



MOHAMED ATEF EID

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Career Objective

An enthusiastic and customer oriented individual desirous of a suitable position where advanced knowledge of MS Word, Excel and PowerPoint, Outlook Office and Calendar will be utilized to effectively screen telephone calls, visitors, and incoming correspondence; respond to requests for information concerning office procedures; and determine which requests should be handled by the supervisor, appropriate staff member or other offices. Also bringing + 5 years of work experience involving face-to-face customer interaction.

Education

- Diploma's degree in Aviation science, American University, Sudan 2017 - 2018 Major: Hospitality department

Grade: Very good.

Bachelor's degree (BSc) in Information Systems, Faculty of Management, New Cairo University

in

Cairo, Egypt 2013 - 2017

Major: Information Systems and Technology department

Grade: Very good.

- Diploma degree in well drilling mechanic, School of petroleum technology, Al Canal University
- in
Suez, Egypt 2011 - 2013
Major: Oil well drilling mechanics department

Grade: Very good.

Training Certificate: Petrolaim

Work Experience

- relation manager, Tradingview..... Latifa Tower, Dubai
- Account manager, Kama Capital..... Diamond and gold compound Dubai , UAE
- Team leader , Kama Capital... Diamond and gold compound Dubai , UAE
- Assistant team leader , Kama Capital.....Diamond and gold compound Dubai , UAE

work experiencg

- Team leader seven capital Deira,Dubai UAE
- Telesells , seven capital Deira, Dubai UAE
- Executive Secretary, MAP Properties Development Business Bay - Dubai - United Arab Emirates
- Executive Assisant Manager, Rukn Derwaza Group Nasr City- Cairo – Egypt
- Sales man, AL-Teyman Trading Co. El-Ruad ST. Khartoum – Sudan)
- Selling and persuading by phone , Dax capital Equity . Dubai - UAE
- Executive Sales, AL-Qady Development Nasr City – Cairo - Egypt

Language

English,Arabic,Russian

Internships

- AL-Khartoum International University Khartoum (2 weeks) Dec 2016 Credo for
- Construction and Trading Co. Cairo (3 weeks) Aug 2016
- E-Marketing Shallz art south Sinai (1 months) 2016
- Captain of the Tulip Club swimming team , south Sinai (1 months) 2013

Skills

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- Client Relationship Management: Proven ability to build and maintain strong relationships with clients, ensuring high levels of satisfaction and retention.
- Strategic Planning: Developed and executed strategic account plans that resulted in increased revenue and market share.
- Negotiation and Contract Management: Skilled in negotiating contracts, pricing, and terms to achieve favorable outcomes while maintaining client trust.
- Problem Solving: Effective at identifying client needs and proposing solutions that align with their goals and objectives.
- Communication: Strong written and verbal communication skills demonstrated in presentations, client meetings, and correspondence.
- Team Collaboration: Collaborative team player with experience working cross-functionally to deliver exceptional client service and resolve issues promptly.
- Analytical Skills: Proficient in analyzing data and market trends to make informed decisions and recommendations.

Conferences and Workshops

- Attended a workshop about human development at (Al-Khartoum International University) Mar 2018
- Attended a workshop about marketing organized by (Russian Cultural Center) Mar 2017

Personal skills

- Good knowledge with MS Office
- A skilled sales man with persuasion
- Time management and multiple calendars managing
- Strong knowledge with Internet and social media
- Able to learn, listening and develop quickly
- Sense of professionalism team player
- Details oriented and accurate with large volume of information

Problem solving and proactive

- Organizing skills
- Zodiac captain
- Swimming Guide
- Selling and persuading by phone

Personal Data

- Date of birth: 15 \ 09 \ 1998
- Nationality: Egyptian
- Gender: Male
- Marital status: single

Personal Data

- Swimming
- Snorkel Drawing
- Gym
- Learn new skills
- Reading
- Zodiac captain

Extracurricular activities

- \Head of Public Relations at “Zahraa group. (1 years) Social Media Committee at “Zahraa group.
- (2 years)

It is a student union organization for the University of Suez Canals, which takes care of the

interests of the

students and is based on organizing and ensuring the practice of student activity and is their representative

before the concerned authorities

Attachments and certificates are upon under request