Michael Jennings

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EXPERIENCE

General Assembly, Software Engineering Immersive - *Software Engineering Fellow*
OCTOBER 2020 - JANUARY 2021 (REMOTE)

An intensive, full-time, 3.5 month, 400+ hour software engineering immersive program studying full-stack web & application development, object-oriented programming, MVC frameworks, and SQL/NoSQL database programs and best practices.

- [YouTriedIt](), random recipe generating API
- [DishShare](), MERN stack application, sharing recipes
- [MakeYourDay](), PERN stack application, momentum clone

RICOH, USA, Northern Virginia Region - *Field Service Rep.*
MARCH 2020 - OCTOBER 2020

Provided coverage at varying sites for team members out on leave. Managed copy centers, mail room, and reception when needed for fortune 500 companies. Converted hard files to digital files.

CareerFoundry, Remote - *Web Development Bootcamp*
SEPTEMBER 2018 - FEBRUARY 2019

A 6-month intensive course with over 400 hours in coding where I studied and built a Responsive and Interactive Website, Basic Rails Web App, Dynamic Rails Web App, Consumer Web App and Production Ready Web Apps.

CustomInk, Fairfax, VA — *Production Artist*
JANUARY 2012 - JUNE 2017

Created, proofed, revised and submitted graphic files to customers and printers. Utilized internal communication system to document and maintain correspondences. Trained new hires on software and best practices. Maintained and scheduled team meetings, new hire one-on-ones, and work-flow production tracker.

Carr Workplaces, Washington, D.C. — *Client Service Associate*
OCTOBER 2013 - JANUARY 2014

Managed the centers daily operations and readiness. Handled all incoming calls and requests for 100 + clients. Provided administrative assistance to 70+ full office clients. Prepared the monthly expense reports and bank reconciliation statements. Managed accounts payable, ensuring vendor payments. Managed client rapport and office culture.

Homeland Security USCIS, Merrifield — *Data Entry Specialist*
MAY 2011 - JANUARY 2012

Managed complex spreadsheets tracking citizenship files and updates. Scheduled citizenship interviews for attorneys and ceremonies. Managed cross-site projects in efforts to gain record approvals and ensure timeliness.Modified, updated, and corrected electronic records for new records in accordance with USCIS regulations and deadlines. Reviewed and tracked applications through their life cycle.

EDUCATION

General Assembly

Software Engineer Immersive

CareerFoundry

Ruby on Rails Web Development

George Mason Uni.

B.A. Communications / Public Relations

Studies focused on Public Relations and Crisis Management

Minor Business

SKILLS

HTML
CSS
JavaScript
MongoDB
PostgreSQL
Express
Node
React
Redux
Ruby on Rails
Bootstrap
AJAX/AXIOS
Responsive Design
MVC Framework

SERVICES

Army National Guard

Virginia

Military Police