



Mohamed Saad Mahmoud Ahmed

IT Manager

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PERSONAL INFORMATIONS

Marital status:	Married	Nationality:	Egyptian
Military status:	Exempted	Date of birth:	07/07/1985

OBJECTIVE

To acquire a proper work in the field of Information Technology or Business Administration, to obtain a challenging job wherein my skills can be fully utilized.

EDUCATION

- Bachelor of arts degree in languages and translation, Al-AZHAR University, Egypt (2008, Good)
- Information Technology Diploma, MCIT specialized Training: -
Ministry of communications and information technology 9 Months Professional Training Program



Database Development and Administration track.

SKILLS

CERTIFICATIONS

- Microsoft** Certified – **MCTS** (Administration) (70-432)
Technology Specialist: SQL Server, Implementation and Maintenance.
- Microsoft** Certified – **MCITP** (Administration) (70-450)
Profession: Designing, Optimizing and Maintaining a Database Server.
- Microsoft** Certified – **MCTS** (Development) (70-433)
Technology Specialist: SQL Server, Database Development.
- Microsoft** Certified – **MCITP** (Development) (70-451)
Profession: Designing Database Solutions and Data Access.
- TOEFL Certificate:** (Score: 550, Benha University)
- ITIL Certificate:** (Jason Dion Training)
- PMP Certificate:** (Thor Pedersen)
- MBA** Master Of Business administration study - MBA - (EBU University, Delaware, USA).

COMPUTER SKILLS

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|-------------------------------------|--|
| - MS SQL Server (DB dev. & admin.). | - ERP Administration (MS Dynamics NAV). |
| - MS DW & MSBI (SSIS, SSAS & SSRS). | - MS office (Excel, Word, etc.) (Expert). |
| - Power BI development. | - Oracle and MYSQL Databases basics. |
| - Azure data migration tech. | - Web design, and development basics. |
| - MS VS. (C# & VB.Net) development. | - Software, Hardware and Network troubleshoot. |

MANAGERIAL AND SOFT SKILLS COURSES

- | | |
|----------------------------|---|
| - Time Management. | - Advanced Interpersonal Communication. |
| - Effective Presentations. | - MBA Study (EBU University – USA). |

LANGUAGES SKILLS

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|------------------------------|------------------------|
| - Arabic Excellent (Native). | - English (Very good). |
|------------------------------|------------------------|

PERSONAL SKILLS

- | | |
|---------------------------------|--|
| - Ability to work abroad. | - Self-motivated, ambitious, innovative. |
| - Very good research abilities. | - Leader / Responsible / Member character. |

PROJECTS

- Successful ERP implementation for startup business. (Almjamer Co.)
- Various additives non-material cost, SABER cycle, barcode printing & tracking, Maintenance Cycle development etc. @TRIO-ERP (Khusheim Co.)
- Successful ERP implementation and data migration (Microsoft Dynamics NAV) (AmoHamza Co.)
- A vs T (Actual vs Theoretical consumption) Project development and Administration. (AmoHamza Co.)
- Manufacture process tracker application development as a third-party app. (AmoHamza Co.)
- (Fixed Assets management) and (sales rep. activities tracker) applications, (Labibah TRD)
- Electronic Library Application for Climate Change Information Center (CCIC)
- Store Management Application. (Justice pharmaceutical company)
- Semi-projects (Bank account follow-up app, store, Charity org, Insurance and School) (AGC Academy)
- Collection of various tabular & cube reports to enhance the business dev. vision. (AmoHamza Co.)

WORK EXPERIENCE

▪ December-2022: Current



Almjamer for Trading Co. (Riyadh, Saudi Arabia)

IT Manager – Full Time

Responsibilities:

- Electing and managing IT staff.
- Providing directions for implementing technical base from scratch.
- Managing and reporting on allocation of IT budget.
- Identifying and acting on opportunities to improve and update software and systems.
- Developing and implementing IT policy and best practice guides for the organization.

▪ December-2020: November-2022



AmoHamza Seafood Restaurants Co. (Riyadh, Saudi Arabia)

IT Manager – Full Time

Responsibilities:

- Conducting regular system audits.
- Providing direction for IT team members.
- Managing and reporting on allocation of IT budget.
- Designing training programs and workshops for staff.
- Running regular checks on network and data security.
- Identifying opportunities for team training and skills advancement.
- Running and sharing regular operation system reports with senior staff.
- Identifying and acting on opportunities to improve and update software and systems.
- Developing and implementing IT policy and best practice guides for the organization.

▪ November-2019: November-2020



Khusheim for Industrial Equipment Co. (Dammam, Saudi Arabia)

Business Systems and ERP Developer – Full Time

Responsibilities:

- Working as an effective member of the development/support team.
- Coordinate all aspects of projects implementation and requirements.
- Provides reports and data analysis to enhance the quality of follow up and planning.
- Understanding departments' requirements to provide the best solutions to their problems.
- Maintain the ERP System & Users with Adequate & Appropriate roles & permissions and support all aspects of production and logistic transactions.

Projects Achieved:

- SABER Cycle system declaration to enhance the costing process for the sales Quotations.
- Developing Non-Material Cost (Extra Cost) menu to affect multi POs or deliveries.
- Develop and initialize a new pricing plan for maintenance and after sales services depends on an estimation period of time and hourly rate needed to work on a specific service.
- Upload and maintain Contracts data process to match the best business requirements.

▪ June-2015: June-2019



AmoHamza Seafood Restaurants Co. (Riyadh, Saudi Arabia)

IT deputy manager, ERP administrator and software developer – Full Time

Responsibilities:

- Perform IT manager duties in case of leave as IT Deputy Manager.
- Database administration. (ETL, Troubleshooting, backups, etc.)
- Coordinate all aspects of projects implementation and requirements.
- Provides reports and data analysis to enhance the quality of follow up and planning.
- Understanding departments' requirements to provide the best solutions to their problems.
- Maintain the ERP System & Users with Adequate & Appropriate roles & permissions and support all aspects of production and logistic transactions.

Projects Achieved:

- ERP implementation as a part of the team (Microsoft Dynamics NAV).
- A collection of various tabular & cube reports to enhance the business development vision.
- Develop a manufacture process tracker application as a third party with the stock system.
- A vs T (Actual vs Theoretical consumption) Project development and Administration.

▪ **May-2012: May-2015**



Labibah TRD (**Dammam, Saudi Arabia**)

Software Developer – Full Time

Responsibilities:

- Coordinate all aspects of projects implementation.
- Provides product related demos to new and existing clients.
- Working as an effective member of the development/support team.
- Conducting "proof of concept" (POC) scenarios in support of product demonstrations.
- Understanding client requirements and build prototypes to use in the development process.

Projects Achieved:

- Representatives' follow-up Application.
- Fixed Assets Tracking Application.
- Intermediate Databases for Data collectors' machines Dos and windows base.

▪ **2011 – 2012**



Climate Change Information Center – Ministry of Agricultural (Giza, Egypt)

.Net developer & Database Specialist – Full Time

Responsibilities:

- Developing Applications Serving the center goals like (Electronic Book Library).
- Planning weather forecast module database to support Computers and Mobiles apps.
- Maintaining and managing the applications databases.
- Research about Green IT to implement a related initiation in Egypt.

Projects Achieved:

- Electronic Book Library Application.

▪ **2010 – 2012**



Vision Center and RESALA Charity Org (Menoufiya, Egypt)

Computer instructor – Part Time

Responsibilities:

- Teaching & training.
- Prepare Reports and Evaluations.
- Outlines & course design.
- Training materials for the new courses.

Projects Achieved:

- ICDL courses.
- Programming Basics Training.

▪ **2008 – 2011**

JUSTICE Pharmaceutical Company (Qalubeia, Egypt)

IT specialist – Full Time

Responsibilities:

- Develop an application to manage Company Stock.
- Oversee the daily performance of computer systems.
- Install and perform minor repairs to hardware, software, and peripheral equipment.

Project Achievements: - Store Management Application.

Saudi sponsorship transfer is available

All references are available upon request

Resume and Certificates (Last update): <https://tinyurl.com/mohamedsaad>