MIGUEL MATOS

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PROFILE

Seeking a frontend developer role in a dynamic company where I can work collaboratively with designers and developers to create innovative and intuitive web experiences.

SKILLS

Skills	Tools
Languages	HTML, CSS, Javascript, Typescript, Python
Version Control	Git, Github
Frameworks	Next.JS, Bootstrap, Tailwind CSS
Module Bundling	WebPack
Libraries	React, Redux
Operating System	MacOS, Linux, Windows
Cloud	Azure, AWS
Runtime	Node.js
Misc	Eslint, Prettier, Babel, Jest

PROJECTS

- Rent a Tes - Tesla Car Rental Site (Hobby Project) - http://rentates.netlify.app/

- Aces Towing - Company Site (Currently in development) - https://acestowing.vercel.app/

- MatosMiguel - Personal Site (Site overhaul launching December 1st) - http://matosmiguel.com/

- GitHub with miscellaneous projects - https://github.com/Miguel-Matos/

EXPERIENCE

ACES Towing & Auto Repair; Leesburg, Florida — August, 2023 - Present
Office Worker

- Web Application development in Next.JS, React, Typescript, and Tailwind

- Automation and task management with Python

- Creating new solutions to improve efficiency with higher accuracy

Kleen-Tex; Kobe, Japan — Dec, 2022 - Mar, 2023
IT Infrastructure Engineer

- Managed DNS records, including TXT, A, CNAME, and MX records, to ensure proper domain name resolution.

- Created custom applications with HTML, CSS, Javascript, and Tailwind that automated key processes and optimized resource utilization, resulting in significant time and cost savings.

- Deployed and maintained Azure web applications, ensuring high availability and scalability.

- Administered Active Directory and Azure AD, creating and managing user accounts, licenses, and devices.

- Utilized PostgreSQL to create, update, and delete entries, ensuring efficient database management.

- Configured and maintained Netgear switches, ensuring optimal network performance and stability.

- Managed Palo Alto Firewalls and Fortinet Portgate Switches, providing network security and access control.

- Maintained file servers and performed regular backups to ensure data integrity and availability.

- Configured wireless networks to provide seamless connectivity for users and devices.

- Performed switch and network configuration, monitoring, support, and repair to ensure reliable and efficient network operations.

ITCS-Group; Remote, Japan — Mar, 2022 - Dec, 2022
IT Trainer

- Provided IT consulting services to the IT department, trainers, and trainees, ensuring alignment with business needs and objectives.
- Managed a team of over 20 people, providing leadership, guidance, and support to ensure efficient and effective project delivery.

- Deployed and managed EC2 instances, security groups, and VPCs in AWS, ensuring optimal performance, security, and scalability.

- Configured and accessed Unix-based instances using SSH, providing remote access and troubleshooting support to users.

- Provided desktop management support and hybrid administration services, ensuring efficient and secure operation of IT systems.

- Administered Azure services, including managing users, groups, and applications in Azure Active Directory and creating and deploying virtual workspaces in Azure and AWS.

- Developed and delivered training BootCamps to skill-up consultants, ensuring the acquisition of the latest tools and techniques for efficient project delivery.

- Utilized PowerShell, Python, and Bash scripting to automate tasks and streamline IT operations, reducing manual effort and increasing efficiency.

- Conducted weekly meetings to discuss project progress, coordinate tasks, and plan new projects and timelines, ensuring alignment with business objectives.

- Automated tasks such as Unix user and group creation, reducing manual effort and increasing efficiency.

Seiki, Kyoto, Japan — Mar, 2018- Feb, 2022
Training and Support

- Conducted troubleshooting and repair on a wide range of electronic devices, diagnosing and resolving hardware and software issues to ensure optimal performance and functionality.

- Developed documentation and training guides, ensuring efficient and effective transfer of knowledge and skills among staff.

- Coordinated with staff in meetings to discuss future endeavors, new technologies, and business finances, ensuring alignment with organizational objectives and priorities.

- Trained and supported staff in company software, protocol, and procedures, ensuring compliance with organizational standards and requirements.

AEON, Kobe, Japan — Mar, 2017- Mar, 2018
Instructor

- Participated in daily meetings with colleagues, discussing business and financial matters to promote effective planning and decision-making.

- Demonstrated the ability to work effectively under pressure, meeting tight deadlines in a fast-paced environment to ensure optimal outcomes and results.

Office Depot, Florida, USA — 2012-2017
Desktop Support Specialist

- Provided technical training and support to new staff, utilizing strong communication and interpersonal skills to facilitate effective learning and growth.

- Delivered technical support and maintenance to client devices, troubleshooting issues and providing prompt and effective solutions to ensure optimal performance and reliability.

- Built and maintained positive and productive relationships with clients, utilizing strong communication and customer service skills to understand their needs and expectations and exceed their satisfaction.

Education and Certifications

- *Harvard University*, Computer Science Course, 09/2022 - SQL Database Course, 10/2023
- *Azure Solutions Architect Professional*, 07/2022
- *AWS Solutions Architect Associate*, 05/2021
- *University of Florida*, 4 year BA in East Asian Studies
- *Kansai Gaidai*, One year study abroad - Osaka, Japan, 05/2016