

# MICHELLE AMOSAH

Cell: (416) 520-2042

Email: [michelle.amosah@gmail.com](mailto:michelle.amosah@gmail.com)

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## SOFTWARE DEVELOPER

Object-Oriented Programming | Testing & QA | Agile

### HIGHLIGHTS OF QUALIFICATIONS

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- A software engineering technology student, with a passion for designing user-oriented software
- Sound analytical and research skills developed through work experience and academic settings
- Excellent oral and written communication skills, with an ability to rapidly adapt to changing requirements
- Knowledgeable of Agile/Scrum, data security and design of Healthcare Information Systems (HCIS)
- Proven ability to exercise independent judgment, decision-making, and a high level of confidentiality

### TECHNICAL SKILLS

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**Languages:** Java, C#, HTML, CSS, JavaScript, Python, PHP, SQL  
**Software:** Word, Excel, PowerPoint, SAS, MS Access, MS Visio, Visual Studio  
**Operating System:** Windows, Oracle, Linux, Unix, and VMS  
**Other:** Oracle/SQL, Software Testing and QA, IT Risk & Security, .NET

### RELEVANT WORK EXPERIENCE

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#### Content Development Project Coordinator (Co-op)

Jan 2022 - April 2022

Abletades Education, Toronto, ON

- Coordinated content development for the learning platform, including web, mobile, and APP mode
- Researched and drafted interactive learning content by using different software and learning resource platforms such as JotForm, DocuSign, and WordPress
- Responsible for sourcing and screening candidates for open company entry-level IT roles
- Demonstrated integrity in working with sensitive student and applicant personal data

#### IT Support Analyst (Co-op)

Sept. 2022 – April 2023

Transport Canada, Toronto, ON

- Configured new phones for phone replacement and life cycle support
- Configured new computers for computer replacement and life cycle support
- Assisted client with technical issues
- Performed other duties as assigned

### EDUCATION & PROFESSIONAL DEVELOPMENT

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#### Health Informatics Technology (Co-op) Advanced Diploma

Sept. 2020 - Present

Centennial College, Toronto, ON

#### Relevant Courses:

- Software Testing and Quality Assurance
- Software Systems Design
- Java Programming
- Web Application Development
- Clinical Workflow & IT Solutions
- IT Project Management
- Web Interface Design
- Advanced Database Concepts
- Software Engineering Methodologies
- Unix/Linux Operating Systems
- Programming I, II, III
- Enterprise Resource Planning

### PROJECTS

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- Designed a website using HTML, CSS and JavaScript, which included forms that accept user inputs
- Developed a GPA Calculator user interfacing using Visual Studio, C# and WPF
- Created a Software Requirement Specification (SRS) document for a healthcare app
- Developed an expense tracker using C#, Visual Studio 2019 and WPF

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## ADDITIONAL WORK HISTORY

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### **Administrative Assistant**

2018 - 2020

Dominion College of Business Health and Technology Inc., Toronto, ON

- Greeted visitors, maintained a welcomed, respectful and pleasant environment
- Maintained student records, logs of screenings, inquiries, waitlists, lists of applicants
- Mailed and collected registration materials, prepared enrollment agreements for students
- Provided student data to department coordinator and teachers, generating monthly attendance reports
- Prepared, memos, letters, and other documents

### **Overnight Fulfillment**

2017 - 2018

Walmart Super Center, Malton, ON