SUSTAIN 74

Supplier Checklist

Category	Checklist Item	Requirement / Evidence	
Environmental	GHG Emissions Inventory	Have you calculated Scope 1, 2 (and if possible Scope 3) emissions for the last reporting year?	☐
	Energy Sourcing	Do you track energy consumption by source and have a plan to increase renewable energy use?	☐
	Resource & Waste Management	Do you have targets and metrics for water use, waste generation, recycling rates, and hazardous materials handling?	☐
	Pollution Prevention	Are you monitoring air, water and soil emissions (e.g., NO_x, SO_x, particulates, effluents) and implementing controls?	☐
	Environmental Management System (EMS)	Have you established and certified (e.g., ISO 14001) an EMS or equivalent framework?	☐
Social	Labor Standards & Human Rights	Do you have a supplier code of conduct covering forced labor, child labor, discrimination, and freedom of association?	☐
	Health & Safety	Is there a documented Occupational Health & Safety (OHS) policy with incident tracking, training and near-miss reporting?	☐
	Diversity, Equity & Inclusion (DEI)	Do you collect workforce demographics and have policies to promote diversity, pay equity and anti-harassment?	☐
	Community Engagement	Do you conduct community or stakeholder impact assessments, and maintain grievance mechanisms?	☐
Governance	Ethics & Anti-Corruption	Have you formalized policies (e.g., Code of Ethics, Anti-Bribery) and delivered regular compliance training?	☐
	ESG Oversight	Is ESG responsibility assigned at executive/board level, with clear escalation and governance processes?	☐
	Compliance & Risk Management	Do you maintain a risk register that includes ESG-related risks (e.g., supply-chain disruptions, regulatory changes) and mitigation actions?	☐
	Transparency & Reporting	Do you publish or provide to customers an annual ESG or sustainability report, aligned to recognized standards (e.g., GRI, SASB, CDP)?	☐
Cross-Cutting	Data Quality & Verification	Are your ESG data collection processes audited or third-party verified?	☐
	Targets & KPIs	Have you set time-bound ESG targets (e.g., science-based emissions reductions, waste diversion rates) and are tracking against them?	☐
	Certifications & Standards	Do you hold relevant certifications (e.g., ISO 9001, ISO 45001, EcoVadis rating) or are enrolled in recognized programs (e.g., SBTi, RE100)?	☐
	Continuous Improvement	Do you have a formal process for reviewing, updating and improving ESG policies and performance?	☐

Michael Barry
908-812-0746
michaelbarry@sustain74.com
www.sustain74.com