



**VIRTUE EDGE**

When Passion Drives Standards

## CORPORATE TRAINING PROSPECTUS

EMPOWERING PEOPLE. ELEVATING PERFORMANCE

VIRTUE EDGE | Lot A-1-1, Menara Amplewest, 6, Jalan P. Ramlee, Kuala Lumpur, 50250 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur.

## 1. Communication & Interpersonal Skills

| Course Title   | Duration    |
|--|-------------|
| Power Presentation: Master Your Delivery Skills              | 2 days      |
| Effective Communication Skills at the Workplace              | 2 days      |
| The Power of Non-Verbal Influence in Communication           | 2 days      |
| Essential Skills for Communication and Interpersonal Success | 2 days      |
| Managing Difficult Conversations                             | 2 days      |
| Influence and Persuasion in Business Communication           | 2 days      |
| EQ360: A Comprehensive Guide to Emotional Intelligence       | 2 days      |
| Navigating Workplace Dynamics                                | 2 days      |
| Healthcare Communication Essentials                          | 2 days      |
| The Art of Effective & Empathetic Communication              | 2 days      |
| Essential Email Etiquette                                    | 1 or 2 days |

## 2. Leadership Skills

| Course Title  | Duration |
|---|----------|
| Stepping into Leadership: Supervisory Skills for Aviation Maintenance | 2 days   |
| Mastering Active Listening for Leadership Excellence                  | 1 day    |

## 3. Motivation & Personal Development

| Course Title   | Duration |
|--|----------|
| Fundamentals of Train the Trainer                                      | 3 days   |
| NLP in Action: Practical Tools for Personal Growth                     | 2 days   |
| Introduction to NLP  | 1 day    |
| Coaching and Mentoring Skills  | 1 day    |
| Empowered to Inspire: Motivation Strategies for Heart-Centred Teaching | 1 day    |

#### 4. Workplace English

| Course Title  | Duration    |
|---|-------------|
| The Write Approach: Mastering Memos, Emails, Letters and Basic Report Writing | 2 days      |
| Business English Essentials   | 2 days      |
| Technical English for Aircraft Mechanics and Technicians                      | 2 days      |
| Telephone and Email Skills  | 1 or 2 days |
| Speak Better English: Practical Tips for Clear Communication                  | 1 or 2 days |

#### 5. Customer Service & Experience

| Course Title  | Duration |
|---|----------|
| Effective Customer Service Communication and Interpersonal Skills | 2 days   |
| Customer Service Excellence for Healthcare                        | 2 days   |
| Retail Ready: Elevating Customer Experience                       | 1 day    |
| Service with Flavour: Mastering F&B Customer Care                 | 1 day    |

**NOTE:** In addition to the standard courses listed, we also offer **customised training solutions** tailored to the specific needs, objectives, and context of your organisation.