

SUBJECT REGISTRATION FORM  
TRIMESTER

Student ID : \_\_\_\_\_ Name : \_\_\_\_\_  
 Faculty/Programme : \_\_\_\_\_ / \_\_\_\_\_  
 Contact Number : \_\_\_\_\_ Email Address : \_\_\_\_\_  
 Grouping : \_\_\_\_\_ (Foundation/CDP only)

Reason for not adding/withdrawing/dropping the subject via online system:

<input type="checkbox"/> New Student	<input type="checkbox"/> Financial Problem	<input type="checkbox"/> Terminated
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Others (p'se specify) : \_\_\_\_\_

a) ADD SUBJECT:

CODE	SUBJECT	LECTURE SECTION	TUTORIAL SECTION	LECTURER SIGNATURE & STAMP

a) WITHDRAW / DROP SUBJECT:

CODE	SUBJECT	LECTURE SECTION	TUTORIAL SECTION	LECTURER SIGNATURE & STAMP

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Advisor's Remark: (if needed by faculty)

FOR OFFICE USE ONLY:

FINANCE CONFIRMATION: Unbarred Date: \_\_\_\_\_

Sign & Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

FACULTY RECOMMENDATION:

Remark: \_\_\_\_\_

Sign & Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

ERU NOTIFICATION:

Processed by : \_\_\_\_\_ Date: \_\_\_\_\_

Complete this form and obtain required signatures\*\*IMPORTANT: Make a copy of this signed form. Bring this form immediately to FACULTY/ERU Office before the deadline. Student keeps a photocopy for records.