

# MIGUEL SUMO

🏠 Carver, MN

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## EDUCATION

### Bachelor Of Science, Management Information Systems

Minnesota State University, Mankato

GPA: 3.3

2025 Deans Listed

Expected: Dec 2026

## TECHNICAL SKILLS

### Programming:

C++ || Java || XML || Python || Structured query language SQL || Cascading Style Sheets CSS || JavaScript || React

### Operating Systems:

Microsoft Windows || Microsoft SQL Server || Microsoft Visual Studio || Microsoft Excel || VMWare || GitHub

## EXPERIENCE

### Business Operations Intern

Vibes Meet LLC | Remote

Feb 2026 - Present

- Supported cross-functional operations across product, marketing, partnerships, and talent in a pre-launch startup environment
- Tracked KPIs, project milestones, and weekly progress updates to support data-driven decision making
- Conducted market research, competitor analysis, and user insight gathering to inform go-to-market strategy
- Built and maintained internal documentation and workflows using Notion and Airtable to improve operational efficiency
- Worked directly with the CEO on strategic initiatives including partnerships, pitch decks, and operational planning
- Assisted with launch coordination, event support, and sponsor outreach initiatives

### Recreation Supervisor

Otto Campus Recreation | Mankato, MN

Aug 2024 - Present

- Supervised daily operations of recreational facilities, maintaining a safe, welcoming, and inclusive environment.
- Trained, scheduled, and mentored student staff, fostering teamwork and professional growth.
- Enforced facility rules and safety protocols, responding to incidents promptly to ensure a positive atmosphere.
- Assisted in planning and coordinating programs, events, and intramural activities to boost student engagement.
- Delivered high-quality customer service by resolving conflicts, answering questions, and ensuring participant satisfaction.
- Partnered with campus staff and management to improve operations and enhance the participant experience.

### Quality Assurance Intern - Project Federated

Federated Insurance | Mankato, MN

Apr 2025 - Dec 2025

- Conducted functional and regression testing to verify product quality and reliability.
- Executed test cases, documented detailed duplication steps, and collaborated with developers and project managers to resolve defects.
- Reviewed technical documentation to ensure data integrity and compliance with company standards.
- Participated in daily stand-ups and sprint reviews, gaining hands-on experience with Agile methodology.
- Contributed to process improvements that enhanced end-user satisfaction and reduced rework.

## PROJECTS

Portfolio Website- Designed and developed a personal website using JavaScript, HTML, and CSS to showcase technical projects

Crow River Liquor (Water Town) Inventory System - A Database I created in MySQL for my uncle's small business.

Salary And Performance Software Development Project- Developed software to improve review efficiency.

Power BI Data Analytics Project- Created interactive dashboards and reports to provide data-driven insights for decision-making.

## ASSOCIATIONS AND ORGANIZATIONS

DREAM (DATA Resources for Eager and Analytical Minds)

2025

Student Government - Minnesota State University, Mankato

2025

Student Success Committee

Campus Rec Fees Committee

Cyber Security Association

2024

## COURSEWORK

Web Application Design and Development - CIS483

Advanced Object-Oriented Programming with Design Patterns - CIS414

Information Security - CIS350

Data Analytics - CIS444