**List of Policies and Procedures made live April 2017**

| **Name of Document** | **Hyperlink** | **Details of document** | **Who does it apply to** | **What version is it** | **Date went live** | **Any specific changes to be aware of** | **WH&C to use** | **SCHS to use** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Control of Substances Hazardous to Health (COSHH) Policy | [Control of Substances Hazardous to Health (COSHH) Policy](file:///T:\Trust-wide%20Documents\Health%20&%20Safety\Control%20of%20Substances%20Hazardous%20to%20Health%20(COSHH)%20Policy.docx) | This Policy outlines the actions we will take to ensure that exposure to Substances Hazardous to Health is managed and minimised across the organisation. | All Trust employees | 7.0 | 27/04/17 | Apr-17 minor changes. Addition of section **2.10 Allergies and Sensitivities** to remind risk assessments to be taken for latex allergies etc. | Yes | Yes |
| Equality and Diversity Policy | [Equality and Diversity Policy](file:///T:\Trust-wide%20Documents\HR%20&%20Workforce%20%20-%20leave,%20conduct,%20absence,%20sickness,%20CPD,%20%20performance,%20induction,%20Bank,%20etc\Equality%20and%20Diversity%20Policy.docx) | The purpose of this document is to set out the policy and procedural framework to ensure that the principles of Equality and Diversity are intrinsic throughout the Trust. | Employees, bank workers, volunteers and agency employees | 1.0 | 20/04/17 | This was a full review so treat all content as fully revised. | Yes | Yes |
| [Isolation Policy](file:///C:\Users\Simon.Denning\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.MSO\Infection%20Prevention%20&%20Control\Isolation%20Policy.docx) | [Isolation Policy](file:///T:\Trust-wide%20Documents\Infection%20Prevention%20&%20Control\Isolation%20Policy.docx) | This document is to provide clear guidance for Great Western Hospitals NHS Foundation Trust (the Trust) employees, working where healthcare is delivered, on the containment of, clinically significant, micro- organisms and transmissible infections. | All Employees Implementation is within all wards/departments and health care settings within the Trust including in-patient and out-patient areas, patient homes and community clinics and other organisations where Service Level Agreements (SLAs) are in place. This policy will also apply to non-clinical staff, such as housekeeping and maintenance staff when working within a clinical area. | 1.0 | 13/04/17 | This was a full review so treat all content as fully revised. | Yes | Yes |
| Leg Ulcer Assessment and Management Policy | [Leg Ulcer Assessment and Management Policy](file:///T:\Trust-wide%20Documents\Tissue%20Viability%20-%20Wound,%20Ulcer,%20DVT\Leg%20Ulcer%20Assessment%20and%20Management%20Policy.docx) | To assist in the delivery of high quality care to all patients with leg ulcers in the care of the Trust. | All employees directly employed by the Trust, whether permanent, part-time or temporary (including fixed-term contract). It applies equally to all others working for the Trust, including private-sector, voluntary-sector, bank, agency, locum, and secondees. For simplicity, they are referred to as ‘employees’ throughout this policy. | 3.0 | 28/04/17 | This was a full review to reflect integration of SCHS so treat all content as fully revised. | Yes | Yes |
| Pressure Ulcer Policy | [Pressure Ulcer Policy](file:///T:\Trust-wide%20Documents\Tissue%20Viability%20-%20Wound,%20Ulcer,%20DVT\Pressure%20Ulcer%20Policy.docx) | This Policy aims to improve the quality of care for patients. It sets standards for best practice on prevention and treatment for pressure damage | All employees directly employed by the Trust, whether permanent, part-time or temporary (including fixed-term contract). It applies equally to all others working for the Trust, including private-sector, voluntary-sector, bank, agency, locum, and secondees. For simplicity, they are referred to as ‘employees’ throughout this policy. | 10.0 | 28/04/17 | This was a full review to reflect integration of SCHS so treat all content as fully revised. | Yes | Yes |
| S136 MHA quick reference process guidance for staff | [**S136 MHA quick reference process guidance for staff**](file:///T:\Trust-wide%20Documents\Mental%20Health\S136%20MHA%20quick%20reference%20process%20guidance%20for%20staff.docx) | For patients attending Great Western Hospital with the Police OR Section 136 Suite Mental Health Nurse | those involved in Safeguarding Adults | 1.0 | **25/04/17** | New document | No | No |
| Safeguarding Adults at Risk Policy | [Safeguarding Adults at Risk Policy](file:///T:\Trust-wide%20Documents\Safeguarding\Safeguarding%20Adults%20at%20Risk%20Policy.docx) | This Policy is a guidance document for staff on what to do when the abuse of vulnerable adults is suspected, disclosed or discovered. | All employees directly employed by the Trust, whether permanent, part-time or temporary (including fixed-term contract). It applies equally to all others working for the Trust, including private-sector, voluntary-sector, bank, agency, locum, and secondees. For simplicity, they are referred to as ‘employees’ throughout this policy. | 5.0 | 12/04/17 | Revision made April-17 to ensure document fit for purpose for Swindon Community Services | Yes | Yes |
| Wound Assessment and Management Policy | [Wound Assessment and Management Policy](file:///T:\Trust-wide%20Documents\Tissue%20Viability%20-%20Wound,%20Ulcer,%20DVT\Wound%20Assessment%20and%20Management%20Policy.docx) | This is the Trust's policy on the management and assessment of wounds, including burns and pressure ulcers. | All Clinical Employees | 8.0 | 28/04/17 | Revision made April-17 to ensure document fit for purpose for Swindon Community Services | Yes | Yes |