

## Letter of Reference

Wednesday, July 8<sup>th</sup>, 2015

**Dear Sir/Madam,**

I am writing this letter of reference on behalf of Mr. Michail Karnas in order to facilitate and support his employment application. I have known Mr Karnas for the period of the last academic year as Module Leader for his Business Process Management Module (SAP certification) and Programme Director of the MSc Operations and Logistics Management.

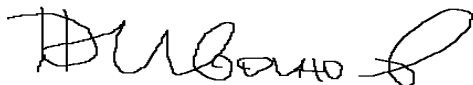
Mr Karnas is extremely intelligent, easily in the top 1% of students that I have taught in my 8 year teaching career. Mr Karnas is currently on track to graduate the MSc Operations Logistics Management programme with a High Distinction mark (aggregate grade over 80).

In class he has always been attentive and focused. He is motivated to succeed and is organised. This is evidenced by his successful SAP certification (TERP10) preparation. The SAP gateway certification exam is one that more than half of applicants fail on their first attempt. Mr Karnas passed it with an extremely high 83%, when 51% would have been sufficient.

Mr Karnas is an independent worker – able to work without the need of constant supervision, but has no qualms asking for assistance when he needs support.

Please feel free to get in touch with me via email or telephone, should you need any further information.

Sincerely yours,



/Dr. Danail Ivanov/  
Programme Leader  
MSc Operations and Logistics Management,  
Surrey Business School,  
University of Surrey,  
Guildford, GU2 7XH

