

# AFNAS PK

## Accountant

Recent accounting graduate with a strong academic foundation. Seeking a professional accountant role to kick-start a successful career and contribute to an organization's financial excellence



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## WORK EXPERIENCE

### INTERNSHIP

#### FinBright Associates

01/2024 - Present

poovattuparamba , kozhikode

Tax Consultant

Achievements/Tasks

- Determining tax savings and suggesting methods to increase profitability.
- Tracking all payments made for tax preparation and follow up on returns
- Preparing accounts and tax ledgers and Filing GST returns.

## EDUCATION

### GRADUATION

#### University of Calicut

07/2018 - 03/2021

Kozhikode, Kerala, India

Courses

- Bachelor of Commerce with Computer application

### DIPLOMA

#### Logic Institute of Technology

11/2021 - 01/2022

Kozhikode , Kerala , India

Courses

- Diploma in Indian accounting
- Diploma in Indian and foreign accounting

### Higher Secondary Education

#### Board of Higher Secondary Examination Govt. of Kerala

06/2016 - 05/2018

kozhikode , kerala

Courses

- Commerce with computer application

### High school Education

#### General education department Govt. of Kerala

06/2013 - 05/2016

Kozhikode, Kerala

## SKILLS

Tally Prime

GST Return filing

Quickbooks

Sage50

MS Excel

MS office suite

## PERSONAL PROJECTS

Employee satisfaction in the textile business (02/2021 - 03/2021)

- Employee satisfaction in the textile business with social reference to *Thoufeeque Wedding Centre*, Narikkuni, Calicut Submitted to the University of Calicut in partial fulfillment of the requirement for the award of the degree of bachelor of commerce

## LANGUAGES

English

Full Professional Proficiency

Malayalam

Native or Bilingual Proficiency

## SOFT SKILLS

Analytical thinking

Problem solving

Attention to detail

Effective communication

Ethical integrity

Teamwork