

Nikhil Nazar

ACCOUNTANT

VERY DETAIL-ORIENTED HARDWORKING INDIVIDUAL SEEKING OPPURTUNITIES IN FINANCE,WITH
THREE YEAR OF EXPERIENCE IN FINANCE AND MBA IN FINANCIAL SERVICE



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📍 HAMALA, BAHRAIN

WORK EXPERIENCE

ACCOUNTANT AND SALES DIVEVISION DIVE SHOP

03/2021 - 03/2022

GALALI,BAHRAIN

Achievements/Tasks

- Reconciled bank statements and resolved any discrepancies in a timely manner to maintain accurate financial records
- Assisted in the preparation of budgets and forecasts, providing valuable insights on financial trends and variances
- Managed accounts payable and accounts receivable processes, ensuring timely and accurate processing of invoices, payments, and collections
- Cultivated strong customer relationships through exceptional service, resulting in a 15% improvement in customer satisfaction ratings
- Managed the coordination of dive equipment inventory, ensuring proper maintenance, organization, and availability for customers
- Facilitated PADI course coordination, including scheduling, registration, and communication with students and instructors

ACCOUNTANT AND STORE MANAGER DANIAL GARAGE AND TRANSPORT

10/2019 - 03/2021

HAMALA,BAHRAIN

Achievements/Tasks

- Led successful store merchandising initiatives, resulting in a 15% improvement in product visibility and customer engagement
- Prepared and filed tax returns, ensuring compliance with local, state, and federal tax regulations.
- Utilized point-of-sale (POS) systems and data analytics tools to track sales performance, inventory levels, and customer preferences

EDUCATION

MASTER OF BUSINESS ADMINISTRATION BHARATHIAR UNIVERSITY,COIMBATORE

06/2012 - 05/2015

2.5GPA

PROJECT

- FINANCIALSERVICE

BACHELOR OF BUSINESS ADMINISTRATION KERALA UNIVERSITY

06/2012 - 05/2015

Courses

- FINANCIAL MANAGEMENT
- ORGANISATIONAL BEHAVIOUR

SKILLS

PADI course coordination

Sales and customer service

Skill

Record keeping and data management

Adaptability and flexibility

Problem-solving and decision-making

Nifty and banknifty chart and indicator analysing

stock trading and stratergy developing

PERSONAL PROJECTS

WORKING CAPITAL ANALYSIS (05/2014 - 04/2015)

ACHIEVEMENTS

IFRS CERTIFICATE,IRDA LICENCE,TEFL,IELTS
(04/2017 - 05/2023)

GOOGLE DIGITAL MARKETING

MS EXCEL ADVANCE

TALLY PRIME 9 (2023 - Present)

TALLY

RESEARCH ANALYST NSE (2022 - Present)

LANGUAGES

ENGLISH

Native or Bilingual Proficiency

HINDI

Full Professional Proficiency

ARABIC

Professional Working Proficiency

MALAYALAM

Native or Bilingual Proficiency

TAMIL

Limited Working Proficiency

INTERESTS

Financial analysis and forecasting

Budgeting and financial planning

Process improvement and efficiency

Taxation and regulatory compliance