

# Miguel Garcia

Gonzales, CA · [miggarcia2207@gmail.com](mailto:miggarcia2207@gmail.com) · (831) 774-3098

## Career Objective

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Hard-working individual who brings positive energy and exceptional work ethic to any environment. Works well with others and is always willing to assume a leadership role if necessary. Interested in gaining experience in data analytics.

## EDUCATION

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### CSU, MONTEREY BAY

SEASIDE, CA

*B.S. Business Administration, Agribusiness Concentration*

May 2022

- **GPA:** 3.59
- **Relevant Coursework:** Fundamentals of Marketing, Integrated Marketing Communications, Information Systems for Decision Making, Bus Analytics Fundamental, Bus Ethics in Action
- **Awards:** Cum Laude (2022), Jane Pere Johnson Scholarship (2021), Manns Packing Scholarship (2020), Tanimura and Antle Scholarship (2019), Dean's List (2021)
- **Extracurricular:** Vice President & Treasurer - Agribusiness Club, Major Mentor - CAMP

## EXPERIENCE

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### Dole Fresh Vegetables

MARINA, CA

*Logistics Coordinator*

May 2022 - Present

- Ran daily reports to check for late deliveries, pickups, and pending loads.
- Communicated with carriers and plants
- Reported weekly on KPI's to higher management
- Encouraged timely and relevant audits
- Worked with systems such as TMS, YMS, Sensi Tech, and MainFrame
- Made the company over \$15,000 in non compliant trailer charges

### Tanimura & Antle

SPRECKLES, CA

*HR Data Analyst Intern*

February 2022 - May 2022

- Expedited new hire packets on to ES1 system
- Assisted with front desk
- Checked and Balanced calculations with payroll
- Attended employee orientations

### COLLEGE ASSISTANCE MIGRANT PROGRAM

SEASIDE, CA

*Retention Peer Mentor*

August 2019 - February 2022

- Directly advised 20 first year college students a semester with FAFSA, registration, applications, scholarships, and college life skills
- Held 1:1 monthly peer mentoring meetings with students to discuss educational and personal progress
- Sent out weekly newsletters that included scholarships, internships, job opportunities, and updates
- Coordinated events

## SKILLS

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- **Languages:** Spanish (fluent), English (fluent)
- MS Office Suite, Advanced user of Excel, Customer Service, Teamwork, Google Suite, KPI Management, Google Ads Certification 2019), Digital Marketing and E-commerce Google Certificate (In progress), Data Analytics Certificate (In Progress).