



Profile

A humble person, Outspoken, kind, and intelligent. I am a very hardworking person who always wants to reach the top and I like experiencing things, I love my work and I work with diligence and perform neat work .

Contact

📞 073 626 499/ 065 629 9438

✉ andiswamgadi@gmail.com

🏠 W 707 Citabatwe Street, Site B. Khayelitsha, 7784

Skills

Explore & travelling

84%

Maintaining cleanliness

90%

Planning and Coordination

95%

Reading

84%

MGADI ANDISWA NQABAKAZI

GENERAL WORKER

Work Experience

MCDONALD TYGERVELLEY

Cashier, Runner **2015– 2016**

- Served food and drinks promptly, handled all cash and credit card transactions, and worked the drive-thru window.
- Develop excellent interpersonal and communication skills for dealing with customers, Managing complaints in a polite and empathetic manner.

NIMBLE GROUP

Collection Agent **2016 – 2020**

- Deal with customers diligently, courteously, and professionally when collecting payment.
- Respond to inquiries from customers. Work diligently to get past due amounts paid by customers. Collaborate with accounts receivables staff regarding payment collection.

Education Background

UXOLO HIGH SCHOOL

NATIONAL SENIOR CERTIFICATE – GRADE 12

Subjects – English, IsiXhosa, Life Orientation, History, Geography, Mathematical Literacy, Life Sciences

Personal Profile

- Gender : Female
- Date of Birth : 13 July 1995
- Marital Status : Single
- Nationality : South African
- Home Language : IsiXhosa
- Other Languages : English
- Health Status : Good
- Criminal Record : None

Achievements & accomplishments

INSTITUTION : O'HAVEN

COURSE : JOB PREPARATION SKILLS
PERIOD : (2 WEEKS)

**INSTITUTION :CODETA
LEARNING ACADEMY**

COURSE: LEARNERSHIP DRIVER TRAINING
PERIOD : (2020)

Personal Qualifications

- Friendly
- Helpful
- Great Personality
- Good Communication Skills
- Punctual
- Enthusiastic