

FYP Logbook Entry Sheet

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**Meeting No: 04**

**Date: 6<sup>th</sup> November, 2022**

**Start Time: 11 AM**

**End Time: 1 PM**

**Items Discussed:**

1. A detailed explanation about Proposal report and its format was given.
2. One-to-one queries regarding next step of FYP making was done.
3. Discussion about using books, journals and conducting proper research before proposal was given.
4. Summary about using citation and its format was provided.

**Achievements:**

1. A clear idea about the Proposal Structure was achieved.
2. Idea about how to conduct research and what to use as reference was gained.
3. Clear idea about what methodologies to research and use was gained.

**Problems:**

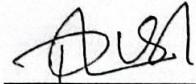
1. Confusion about how to make Gantt chart.

**Tasks for Next Meeting:**

1. A proper proposal draft shall be submitted.
2. Proper research shall be conducted for the respective FYP topic.

  
Student Signature

  
Internal Supervisor Signature

  
External Supervisor Signature