the divisions of the firm-for a day.

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| **Feb – Apr 2017** | **Clerical Assistant | Mayfair Vogue Ltd.** |

* Utilised Excel to produce an accurate breakdown of long-standing correspondence and calculate expected profits and missing payments, whilst compiling monthly forecasts on revenue with this data.
* Collated and printed invoices to be presented to the client.

**Extra-Curricular Activities**

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| **Sep 2017 – Present** | **Head-Hunter | Sanctuary Graduates** |

* Advertising and promoting graduate roles and internships to students and encouraging them to apply by means of ‘campaigns’ and the delivery of briefings by sanctuary graduates.

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| **Sep 2017 – Present** | **Brand Ambassador | Circle Pay** |

* Promoting the application and its benefits to students and encouraging societies to make use of the Club500 service via the provision of special offers and promotions.

**Apr 2017– Present Project Leader for Fresh Start | Enactus Leicester**

* Rapidly progressed and became a key member of the presentation team for both the regional’s and the national competition in London hosted by Enactus UK.
* Elected as Project Leader for one of the social enterprises, ‘Fresh Start’ that tackles food waste and unemployment.
* Worked within a team for the project, attended team meetings and discussed ideas and the distribution of duties.

**Oct 2016 – May 2017 Committee Member | Actuarial Science Society**

* Managed the organisation and promotion of society events inclusive of guest talks by prestiged members of the Institute and Faculty of Actuaries (IFoA) including Fiona Morrison, the immediate past president.

**Oct 2016 – May 2017 House President | Maths Department**

* Organised events throughout the year for students within the mathematics department inclusive of revision sessions and sector talks, whilst working towards set budgets.

**Oct 2016 – May 2017 Course Representative | Maths Department**

* Acquired and obtained student feedback in order to ensure the prompt resolution of any issues.
* Delivered all feedback to the relative department and contributed to SSC meetings following receipt of silver accreditation.
* Represented the students in the tutor group during attendance at student and staff committee meetings.

**Oct 2013- Jun 2014 Student Ambassador | Dudley Sixth College**

* Demonstrated effective communication skills through effective interactions with individuals and groups during both open and enrolment days.
* Worked with other ambassadors to support students on the completion of enrolment applications and the distribution of all tasks.

**Professional Development**

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| **Seminar Attendance** | Enactus Responsible Leaders Accelerator, GoldMan Sachs Student Challenge 2016, KPMG Commercial Awareness, [P](https://en.wiktionary.org/wiki/P)wC open day (Birmingham, April 2017), Barclay’s Trends in Entrepreneurship, Common [P](https://en.wiktionary.org/wiki/P)urpose-Frontrunner, Bright Network 2017 Festival, L’Oreal Insider & Deloitte Uncovered Event. |
| **Awards** | **BMC (Bloomberg Market Concepts):** An e-learning course, on financial markets, formed of four modules: Economics, Currencies, Fixed Income and Equities - constituted on Bloomberg data (and functions), news and analytics.  **Micro Tyco:** Rose over £70.00 from a £1.00 seed investment in a business challenge run by Deloitte and Wild Hearts, with the aid of a coach who assisted with the planning of events at the university to generate a profit.  **Leicester Award**: Gained over 10 hours of experience, an insight into answering questions using the STAR technique and the ability to set up smart goals.  **Commendation - Dudley Sixth**: Received a commendation on behalf of Dudley Sixth for “being an excellent student” in the academic year 2013-2014. |

**Additional Information**

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| **IT Skills:** | Microsoft Office including Word, Excel (VBA/Macros) & PowerPoint, MATLAB |
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**References are available on request**