

MELVIN THOMAS

Summary

I have completed in Bachelor degree in Business management, More than 6 years of experience in a leading money exchange house in UAE. Bought, sold and handled an average of USD 15million worth of foreign currency daily basis. And also excellent knowledge of financial markets, Hedging procedures of security markets. I believe that with my positive attitude and strong work ethic, I would great fit for the current position

Skill Highlights

- Cash handling expertise
- Customer service
- MS office
- Risk management skill
- Excellent knowledge in financial markets
- Documentation and Problem solving

Experience

Wholesale Forex Cashier in Lulu international exchange LLC
- 09/2014 to 12/2020 Dubai, UAE

- Day to Day Accounting Entries including Bank payments.
- Execute foreign currency transaction for clients.
- Establishes local exchange rate for retail customer based on market fluctuations.
- Preparing currency rate sheets for branches and international clients on daily basis
- Arranging and packing currencies for export or import.
- Applying the financial market knowledge and analyzing to buy hold or sell of different types of currency on behalf of financial institutions.
- Advise international clients on foreign market and fluctuation
- Preparing Receipt & Payment vouchers
- Documentation of inward bills & Customer return.
- Recording transactions on daily basis
- Through understanding trading software's and brokerage's
- Proficient in exchanging 40 different currencies
- Accuracy in counterfeit assessment

CONTACT

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Kiliyanthara (PO)

Kannur

Kerala, India, 670706

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LANGUAGES

English

Hndi

Tamil

Malayalam

STRENGTH

- Hard working
- Working Under Pressure
- Fast Learner
- Communication skill

PERSONEL INFO

- Father Name
KCThomas
- DOB
21/07/1989
- Marital Status
Married
- Passport no
L6817794
- Nationality
Indian



melvi456@gmail.com



+91 6238828258

Education

Bachelor of Business Management: - 2009
Bangalore University, India

Certifications

NISM certification in currency derivatives conducted by security exchange board of India(SEBI) in 2013

Technical knowledge

- MS office, Word, Excel
- Thomson reutter messenger
- MT4, ODIN diet, Nest Trading Platforms

Declaration

I hereby declare that the above given information details are true to the best of my knowledge. Looking forward to work in your esteemed concern.

Yours faithfully

Melvin Thomas