**Treatment Escalation Plan (TEP)**

* TEP will be rolled out across all GWH sites and Swindon CCG at the end of August. Wiltshire CCG are already using it so community &”front door” staff may already be familiar with it.
* TEP discusses levels of treatment appropriate for the individual patient including resuscitation decisions, so the purple edged DNACPR form will no longer be used.
* TEP is a 2 sided document.
  + The front is used to document the treatment & resuscitation decisions and to record who is having the discussions and making the decision.
  + The reverse is where you will find the flowcharts and guidance for use with patient’s who you know or suspect may lack the mental capacity to be involved in their treatment discussions. There is a legal requirement for this to be completed for all patients to whom it may be relevant.
* Once filled in completely and correctly, including the name and signature of the Clinician making the decision, this document becomes the patient’s property and stays with the patient (if they wish and it is appropriate).
* No need to complete a new form every time the patient is admitted. Make sure a current, up-to-date photocopy is retained in the medical notes and return the original to the patient/relative as appropriate. Request a Medway TEP alert ([Tep.ResusDecisions@gwh.nhs.uk](mailto:Tep.ResusDecisions@gwh.nhs.uk)) is added to their e-notes if one does not exist already.
* The copy should be stored at the front of the admission notes, making it easily identifiable and accessible in case of emergency. The original is given back to the patient. The form is the patient’s property.
* If an up-to-date photocopy is already in the notes, there is no need to re-copy.
* The decisions are reviewed every time the patient is admitted or changes from one consultant to another; and from consultant to GP.
* Upon discharge, the decisions are reviewed again. The patient goes home with their original form for use at home.
* No need to copy the form for ambulance staff on transferring the patient – the original form should travel with the patient.
* If the decisions are cancelled, the TEP form needs to be scored through with “cancelled” written across it, the cancellation box completed (in the lower right hand corner of the front page) and then filed at back of patient’s notes.