

Michelle Rodriguez

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Objective

To apply my 2 years of training at the Art Institute of Pittsburgh in Web Design, and additional studying to a new career as a Front-end Web Developer.

Education and Training

Art Institute of Pittsburgh Online Division Pittsburgh, Pennsylvania

Associate of Science, Web Design and Interactive Media, 2012 – 2015

GPA 3.5/4.0

Computer Skills

Illustrator, Photoshop, Dreamweaver
HTML5, CSS3, Javascript, JQuery

Windows 7, Windows 8
MS Office

Other Skills

Types 40 WPM
American Sign Language

Goal-oriented
Self-motivated

Honest
Punctual

Employment Experience

Vision Care Brea, CA

01/2015 – present

Medical Records Tech

- Work 25+ hrs/wk while in college, and maintained a 3.5 G.P.A
- Assist with administrative tasks such as exam documentation, submission of billing, schedule confirmation, and auditing patient charts

E.B. Professional Services El Monte, CA

07/2010 - 12/2014

Medical Records Tech

Hot Topic Inc. Downey, CA

09/2007 - 06/2010

Part-Time Assistant Manager and Keyholder

- Analyze weekly and monthly sales reports to determine strengths and weakness and set goals accordingly
- Oversaw store operations and sales goals
- Created weekly visual merchandising updates in adherence to corporate standards

Torrid Inc. Lakewood, CA

03/2005 - 09/2007

Retail Sales Associate

- Influenced sales by delivering an excellent customer service experience
- Balanced multiple tasks in a fast paced environment
- Introduced customers to new fashion products and beauty trends

[Click to visit my Portfolio Website](#)