

## PERSONAL DETAILS

**First name:** Mihle

**Surname:** Ngxokolo

**ID Number:**0303275825089

**Gender:** Male

**Home Language:** IsiXhosa

**Other language:** English

## CONTACT DETAILS

**Cell:** 071 769 3945

**Nationality:** South African

**Health:** Excellent

**Marital Status:** Single

**Criminal record**

None

## ONLINE PORTFOLIO

OF

MIHLE NGXOKOLO

### CAREER OBJECTIVE

To achieve professional excellence in the field of Information Technology (Software Development). As well as to secure a position whereby hard work, dedication, and the ability to acquire new skills will add advantage to my career path.

### PERSONAL PROFILE

Currently a full-time second year student at Nelson Mandela University studying towards Information Technology (Software Development). I would like the opportunity to gain more skills and experience by joining your company through volunteering or doing on the job training to further my career. Where opportunity avails, I see myself making a living by being proficient in Fullstack Web Development. I am a clear-thinking individual with a well-developed power of persuasion in speech and writing, effective motivational and team building skills, responsible, conscientious, and happy to work both as part of the team and own initiative.

### EDUCATIONAL QUALIFICATIONS- TERTIARY

Institution : **Nelson Mandela University**  
Qualification : Diploma- Information Technology  
Year Obtained : Currently studying.

### EDUCATIONAL QUALIFICATIONS- SECONDARY

Last School Attended : **East London Science College**  
Highest Grade Passed : Grade 12  
Year : 2021

### PERSONAL HIGHLIGHTS

- Achieved: Grade 12 Matric (National Senior Certificate)

### KEY SKILLS OBTAINED OVER THE YEARS

- Time management skills
- Communication skills

- Research and Presentation Skills
- Budget and Financial management skills

## COMPETENCIES

- Attention to detail.
- Integrity
- Initiative
- Energy & drive
- Deadline driven.
- Confidentiality
- Adaptability and flexibility

## IT SKILLS MATRIX CONVERSANT WITH

- Web Development
- Computer skills (MS Word, Excel, Outlook, PowerPoint)

## EMPLOYMENT PROFILE

Name of organization : **Woolworths**  
 Position : Replenisher  
 Duration of employment : **December 2022- January 2023**

### **Duties and Responsibilities:**

Assist customers and aid in the replenishing of newly arrived stock early in the morning at 3AM

I would like to take this opportunity to thank you in anticipation of your kind consideration of my portfolio, hoping for a favorable reply at your convenience.

Kind regards,  
**Mihle Ngxokolo**

Contact: 071 769 3945

## REFERENCES

1. Mrs. C. Nomatye (East London Industrial Development Zone-IDZ)  
 Contact Number: 078 276 1561

2. Mrs. S. Bili (University of Fort Hare)

Contact Number: 073 090 0441

3. Mr Ntsika (Woolworths)

Contact Number: 073 960 5728